Meeting Minutes
March 30, 2017

The sixth, regular meeting of the Staff Council for the 2016-2017 year was held at the Main Campus in the Graduate School & Research Building, room 2.106. The meeting was called to order, 8:43am. Forrect Wilso, Chair, presiding.

Members Present: Forrest Wilson, Richard Garza, Venetta Williams (DT), Linda Martinez, Shannon Rios, Yolanda Williams, Annie Maynes, Paul Lozano, Ben Garrison, Ryan Key, Daniel Garcia, Steve Stewart, Cindy Orth, Sheryl Robersheaux, Marcela Cabello, Vincent Perez, Andrea Chavez, Jessica Eskander, Ruth Carrillo, Matthew Jackson (DT), Elba Ramos, (DT), Anne Peters, Brian Jantz, Elisa Perkins, Guadalupe Sanchez, Henry Barrera, Jake Tevino, Jason Vasquez, John Shaffer, Lisa Merritt

Members Absent (Excused): Khanh Nguyen, Kai Kainaka, Robin Sanders

Members Absent (Unexcused): Kathryn Sanchez

Chair Announcements:

a) Cesar E. Chavez
   ✗ Great turn-out; 50-60 staff/students attended

b) Staff Emergency Fund
   ✗ Deadline was missed; not all information was ready, document is still in draft form
   ✗ Document will be reviewed in Executive Chair Committee Meeting and will be shared with Staff Council members at a later date
   ✗ SEF procedures need to establish and reviewed

c) Student Affairs Annual Conference – March 31
   ✗ Not too late to volunteer

d) University Excellence Awards – April 13th
   ✗ Anne will represent Staff Council and assist with handing out awards

e) Not on Agenda: Dr. Agrawal – Sexual Harassment Report
   ✗ Assisting student with resources
   ✗ 90% assaults are off campus
   ✗ A new initiative is in the works – Bringing in Bystander, http://education.utsa.edu/events2/detail2/utsa_beaks_up_speak_up_initiative bringin_in_the_bystander2/
   ✗ Staff Council Members encouraged to assist by passing information on to their staff/departments

Update on Presidential Search – Elisa Perkins

✗ Search Committee submitted their top four (4) recommendation
✗ 21-day waiting period before announcement is made to the rest of System
✗ Timeline on progress can be found at https://www.utsystem.edu/board-of-regents/ut-san-antonio-president
✗ Finalist selection will be known by end of May
✗ New President will begin Sept 2017

SACU Update is now Credit Human

- SACU will be title sponsor for Great Staff Appreciation Event
  - They have been asked to something fun & exciting to event
- There has been no discussion on replacing Frost Bank on campus
- Lifetime membership $750;
  - Five annual payments $150
  - 30 monthly payments $25
- Joint $1000
  - Five annual payments $200
  - 40 monthly payments $25

Benefits - follow link https://alumni.utsa.edu/page.aspx?pid=410

- loyalty points toward your UTSA football season ticket seat selection (a $100 value in point credits)
- UTSA football tailgate - Free

March Staff Appreciation Nominees:

- Debbie Corley, Administrative Associate – Tomas Rivera Center Academic Success Coaching & Assessment
- Lisa Ho, Administrative Associate II, Computer Science
- Debbie was voted as March recipient

Committee Updates –

Scholarship

- Pending scholarship recipients’ names

Issues – Lisa Merritt

- Working to get a meeting with David Diaz, Employee Relations regarding grievance process
- Grievance language recommendation to HOP Committee

Health & Wellness

- Living Well Challenge will begin April 3
- UTSA has not had traveling trophy since 2007
- 4-5 can be on a team
- Remember to mark your steps

Parking

- Downtown Cattle’s Square Parking lot needs attention- re-surfacing, re-stripping, etc.

Communications- Elisa Perkins

- No report

Ad Hoc Service Project

- Habitat for Humanity potential Fall project

Staff Appreciation – Henry Barrera

- Not enough nominations coming in
- Flyers & reminder will be sent out by Communications Committee

Fund Raising

- Cindy Orth sending info to all
- Communication will be sent to UTSA Today update by Tuesday
- Currently 18 items donated for the Silent Auction
- Five (5) bowlers per team
• $20 per bowler; if someone is not able to attend bowling event- donations are welcome
• Registration deadline is April 26; Venetta Williams DT point of contact
• Theme: Show Your UTSA Team Spirit
• Staff Council members asked to volunteer for Silent Auction; Door Prize Runners; Assist at sign in table

Elections - Anne Peters
• No report

Great Staff Appreciation – Shannon Rios
- Give away decided. 5x7 picture frame with UTSA logo at the bottom; sliver frame, really pretty
- Catering good.
- Shuttle good.
- Set up good.
- VIP badges will go to monthly Appreciation Award winners who will get a special invitation from me.
- DJ is good. Sal will perform as long as sound waiver gets approved. Still pending approval but UC Events is not worried due to event being in between semesters.

Closing
- Elisa Perkins – Mayoral Forum will be held April 6
- The next scheduled Staff Council meeting will take place on April 27, 2017 UC, Willow Room, 2.02.12
- March Meeting notes submitted by Linda G. Martine. The meeting was adjourned at 10:30am