

Kenneth H. Ashworth Fellowship Program

Application Instructions

2012-2013 Academic Year

Part A: STUDENT

To apply for an Ashworth fellowship, each applicant must provide the following materials to his or her dean:

- 1. An application form with Part A completed along with;**
- 2. A copy of his/her Student Aid Report (SAR)**
The federal document that indicates the student's Expected Family Contribution. To be considered for an award, an applicant must have applied for financial assistance. The 2012-2013 SAR is preferred, but if it is not yet available, submit a copy of the 2011-2012 report. Your college financial aid office can provide you a copy of your most recent Student Aid Report. SAR's from earlier years are not acceptable;
- 3. A 500-word personal essay**
Instructions for the Personal Essay:
Please compose and submit a 500-word essay describing your philosophy of public service. Include the personal and professional goals that you have established for yourself and how those goals relate to a career in public service. Describe any classes, volunteer experiences, or employment experiences which have prepared you for a career in public service.
- 4. Two Letters of Recommendation**
Instructions for Letters of Recommendation:
The student should contact two individuals, only one of whom is a faculty member, and ask them to write letters of recommendation and forward the letters to the dean by early February. Fellowships will be awarded based on the applicant's academic ability and promise, career plans, and individual qualifications with emphasis on leadership and communication skills.

Part B: DEAN OR HEAD OF GRADUATE DEPARTMENT

Submit the completed packet which includes the application form, a copy of the Student Aid Report, the student's personal essay, and two letters of recommendation to the Texas Higher Education Coordinating Board by no later than March 1, 2012. **No additional materials should be included in the application packet sent to the Coordinating Board.**

***Please Note:** The Coordinating Board will rank applicants, select the award recipient and announce the recipient to the de

