

## General Meeting Minutes

Wednesday, September 20, 2023 | 8:30-10:30 A.M. | BSB 3.03.02 – Loeffler Room

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### 8:30 a.m. Meeting Called to Order

- Guests: Nikki Lee, Lyric Pryor
- Attendees: Amy Fritz, Andrea McClure, Angel Espinoza, Angela Trejo, Bev Ostmo, Cindy Orth, Damaris Ibarra, David Dominguez, Drew Vincent, Eric Uriegas, Gabby Flores, Gaby Rodriguez, Heather Frazer, Jackie Ortiz, James Rodriguez, Jeff Miller, Jennilee Garza, Jenny Stokes, Jessica Vela, Jo Fernandez, Julie Fisher, Justin Marmolejo, Katia Diamante, Lauren Smith, Lisa Alonzo, Lisa Johns, Matthew Fey, Mickie Tencza, Peppy Garner, Sapna Naik, Sharon Martinez, Stef Casper, Veronica Salazar, Victoria Downing, Xavier Loreda
- Excused: Angie Lopez, Anna Boyer-Chadwick, Harshan Raj, Matt Keneson, Brandy Barksdale, Lauren Hoffmann, Nnenna Ikwuagwu
- Unexcused: Olamiposi Kolajo

### 8:30 a.m. SECC Presentation

- Introduction – Angel Espinoza
  - SECC is going on this week. UTSA is working on increasing the number of participants. There are 500 organizations, and 3 of them are at UTSA.
- Whataburger Resource Room (aka Roadrunner Pantry) – Nikki Lee

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**UTSA** Staff Senate

- Presentation at the end of the minutes.
- Identified in the United Way catalog as UTSA Roadrunner Pantry. UTSA has extended the partnership with Whataburger. Opened in 2017 on Main Campus in partnership with food bank. The Pantry also partners to provide meals at the Roadrunner Café. The Pantry at Main Campus did not shut down during the pandemic. Recently, started a Grad Gown initiative, and donated funds go towards laundering those gowns for grads.
- There has been a substantial growth in pounds of food distributed and users of the Pantry since it opened. The number of pounds distributed is huge compared to the number of pounds received.
- If you have a student who is in need, the pantry is available at main and downtown campuses; there is an application available outside each Pantry for the meal share program; there are emergency kits available; and there is a SNAP Case Navigator program that helps students apply for SNAP benefits. Services also include Move In Market in August, Grad Gown Lending, service hours, and experiential learning.
- New upcoming services will include order ahead via Feeding America, grab and go, meal prep Mondays, and a campus garden.
- Any student, staff, or faculty can use the Pantry.
- The Pantry purchases fresh produce, dairy, and bread each week using funds.
- You can also donate products, which are available to students, including care items, like menstrual products.
- <https://www.utsa.edu/roadrunnerpantry> & [roadrunnerpantry@utsa.edu](mailto:roadrunnerpantry@utsa.edu)
- SECC code: 413006 UTSA – Roadrunner Pantry
- Presentation in appendix
- First-Generation and Transfer Student Programs (FGTSP) – Lyric Pryor
  - Presentation at the end of the minutes.
  - Definitions: A First-Generation student is anyone whose parent(s) or guardian(s) did not complete a four-year bachelor's degree from a US university of college. A Transfer student is anyone coming from a different institution with the goal of completing a bachelor's degree at UTSA.
  - The purpose of FGTSP is to support first-generation and transfer students; through mentorship, community building, and social engagement, FGTSP focuses on increasing sense of belonging leading to higher retention and graduation rates.
  - Program goals or pillars include campus engagement, sense of belonging, health and wellness, professional development, navigating campus resources, and academic success.
  - When students complete their requirements, they get a cord at graduation to celebrate their accomplishments.
  - Services include peer mentors meeting with students 1:1 and in groups and first-gen and transfer student programs.
  - Connect: [utsa.edu/firstgen](https://utsa.edu/firstgen), [fgtsp@utsa.edu](mailto:fgtsp@utsa.edu), 210-458-7472, MS 1.02.04; @utsa\_fgtsp on Twitter and Instagram
  - Presentation in appendix

