

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**  
**SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF**  
**MARCH 25, 2004**

The seventh Regular Meeting of the Staff Council for the academic year 2003–2004 was held in the Assembly Room (JPL 4.03.08) at 8:30 a.m. with Venetta Williams, Vice-Chair, presiding.

I. Call to order and taking of attendance.

**Present:** Lorie Bennett, Alka Bhavsar, Kim Brandt, James Cosgrove, Suzy Gray, Pat Harborth, James Jinks, Misty Kelley, Elnora Kennedy, Carolyn Motley, Cindy Orth, Ann Roberts, Sonia Saenz, Rosalinda Stead, Velma Tristan, Venetta Williams

**Absent:** Rebecca Alvarez, Lisa Blancas-Olivares, Kathy Calucci, Patricia Dunn, Linda Edmundson, Maria Espericueta, William Hamilton, Fred Hample, Daniel Kiley, Dottie Kyle, Minnie Martinez, Anne Speights, Mary Lou Spillers, Don Swinson

**Total members present: 16**

**Total members absent: 14**

II. Minutes of the February 26, 2004 meeting were approved.

III. Opening Remarks

Dan Kiley is in Galveston with the University of Texas System Employee Advisory Council (EAC). William Hamilton is attending another meeting.

Discussion was brought forth regarding the UTSA Employee Educational Benefit Program. As is stands, any current benefits-eligible employee (20 hours or more a week) who has been appointed as such for at least twelve (12) continuous months as of the first day of class of the semester and has applied and been officially admitted to the University is eligible for the Employee Educational Benefit. For reporting and tracking purposes, these employees will become a designated “class of student” based on the approved eligibility parameter. To remain in the program you must continue to be eligible to enroll in classes by meeting UTSA academic standards. Due to problems within this program (ie credit hours, family member eligibility, UTHSC eligibility, etc.), Cindy Orth stated that system needs to re-address this program.

IV. Report of Executive Board Activities

No report

## V. Committee Reports

### A. Communications Committee – Patti Dunn, Chair

No report

### B. Elections/Membership Committee – Lisa Blancas-Olivares

No Report

### C. Employee Benefits/Compensation Committee – Pat Harborth, Chair

No report

## VI. Old Business

- Tours of the Main building will be conducted every Friday at 3:00 p.m. Please call Dan Sibley, Facilities Planning and Development at X4933.
- Venetta Williams stated that the move from the JPL would commence in May. All JPL, 4 th floor occupants will be leaving the 4 th floor and will be relocating to the new Academics Building (Main Building) and/or to the MS Building.
- Pat Harborth expressed concern regarding the signs hanging in front of the library (food court) area. They need to be replaced or taken down.

## VII. New Business

- Misty Kelley expressed concern regarding the employee tuition program. An incident occurred when UTSA paid for an employee to take a class in which she had withdrawn. This had occurred during 9-11. What type of checks and balances do we have? Ann Roberts stated that her office runs a report that shows who owes the university money and that she will look into this.
- Misty Kelly stated that during Greek Week, 400 students placed 400 rocks at the edge of the intramural track that spelled out UTSA in blue and orange. She wanted everyone to come by and view the arrangement.

## VIII. Next Meeting – April 22, 2004 Assembly Room (JPL 4.03.08)

## IX. Meeting Adjourned