



THE UNIVERSITY OF TEXAS AT SAN ANTONIO
SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF
May 25, 2006

The ninth regular meeting of the Staff Council for the 2005-2006 academic year was held in the Durango Building Southwest Room (Downtown Campus) at 8:30 a.m., with Cindy Orth presiding.

I. Call to Order

Members present: Kim Brandt, Veronica Cortez, Lachelle Dixon, Patti Dunn, Maria Espericueta, Blanca Muniz, Belinda Munoz, Cindy Orth, Derrick Ozuna, Rachel Pullen, Trish Roberts, Dee Russell-Terrell, Corinne Sabo, Nina Sosa, Velma Tristan, Maria Villarreal, Lori Zerr

Members absent: Stefanie Barlow (excused), Chris Chipps, Sharon Cropper, Edna Dominguez, Janie Garcia, Laurie Gay, Sabina Kapoor (excused), Minnie Martinez (excused), CeCe Ortega (excused), Shirley Rowe (excused), Anne Speights (excused), Rosalinda Stead, Melissa Tenberg, Steve Wagner (excused)

II. Minutes of the April 27, 2006 Meeting Reviewed & Approved

III. Opening Remarks

We were successful with our first-ever bottled water sales during the May commencement ceremonies, and the efforts from the Staff Council volunteers are highly appreciated. Also appreciated is all the assistance from the UTSA Facilities Services staff for this endeavor. A booklet will be put together, detailing the steps taken for this event, for future reference. We sold \$4,571 worth of water, with net proceeds of \$2,215, all of which will benefit the Staff Council Scholarship Fund.

IV. Old Business

The memorandum of understanding for our scholarship had to be slightly amended to include additional guidelines for the application process. Also, the Office of Development will serve as the selection committee for this year's scholarship awards.

Regarding the HR office presences on the three campuses, our Issues committee will look into presences, HR website consistencies and instances where appointments are necessary.

V. New Business

As no other volunteers stepped forward, Shirley Rowe became Chair of the Issues committee.

The Downtown Campus Recreation Center hours have been shortened due to lack of student use, but this can be seen as unfair to staff members who pay to use the center. This issue is currently being addressed by the Downtown Campus Council.

The Issues committee will be forwarded the following parking/transportation concerns: What options can be implemented for people with valid handicap parking when there are no handicap parking spaces available and the only option is to park in non-handicap spaces, which are normally long distances from buildings? Regarding disability access to buildings, why do people have to go a greater distance to gain access to the buildings from the parking lots? Is it possible to make public an assortment of easy-to-read maps along with the published parking directions (this will help visitors)? Can a marquee, which would show events and their related parking directions, be erected on campus? Various areas at the 1604 campus, including the walkway between the Business Building and Lot 3, are dangerous crosswalks, due to speeding drivers; can speed bumps or other modes of enforcement be applied to these areas?

Regarding the possibility for increasing the amount of graded categories on the new employee annual evaluation forms, HR is currently forming a committee with consultants to address this.

The HR Forum addresses important information, and because we have Staff Council members who are also on the HR Forum, we may add an "HR Forum Report" section to our meeting agendas. We will discuss this at our June meeting.

VI. Committee Reports

Employee Benefits/Compensation Committee, with Veronica Cortez as Chair: This group will meet soon.

Communications Committee, with Rosalinda Stead as Chair: A Staff Council article will be written; this may address elections, the work we have done to benefit scholarships, and our scholarship application.

Elections/Membership Committee, with Dee Russell-Terrell as Chair: This group will meet soon to formulate plans. The Council voted and agreed that, for the elections at the end of this academic year, we would continue to follow the ballot system of sending out paper ballots with envelopes to ensure anonymity.

Fund Raising Committee, with Melissa Tenberg as Chair: This group was instrumental in advocating for the water bottle sales during the commencement.

Bylaws Committee, with Steve Wagner as Chair: Research will be made into retrieving past bylaws for editing.

VII. Next Meeting

June 22, 2006 in the Recreation Center Studio Blue, at the 1604 Campus.

VIII. Meeting Adjourned