The eleventh regular meeting of the UTSA Staff Council for fiscal year 2017-2018 was held at the Main Campus in the BSE Multipurpose Room, BSE 2.102. The meeting was called to order at 8:00am, with Elisa Perkins (Chair) presiding.

**Members Present:** James Borrego, Monica Bowden, Andrea Chavez, Erbey Garza, Linda Lankford, Paul Lozano, Cindy Orth, Amanda Perez, Elisa Perkins, Kendra Pittman, Jeffrey Ragsdale, Brandi Raschke, John Shaffer, Sarah Soulek, Steven Stewart, Suzanne Stokes

**Members Absent (Excused):** Marcela Cabello, Jaime Fernandez, Lindsay O’Day, Elba Ramos, Sheryl Robisheaux, Venetta Williams

**Members Absent (Unexcused):** Ben Campos, Orlando Cantu, Daniel Garcia, Anne Peters, Shashi Pinheiro, Robin Sanders, Jason Vasquez, Frederick Wiedner

**Chair Announcements:**
- Elisa said that she recently met with Mary Diaz from the President’s office to address ways that the President can support staff. Several recommendations were made:
  - Give an update on the employee engagement survey – input will be gathered from the new VPBA and the results will be shared in the fall semester
  - MLK March – a goal for this year is to improve the timing of the planning process
  - Staff Council reiterated that they would like to report to the President similar to other institutions
  - There was discussion about how a separate event could be held downtown in conjunction with the Great Staff Appreciation event
- Elisa said that unfortunately the President won’t be able to attend the September 7th retreat, but that the Provost and VPBA could be invited.
- Elisa serves on the campus bullying taskforce and said that they have had two meetings. The committee is looking at putting together a proposal to send forward. Any ideas or suggestions can be sent to Elisa.
- The VP for Information Management and Technology skype interviews have been completed and five candidates are being scheduled for in-person interviews soon.
- Elisa has been working with Jackie in Business Affairs for help with rolling over amounts for some items from this year’s Staff Council budget including a tablecloth, t-shirts, and office supplies for the retreat. Next year’s budget will be approximately $1,150.

**Elections Update:**
- The following staff members were elected/re-elected to serve on Staff Council for 2018-2019:
  - VP Research: Jason Vasquez
  - VP Academic Affairs: Jerry Smith, Wanda Guntz, Venetta Williams
  - VP Student Affairs: Vincent Genco
  - VP Student Success: Matt Keneson, Brandy Barksdale
VP Strategic Enrollment: Morgan Beard
VP Business Affairs: Eric Weber, Paul Lozano, Mark Ottinger, Maria Zayas, Mary Alice Morizen, Carin Norton
A&P: Kristee Phelps, Cynthia Orth, Courtney Balderas-Jacob, Sabina Kappor, John Shaffer

Retreat Planning Update:
- Elisa said she would like to hold the September 7th Staff Council retreat at the downtown campus. The general agenda will include: team building, discussing the mission/committees of Staff Council, a lunch break, and voting on committee members. Elisa is working to schedule a room and finalize the event time.

September Events:
- Tabling events will be held on the following dates/times:
  - Wednesday, September 5 (Downtown) 11:00-1:00pm
  - Tuesday, September 18 (Main-Sombrilla) 11:30-1:00pm
  - Wednesday, September 19 (Main-Paseo) 11:30-1:00pm
- Elisa said that she would also like to look at recording the number of hours staff spend working at events and sharing this data with the President. In addition, staff who miss the council meetings might be given an opportunity to volunteer at Staff Council events to make up that time. Some staff nominees who weren’t elected to Staff Council also expressed an interest in helping out at council events.

Other Updates:
- Elisa serves on the university’s HOP committee and is looking into the policy that specifies that staff don’t get mileage reimbursement for traveling to/from the campuses. There was brief discussion about whether fleet vehicles could be used for this purpose.
- A tentative retreat agenda will be sent out by next Tuesday. In addition, a scavenger hunt is being planned for the retreat.
- John Shaffer gave an update on the VP for Inclusive Excellence search. The committee has met to score candidates and will begin skype interviews next week. The final candidates are expected to visit campus sometime in September.
- Andrea Chavez serves on the budget taskforce and said that a proposal from the taskforce is being sent to the President later today.
- Elisa encouraged members to send her any items for the first newsletter of the year and said that a photographer will attend one of the next Staff Council meetings to take some headshots of continuing/new members.
- Strikes for Scholarships has been booked for next year on Monday, May 6, 2019.
- Next meeting:
  - Friday, September 7 – SC retreat
  - Thursday, September 27 8:30-10:30am

Closing
- Meeting adjourned at 9:45AM