San Antonio Higher Education Representative Assembly  
Meeting Minutes  
September 23rd 2013

I. Call To Order
Institutions Present: Our Lady of the Lake University, The University of Texas at San Antonio, Trinity University, University of the Incarnate Word, San Antonio College, St. Phillip’s College

II. Chairman’s Report
   a. Facebook page is currently live. Please use for discussions to further our developments.
   b. Contacted every institution, awaiting a response from Texas A&M University – San Antonio
   c. Presented the resolution to Mayor and City Council to formally recognize the San Antonio Higher Education Representative Assembly. Please review the resolution and it will be voted upon at the next meeting.
   d. Looking towards building a strong relationship between the Assembly and the League of Women Voters.
   e. Planning to have the Assembly meet with either City Council or the Mayor to discuss higher education initiatives in the city that impact all institutions
   f. National Voter Registration Day is September 24th. We can plan to work together next year when there are statewide elections (Governor, Lt. Governor, etc.) In order to participate in the actual registration, members must be deputized. If interested in participating with other schools from across the nation, you will need to register your university as a contributing partner (http://www.nationalvoterregistrationday.org/signup)

III. Representative Reports

   a. University of the Incarnate Word
      i. Currently putting together a parking motion which would include the process for having one “forgiven” citation for a year. Looked at other institutions that are currently operating under this system such as St. Louis and Colorado University. Will be meeting as a General Assembly to decide whether or not the students would prefer to have the first week of school as a grace period or having the free pass.
      ii. In process of raising budget from $30k to a projected $500k. This money would be put towards the Student Union Building and sustainability initiatives.
      iii. Working towards having improved library hours. Currently the library closes at midnight on weekdays but students would prefer the library to extend the hours to 24 hours a day.
b. Our Lady of the Lake University
   i. Interested in increasing the student fee for Student Government Association from $5 to $10 for full time students.
   ii. Would like to add cameras to in the parking lots to improve security on campus. In August, two cameras were placed in the parking lots and there are only a couple of Emergency Call Boxes on campus and would like to add more.
   iii. Would like to bring up the marketing for recycling on campus. Stephen from UIW suggested Recycle Mania as a program that OLLU could participate in. (Please see attachment “Recycle Mania”)

c. San Antonio College (For more information, refer to attachment “SAC Report”)
   i. Holding Financial Aid Forums to ensure student financial literacy.
   ii. Sponsoring the First Annual Charity Ball to benefit Our Fathers Kingdom Charity and the theme is Roaring 20s. Would like to look into having a joint charity ball with the other institutions and for all students and donors to support.
   iii. Conducting Student Organization and Student Leader guidance and currently organizing representation on trustee seats.
   iv. Conducting a student wide vote on a policy that will charge every student a $1 international fee towards study abroad programs.

d. St. Phillips College
   i. Currently in process of building onto the Student Government Association on campus.
   ii. Creating Student petition to allow students access to a fitness center on campus that is currently not in use.
   iii. Formation of the Student Senate which would include representatives from the student organizations.

e. Trinity University
   i. Had a meet and greet with students and had an attendance of approximately 440 out of approximately 2400 total students.
   ii. Passed the legislation to use TurboVote on campus which will go live in the upcoming days. If your campus is interested in using TurboVote software to register voters, contact Justin Adler, JAdler@Trinity.edu (See attachment “TurboVote,”
   iii. Interested in providing passes for students to purchase in order to use BCylce services throughout the city. (See attachment “BCylce” for more information on the program)
   iv. Beginning to fund student organization events through Student Government Association
v. In process of **building rivalry** with Southwestern University. Looking for ideas on how to get the students behind this. It was suggested to push the rivalry on social media

f. The University of Texas At San Antonio
   i. Working on having **our campus fountain** turned back on. Serves as a focal point for our campus
   ii. Recently had a **retreat for the members**. Looked into 3-4 goals that we could work towards as an organization. Would like to have a meeting where we can discuss transition retreats
   iii. Recently obtained a **Roadrunner Statue** on campus which would bring spirit to campus and contribute to the atmosphere of the campus as a whole. It is our first roadrunner statue and we look forward to finding a permanent location on campus.

IV. Old Business
   a. New name of the council will be the **San Antonio Higher Education Representative Assembly**. This name fully encompasses what we are and who we represent.

V. New Business
   a. Constitution will be ratified at the next meeting. Please review the constitution and if you have any questions, please bring to the next meeting
   b. The next meeting location will be determined randomly between the institution that are interested in hosting the meetings. Please look for the date and location soon.
   c. Would like to look into a symbol or logo for the Assembly to identify with.

VI. Announcements / Upcoming Events
   a. **UIW- Golden Harvest. November 2nd**. If you are interested in participating in this can food drive, please contact UIW President, Jonathan Guajardo at jrguajar@student.uiwtx.edu. It would be great to have all the institutions supporting UIW during their fundraiser and collect food.

VII. Adjournment