The final regular meeting of the Staff Council for the 2011-2012 academic year was held at Mimi’s Café, 17315 IH10 West, and was called to order at 8:41 a.m. with outgoing Chair Chris Goldsberry presiding.

Members present:

Members absent (excused):
Jennifer Lozano-Lowe, Beverly Ostmo, Cie Gee

Members absent (unexcused):
Cynthia Davis, Robin Diamond, John McGee

Meeting Minutes:
June meeting minutes were approved via e-mail.

Member Introductions:
All staff council members introduced themselves to the group. Everyone said what office they work in, how long they have been with UTSA, something interesting about themselves, and why they joined Staff Council. New members were presented with their Staff Council pin.

Staff Council Mission and Responsibilities:
Three handouts (attached) were given to help explain the mission of Staff Council, committee responsibilities, and how the Staff Council membership is comprised. Gregory, incoming Chair, spoke about the Staff Council mission and what our roles are as representatives. Venetta Williams and Joleen Reynolds, Employee Advisory Council (EAC) representatives, explained the mission of the EAC and the role Staff Council plays in disseminating system information to our constituencies. Each committee chair explained their committee responsibilities. Joleen gave a handout with some updates to the ad-hoc parking and transportation committees (attached). The officers also explained their responsibilities. Gregory reminded the group that committee chairs and officers will be elected at the September meeting so anyone who is interested should have supervisor permission already secured. Gregory also suggested that anyone interested in an officer position should read our by-laws on the Staff Council website to become familiar with the process and responsibilities involved.

Staff Council 2011-2012 Accomplishments and 2012-2013 Initiatives
A handout was provided listing our accomplishments during the 2011-2012 academic year and detailing initiatives for us to take up in the 2012-2013 academic year (attached).

Good-byes and Welcomes:
Christopher, Gregory, and Shannon handed out certificates to all of the outgoing members with our gratitude for their service to the Staff Council. Gregory and Chris welcomed all of the new members and Gregory expressed his excitement to work with everyone in the coming year as their Chair. Gregory and Shannon presented outgoing Chair Christopher with the traditional gavel plaque and sincere gratitude for his service and leadership.

Announcements:
Our next meeting will be Thursday, September 27th, 2012 at 8:30am in the Mesquite Room (UC 2.01.24).

Meeting was adjourned at 11:26 a.m. for lunch.

Minutes submitted by Shannon Rios, Staff Council Secretary