### 8:55 a.m. Old Business

- Retreat Minutes: [2023-08-15 Staff Senate General Retreat Minutes.pdf](#)
- Vote on Staff Senate Retreat Minutes 8/15/2023 – Sapna Naik
  - Seconded by Lisa Johns
  - Minutes have been approved by unanimous voice vote

### 8:56 a.m. New Business

#### 8:56 a.m. Committee and University Committee Presentations and Votes

- Communications Request Form Process – Drew (10 minutes)
  - Drew Vincent is a co-chair of the Communications Committee, which helps Staff Senators to communicate about Staff Senate and help with posts and the website.
  - Form, through Qualtrics, is available as a tab on the General channel and via a URL:
  - Please submit requests through the form rather than through email to any of the committee members.
  - The form asks for your name and contact along with content description, timeline, and channels. The next page will ask for further details depending on the channels you've chosen. The last page will allow you to upload content.
  - Reach out to co-chairs if you need help. Need at least 2 weeks notice.
  - Jennilee: For UTSA Today article, plan further ahead.
  - Drew: Whichever committee you're a part of, recommend appointing a single person to submit things.
- Budget Process – Angel (5 minutes)
  - The budget request process is now open. Plan your events by getting quotes. Those requests are due October 11. An email will come later today. The Committee chair or co-chair should submit the form.
  - The approvals/decisions will be communicated at the November meeting.
- Staff Appreciation Proposals and Votes – Sharon (5 minutes)
  - Vote on name change from Staff Appreciation and Scholarships to Staff Awards, Recognition, and Scholarships (STARS)
    - The committee proposes the new name to reflect its intended focus and award winners will receive the STARS award.
    - Seconded: Heather Frazer
    - Name change has been approved
  - Vote on moving the monthly award presentation to our general meeting to have more senate representation
    - Logistically, would let the supervisor know, and then encourage them to invite their employee to attend the Staff Senate meeting.
      - Question: Could it be a choice to make it wherever makes most sense?
      - End goal is to get more representation, via in-person, virtually, or at our Senate meetings.
    - This may not need a vote but will allow flexibility.
- Staff Night at Football Game and Vote – Jessica (5 minutes)

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- The Community Outreach and Events committee is organizing a Staff Night Out to a UTSA Football Game. Staff will have the opportunity to purchase tickets at a slightly elevated price and the extra money from the tickets will then be given to Staff Senate for the Staff Scholarship.
- Staff will be offered an opportunity to purchase a ticket for an increased price, which would allow the extra money to put towards Staff Senate scholarship. We'd start with 100 tickets reserved and then increase if needed. No cost to Staff Senate.
- The game would be Saturday, November 11 (time TBD).
- Question: The next one is Fan Appreciation.
  - That one is Friday at 8pm, and the committee thought it would be easier for Saturday.
- Question: Can the marketing say the proceeds will go to Staff Senate Scholarship?
  - Yes, the website will be built out and can say that, where staff can purchase tickets. Staff can purchase as many tickets.
- Comment: Alumni Office could possibly provide free tickets as an incentive for tailgating.
  - The committee had a conversation yesterday but there are details to work out.
- Comment: May want to reach out to the Colleges as they want to get faculty more engaged.
  - Yes, we want to encourage many to buy tickets. We'd also encourage Senators to send out information to constituents.
- Veronica and Mary are supportive of this.
- Comment: November 11 is also the military appreciation day.
  - The committee will keep this in mind.
- Move to vote, seconded, and approved

