Meeting Minutes
April 27, 2017

The seventh, regular meeting of the Staff Council for the 2016-2017 year was held at the Main Campus in the UC, 2.02.12, Willow Room. The meeting was called to order, 8:37am Forrest Wilson, Chair, presiding.

Members Present: Forrest Wilson, Anne Peters, Richard Garza, Linda Martinez, Yolanda Williams, Annie Maynes, Kai Kainaka, Ryan Key, Daniel Garcia, Steve Stewart, Cindy Orth, Sheryl Robersheaux, Marcela Cabello, Vincent Perez, Paul Lozano, Robn Sanders, Jake Tevino, Ruth Carrillo, Matthew Jackson (DT), Elisa Perkins, Brian Jantz, John Shaffer

Members Absent (Excused): Ben Garrison, Henry Barrera, Lisa Merritt, Guadalupe Sanchez Andrea Chavez Jason Vasquez Jessica Eskander Kathryn Sanchez Shannon Rios, Venetta Williams (DT), Elba Ramos, (DT), Khanh Nguyen

Members Absent (Unexcused):

Chair Announcements:
- New UT System listerv and newsletter from Employee Advisory Council (EAC)  
  http://utsystem.edu/sites/employee-advisory-council/employee-advisory-council
- Can email this group
- Great resource for feedback, questions, etc. (What are other Campuses doing)
- Newsletter link, http://utsystem.edu/sites/employee-advisory-council/eac-newsletter
- Furniture in common areas, Downtown vs. 1604
  - Outdated broken furniture at Downtown common areas
  - Surplus is available for furniture replacement website: (http://www.utsa.edu/surplus/)
  - Safety can pick up the broken furniture (http://www.utsa.edu/safety/)
  - Forrest will talk to Dr. Zapata and possibly Marcus Thomas, UTSA Student Government President
- Staff Emergency Fund, EC is reviewing guidelines
  - Raising Funds
  - Heather Foster, VPBA Office will be working on HOP
  - Added to SECC & will established next year
- Vote on April Staff Appreciation Award Recipient
  - No nominations to be voted upon. Forrest will check with Henry. Council may vote via email.

Committee Updates –

Issues – Lisa Merritt – (excused from meeting)
No update
Health & Wellness – Sheryl Robisheaux

- Pending statement from Leave & Administration Team clarifying:
  - 30 minute, 3 times a week exercise option
  - Receiving 8-hour comp time after health physical is completed
  - Upon receiving this approved information, communication will be sent via Staff Council Newsletter
  - Reminder – Spring Into Motion- Log Steps

Parking – John Schaffer

- Ximenes Blvd entrance off of UTSA will be closed post the end of the spring 2017 semester and possibly into the fall for construction in coordination with UTSA Blvd construction
- UTSA Blvd Construction from COSTCO to Ximenes Blvd is estimated to be complete by end of summer 2017
- Road Construction from Ximenes to Babcock on UTSA Blvd is estimated to be completed by end of fall 2017
- The Science and Engineering Building (SEB) will begin construction in late May (fences will go up). 120 Faculty/Staff A&B spaces will be lost on south campus spread between Baurele Rd Lot 1, Ford Ave Lot, and Ximenes Ave Lot during construction. The building will be constructed east of the BSE and south of the ART buildings. The construction will take 2.5 years to complete
- In fall 2017 the Bauerle Rd Lot 3 (north of Bauerle garage) will change to all Faculty/Staff B parking
- The new Divine Lot (south of BB) will open in fall 2017 and will be Faculty/Staff A and 24 hr reserved.

Communications- Elisa Perkins

- Email blast will be sent Campus wide for Strikes for Scholarships event, May 1, 2017
- Email blast will be sent Campus wide for Great Staff Appreciation Event, May 17, 2017

Staff Appreciation Award – Henry Barrera (excused from meeting)

- No nominations to be voted upon. Forrest will check with Henry. Council may vote via email

Scholarships

- No report

Ad Hoc Service Project

- Habitat for Humanity Project latter part of May

Elections- Anne Peters

- Work in progress

Fund Raising

- Strikes for Scholarships – Cindy passed out the sign in sheet for volunteers needed for the sign in table; runners for door prize winners; Silent Auction, etc.
- Same rate as last year, $20 per bowler
- Team player limit is not five (5) but teams need to allow everyone on the team to be able to bowl
- Donations are accepted in lieu of bowlers
- All bowlers will receive one return bowl game card, one $5 Curve Card for pool and/or arcade game, and one Jason's free cookie card
- Forrest recommended that scholarship recipients attend the ELC meeting to provide feedback on how they benefited from receiving the scholarships.
Great Staff Appreciation – Shannon Rios (excused from meeting)

- Give away decided. 5x7 picture frame with UTSA logo at the bottom; sliver frame, really pretty
- Free Birds – street tacos
- Shuttle good.
- Set up good.
- VIP badges will go to monthly Appreciation Award winners who will get a special invitation from me.
- DJ is good. Sal will perform as long as sound waiver gets approved. Still pending approval but UC Events is not worried due to event being in between semesters

Closing

- April Meeting notes submitted by Linda G. Martinez The meeting was adjourned at 9:15am