The University of Texas at San Antonio
Summary Minutes of the Staff Council Meeting
May 24, 2012

The ninth regular meeting of the Staff Council for the 2011-2012 academic year was held at the UTSA Main Campus in the University Center Bexar Room (UC 1.102), and was called to order at 8:36 a.m. with Vice-Chair Greg Frieden presiding.

Members present:
Greg Frieden, Shannon Rios, Jerry Smith, Victoria Cruz, Anne Jackson, Jennifer Lozano-Low, Cie Gee, Bev Ostmo, Roberto Rosas, Vanessa Davalos-Ledesma, Christi Fish, Vicki Weber, Eric Cooper, Cynthia Orth, Cynthia Davis, Carey Eagan

Members absent (excused):
Christopher Goldsberry, John Shaffer, Alegra Lozano, Annie Maynes, Belinda Dovalina, Blanch Torres, Diane Cordova, Monica Glover, Robin Diamond, Shirley Rowe, Venetta Williams

Members absent (unexcused):
Steve Kudika, Joleen Reynolds, Ray Gonzales, Alfonzo Villarreal, Gloria Harris, Henrietta Vasquez, John McGee, Laurie Long

Minutes from previous meeting:
Minutes from the previous meeting were approved via e-mail by majority vote.

Guest Speaker:
John Kaulfus, Associate Dean of Students – Capital Campaign
- John was invited by Greg to speak to us about the capital campaign.
- Capital campaign has been in progress for two years.
- Public campaign was announced on April 12th.
- Campaign goal is $120 million and we have already collected over $94 million toward that goal.
- There are 25-40 campaign ambassadors across campus.
- It is advantageous to have a large percentage of on-campus support when asking for outside donations.
- UTSA is asking for those who have never given to give something and for those who already give to “stretch” their giving.
  - Can designate your donation. Give to what you are passionate about (scholarships, colleges, etc.)
  - Advancement website has all of the available designees.
  - Can do payroll deduction but must fill out the paper form. Paper form was handed out to group and extras given to Greg.
  - Minimum giving is $3-5.
- There is some confusion between SECC and the Capital Campaign.
  - SECC is a donation back to the community while the capital campaign is a donation directly to the university.

Old Business:
Staff Council Appreciation Award
- We have approved nominations through the end of this year. Please continue to send nominations to Chris, Greg, or Shannon for future months.
- May 2012
  - The Downtown Undergraduate Advising Center
  - Venetta was nominator. She will coordinate with Chris. Award will be given on May 31st. More information forthcoming on time and place.
- June 2012
  - Robyn Rigney from Disbursements and Travel
  - Anne Jackson was nominator and will coordinate with Chris for time and place to give award.
- July 2012
  - Johanna Hunziker from Academic Publications
  - Bev Ostmo was nominator and will coordinate with Chris for time and place to give award.
New Business:

Committee Updates

• Issues
  o No updates.

• Communications
  o Summer Newsletter was handed out for approval.
  o Will take the bowling article out due to no support for summer league.
  o Will put a “Save the Date” in for the 2013 Bowling for Scholarships fundraiser
  o Will go out late this week

• Fundraising
  o No summer bowling league due to lack of commitments.
  o Will ask University Bowl about a fall/spring league.

• Elections
  o Steve Wilkerson is working on the transfer of the nomination and election template in Survey
    Monkey.
  o Once transfer is complete and successful, Shirley will help with setting up new account and getting
    template ready for June distribution
  o HR is preparing the list of current staff.
  o Nominations should go out during the week of June 4th and will be open for one week.
  o Cindy will keep Chris updated as nomination process progresses.

• Scholarships
  o Jennifer will send names to Chris so that he can invite them to our June meeting.
  o Jennifer informed the group of the departments that the scholarship winners work for.
     One from the Office of the President
     One from the Office of Advancement
     One from Purchasing and Distribution Services
     Two from the Office of Student Financial Aid and Enrollment Services

• Smoking
  o No updates.

• Parking
  o No updates.

Announcements

• New tobacco premium mentioned. Employees and dependents who are covered by UT System medical plans and are
  tobacco users will be required to pay a $30 per person, per month premium in addition to their established insurance
  premium. There will be a $90 per household, per month maximum.

• The VIA bus stop has been moved to behind Laurel Village and buses must take the small roads around the Physical
  plant to get on and off campus. This may cause significant damage to the roads.

• Reminder that June meeting will be at the Downtown campus. Room location will be verified by Vicki and sent to
  Shannon. We will not meet in July. The location for the August meeting will happen at the June meeting.

Meeting was adjourned at 9:30 am to committee meetings.

Minutes submitted by Shannon D. Rios, Staff Council Secretary