The third regular meeting of the Staff Council for the 2012-2013 academic year was held at the UTSA main campus in the Mesquite Room (UC 2.01.24) and was called to order at 8:31 a.m. with Chair Gregory Frieden presiding.

Members present:
Shannon Rios, Christine Bachman, Amy Fritz, Laurie Long, John Shaffer, Alegra Lozano, Justin Bingham, Jennifer Lozano-Lowe, Zanne Coon, Cindy Orth, Venetta Williams, John McGee, Jerry Smith, Jennifer Uranga, Jenny Jung, Wanda Guntz, Ron Fosmire, Victoria Cruz, Monica Glover, Cie Gee, Vicki Weber, Samantha Hernandez, Manuel Maldonado, Gregory Frieden, Cynthia Davis

Members absent (excused):
Vanessa Davalos-Ledesma, Steve Kudika, Jenny Stokes, Christopher Goldsberry, Eric Cooper

Members absent (unexcused):
Roberto Rosas, Vladimir Andzic, Robin Diamond, Richard Wollney, Steven Woodall

Meeting Minutes:
October meeting minutes were approved via e-mail.

Guest Speaker:
Dr. Liza Blazer, Associate Vice President for Student Financial Aid
- Conversation about leadership
- PP Presentation as well as paper will be disseminated to group after meeting
- Biggest “Take-Aways” from talk
  - Leadership is not about the title you hold but the choice you make to lead from where you are
  - Focused on “servant leadership” being from the heart, mind, and spirit
  - Must be a good follower to be a good leader

Old Business:
- None at this time

New Business:
- December Meeting Location
  - The December meeting has traditionally been off-campus to celebrate the holiday season
    - Moved, seconded, and unanimously approved to have the December 2012 meeting off-campus
  - Asked for location suggestions from the floor
    - The Egg & I
    - Magnolia Pancake House
  - Location will be voted on via e-mail once confirmation of availability is received
- Fall Blast Review
  - Copy of Blast given for review by group
  - Suggestions given for several pages including scholarships, save the date for bowling event, and appreciation awards
  - Corrections will be make and newsletter will be published by end of this week or early next week
- Committee Reports
  - Communications
    - See above for Fall Blast information
    - Facebook page is being worked on
  - Ad-Hoc Parking
    - Have not met as a group
    - Jerry did some research and found that UTA built a new garage and is a revenue-generator on their campus. He may send this information along to Clay.
Ad-Hoc Smoking
- Have not met as a group
- Christine is working with Kristee Phelps in Wellness on ideas to change campus culture
- Steve will resign his chair position due to work responsibilities
  - Committee will elect a new chair via e-mail and send to Gregory
- Steering Committee formed by President’s Office
  - Venetta sits on this committee and they will meet Friday, November 30th
  - Venetta will bring information to December meeting

Fundraising/Elections
- Elections committee will meet in January
- Save the Date for bowling event and donation letter both have been updated and Cindy will distribute soon
- Cindy asked for thoughts on “spicing up” our other money makers (cash and carry) at event
- Justin asked about offering a group discount ($15 each for groups of 4 or more registering together)
- Cindy asked for input on “Early Bird” registration time frame. Registration will begin on the 21st of January
- Jennifer U. asked about the possibility of an electronic registration form.
- Amy offered to do a “Featurette” newsletter dedicated to the event in January
- We will revisit all of these items in December

Scholarships
- Application for 12/13 financial aid year is available now
- Deadline is February 15, 2013
- Application has been revised to not allow submission without essay if applicable
- Jennifer L will send flyer out for distribution

Issues
- Two things have come through.
  - One dealt with student financial aid came to Zanne directly and was handled by her.
  - The other came through the Staff Council e-mail and was directed to David Diaz due to dealing with pay, evaluations, and parking related to salary.

SECC Final Update
- Campaign has ended.
  - Campus wide participation was 54% and over $228,000 was raised

Nominees for Staff Council Appreciation Award
- The recipients of September and November (Facilities-Research Zone, and CFAC respectively) were grateful and excited to be recognized.
- Venetta nominated both Dr. Romo and the UTSA Police Department
  - Both of these nominations were moved, seconded, and approved by a majority
  - Will try to schedule Dr. Romo’s award presentation during University Assembly meeting
- John S. asked if Frost Bank staff would be eligible since they are not “official” UTSA staff. This brought up topic of student workers that Amy had mentioned previously.
  - Officers will meet to discuss and draft guidelines about eligible nominees for Staff Council Appreciation Award.

Announcements:
Our next meeting is currently scheduled for Thursday, December 13, 2012 at 8:30am off campus at a location TBD.

Meeting was adjourned at 10:35 a.m.

Minutes submitted by Shannon Rios, Staff Council Secretary