This was the first UTSA Staff Council meeting for fiscal year 17-18 year and was held at the Main Campus in the North Paseo Building, NPB 5.140A. The meeting was called to order, 8:35am, Jake Trevino, Chair, presiding.


**Members Absent (Excused)**: Ben Campos, Guadalupe Sanchez, Jessica Eskander, Venetta Williams (DT), Elba Ramos, (DT), John Shaffer, Robin Sanders, James Borrego, Anne Peters, Ruth Carrillo, Amanda Perez

**Members Absent (Unexcused)**: Erbey Garza, Jason Vasquez, Marcella Cabello

**Chair Announcements**: 
- Meeting was called to order at 8:35AM by Jake Trevino.
- Executive Committee Nominations and Elections – Vice Chair criteria must be in their 1st term or re-elected into a 2nd term
  - Vice Chair - Self-nomination- Elisa Perkins; Linda Martinez 2nd the motion to nominate Elisa as Vice Chair
  - Voting commenced for Staff Council Vice Chair; Staff Council Members accepted and elected Elisa Perkins as Vice Chair
  - Secretary self-nomination – Sarah Soulek
  - Voting commenced for Staff Council Secretary; Staff Council Members accepted and elected Sarah Soulek as Secretary
  - Parliamentarian self-nomination – Shannon Rios; Paul Lozano 2nd the motion to elect Shannon as Parliamentarian
  - Voting commenced for Staff Council Parliamentarian; Staff Council Members accepted and elected Shannon Rios as Parliamentarian

- Committee Time to Nominate Committee Chairs & Discuss Fiscal Year Plan(s)
  - Issues Committee – Linda Lankford - Chair
    - Goal for this fiscal year is to work on communication and get the word out to Campus

- Fundraising Committee – Cynthia Orth - Chair
  - Staff Council voted on May 7, 2018 Strikes for Scholarship
  - Discussed other fund raising options, sausage wrap sale
    - BBQ possibility Fall/Spring
  - Strikes for Scholarship proposed dates – May 7 & May 14 on hold at University Bowl
  - Increase awareness across Campus Community
- Increase scholarships

- **Communication Committee – Shashi Pinheiro – Chair**
  - Revamping of UTSA Staff Council website
  - Share info so others are able to update website content as needed
  - Create an events/content calendar
  - Increase use of social media to increase awareness of events, Staff Council updates, etc.
  - Tutorial thru OIT for virtual meetings, etc.

- **Ad hoc Committee (Community Service) – Brandi Raschke - Chair**
  - Homecoming – Oct 15- to beautify campus
    - Walk way area
  - Get involved with other projects on campus
  - Beginning Oct – advertising

- **Health & Wellness – Sheryl Robisheaux - Chair**
  - Get information out to Campus staff regarding wellness incentives
    - 30 minutes work-out during work day
    - UTSystem Challenge(s)
    - 8 comp time with approved wellness physical
    - Rowdy New U- changes

- **Parking – John Schaffer – Chair** (Excused from meeting)

- **Staff Appreciation Award – Henry Barrera - Chair**
  - Received several nominations and have some that rolled over
  - Will send

- **Scholarships – Chair - Pending**
  - No report

- **Great Staff Appreciation – Kendra Pittman - Chair**

- **Chair Closing Announcements:**
  - Participation from all Staff Council members
  - Thanked New Committee Chairs
  - Issues Committee
    - Emphasized ways to help UTSA Staff; there are issues out to be addressed
  - To change structure of Staff Council- changing reporting from VPBA to President by the end of the year
  - Staff Emergency Fund – SECC
    - Deadline was missed to be added to SECC- still a work in progress
  - Next meeting, Staff Council Group picture
  - Meetings to be 4th Thursday of each month, Date of next meeting: Oct 26

**Closing**
- Meeting adjourned at 9:45AM