The sixth, regular meeting of the Staff Council for the 2015-2016 year was held via videoconference on Main Campus in the VP-Research Conference Room (GSR 2.106) and at the Downtown Campus in FS 3.516. The meeting was called to order at 8:39am with Anne Peters, Chair, presiding.

**Members Present:** Diana Cisneros, Ben Garrison, Richard Garza, Liliana Gomez, Brian Jantz, Ryan Key, Amanda Marin, Linda Martinez, Annie Maynes, Lisa Merritt, Irene Mireles, Joe Nelson, Cindy Orth, Vincent Perez, Anne Peters, Shannon Rios, Eric Weber, Yolanda Williams, Forrest Wilson, Monica Glover, Elisha Reynolds, Alfredo Zavala

**Members Absent (Excused):** Liza Barrera, Valentino DeLeon, KC Gonzalez, Lisa Johns, Mitchell Moore, Elisa Perkins, Kathryn Sanchez, Venetta Williams, Taniesa Williams

**Members Absent (Unexcused):** Justin Bingham, Brittany Kyle, Matthew Jackson

**Meeting Minutes:** January meeting minutes were approved by a majority vote via e-mail

**New Business**

**Recognition of 2015-2016 Staff Council Scholarship Recipients**
- Handout provided
- Recipients spoke briefly

**EOS Title IX and Campus SaVE Presentation, Leonard Flaum and Nina Sosa, Guest Speakers**
- Sexual Harassment and Relationship Violence
- Powerpoint presentation

**Chair’s Announcements**
- Stacey Blum reminds us to request EAP Deer Oak materials
- March meeting preview
  - Scheduled guest speakers, Dr. Ricardo Romo and Sam Gonzalez
  - Review/vote on Staff Council recognition item ideas

**February Staff Appreciation Award**
- Anne Peters officiated over the vote in the absence of Parliamentarian, Mitch Moore
- Top 2 candidates were reviewed, votes were cast, and the winner chosen
Committee Updates

Issues- Lisa Merritt
  ▪ No issues to report

Health & Wellness- Taniesa Williams
  ▪ No report

Parking- Brian Jantz
  ▪ UTSA Parking and Traffic website changes have been made but are not very accessible
    • Budget Allocation Report located in FAQs
    • Construction and Maintenance updates included
      ▪ In progress projects on BAS projects site
    • No university-wide Parking and Traffic Committee minutes posted yet
    • Feedback about accessibility of information will be given

Communications- KC Gonzalez
  ▪ *Staff News* and social media guidelines provided
    • No feedback or changes suggested
  ▪ Working on Facebook and Twitter accounts
    • Suggestion from the floor to consider student help to manage social media accounts
    • URLs will be sent out to general membership
  ▪ Door tags suggested to help recognize Staff Council members
  ▪ Event blasts will start this month

Staff Appreciation- Linda Martinez
  ▪ Thank you to Shannon Rios and Diana Cisneros for running the January Staff Appreciation Award presentation at the DT Campus
  ▪ Will invite all Staff Council members to award presentations
  ▪ February winner presentation will be set up

Scholarship- Amanda Marin
  ▪ Trying to get a Staff Council member on the decision committee
    • Committee appointed by President so committee chair will make contact to have Council member appointed
  ▪ Deadline for 2016-2017 applications has passed, February 15th

Fundraising- Cindy Orth
  ▪ Committee has met
  ▪ Big update for March meeting
  ▪ Considering potential theme for Strikes for Scholarships
  ▪ Continue to bring in silent auction items
  ▪ Want to start promoting the “Donation” button in publicity of event
  ▪ Suggestion to combine Fundraising-Communications Committees to push marketing
  ▪ Registration should be ready in 2-3 weeks

Elections- Cindy Orth
  ▪ March-April will start the upcoming process
  ▪ One spot to replace Jeanette Francovich in VPSA is currently underway
Great Staff Appreciation Event - Shannon Rios

- Determined committee member roles in planning event
- Next meeting on March 14\textsuperscript{th}
- Receiving some catering quotes to discuss at next meeting
- DJ confirmed
- Photo booth confirmed
- In conversations with BAS about shuttle(s)
- VIP badges and lanyards
- Swag suggestions
  - Lapel pins? (same style)
  - Wristbands
  - Phone stands
  - LED key chains
  - License plate holder
  - Note pads with pen
  - Lunch tote
  - Sports bottle
  - Ear buds
  - Cord wrapper
  - USB/flash drive/thumb drive
  - Pens with stylus

Closing

- The meeting was adjourned at 10:00am
- The next scheduled Staff Council meeting will take place on Thursday, March 24, 2016 at 8:30am as a videoconference on Main Campus in the VP-Research Conference Room, Graduate School & Research building (GSR 2.106) and on the Downtown Campus in FS 3.516
- February meeting minutes taken by Shannon Rios and submitted by Lisa Johns, Secretary