### 9:15 a.m. Chair-Led Discussions, Activities, and Votes

- Branding and communications (5 minutes)
    - Pin – Design approved. It'll be metal, enamel, and magnetic.
- The logo for a UTSA Staff Senator. It features a blue shield with a white border. Inside the shield, the words "UTSA" and "STAFF" are written in white, stacked vertically. Below the shield is a red banner with the word "SENATOR" in white. At the bottom of the shield, there is a small white silhouette of the state of Texas.
- - Shirts – Shirts will be ordered soon
    - Virtual backgrounds – VPBA has created backgrounds for Staff Senators as well as for STAR winners
    - We are looking at options to change UTSA Staff Senate to UTSA Staff on social media so it's
  - Campus experience task force activity (15 minutes)
    - Presentation at the end of minutes
    - Amy is part of the Campus Experience Task Force; the goals are to identify best practices for an exceptional campus and flexible work arrangements.
    - Group activity today: How can we create a campus experience...?



- What do we want our campus experience to be? Use post-its to share insights on the ideal campus experience for the following groups: Incoming Freshmen, Staff, Faculty, Online Students, and Graduate Students.
- Post-its
  - Students: clear communication about resources, dedicated helpline for online and graduate students, research specific events and workgroups, housing for houseless students, campus mentorship, identify skills, employees able to pursue education, life skills, online options in upper division, easy to find parking, more course offerings, professional development and PTO to attend conferences, better signage, wraparound services, use Clifton Strengths for all incoming students to foster a common language to build confidence
  - Other: sliding scale for parking fees based on salary, making campus and parking more ADA accessible, increasing alumni engagement, wellness center hour free parking, more community involvement
  - Faculty: On-campus daycare, recognition awards, ongoing teaching practices education, integration between staff and faculty, helping faculty understand resources, enhanced onboarding, welcome packet and swag
  - Staff: hybrid work modality flexibility welcome packet and swag, childcare, work-life balance, virtual breaks, encouraging breaks throughout the day, free parking, meal discounts, balancing work from home and hybrid so you're not alone, mentor programs during onboarding, campus tours, meal discount, mental health days, earning outstanding performance time off, transparent leadership, career ladder, stronger, orientation, learn more about front end and back end, opportunities for 360 evaluations
- Comment: People Excellence has new swag to hand out during orientation, including for faculty.
  - Question: Is it possible to provide that as a snapshot, perhaps in a UTSA today article?
  - VPBA is also trying to bring back new hires this week
- Discussion about content for articles for the newsletter (15 minutes)
  - We are looking at sending the first issue out at the end of October. VPBA Comms is creating a template for us, that will look similar to VPBA's newsletter. Amy will do an opening letter. It'd include events and articles. We'd be able to use this template easily.
  - Name for the newsletter, suggestions: playing on the word voice (like in a tagline or title), Staff Voice; thinking about content will inspire a title.
  - For the first issue, could include about Senate, goals, and 25<sup>th</sup> year; events, like football staff night out, STAR awards, wellness committee's breaks; staff spotlight?
  - Other name suggestions: Staff Senate Digest, Staff Senate Speaks (Including Staff is good but including Staff Senate may be too specific), Staff Insider, Staff Speaks, Senate Wrap Up, Staff Scoop, Bulletin; Staff Resonance, Staff Syllabus,
  - Rather than rushing the name, the Committee will review the ideas and identify a few names to vote on.
  - Content to include: Standard features every newsletter, like engagement opportunities, events; did you know blurb (policies, benefits) to highlight employee benefits; scholarships, donation opportunities for scholarship; office spotlights, and allow others

- to write for us; staff can submit their own ideas (tie it to QIC); survey to solicit feedback; highlight new wellbeing initiative from Health and Wellbeing Committee; Committees highlights so staff know what we are working on
- Comment: Electronic newsletter will allow to link for more information.
  - Also think about visual appeal, videos, Staff Senate YouTube
  - Engagement presentation plus feedback and discussion (15 minutes)
    - Amy was able to speak at a postdoctoral event to let them know about Staff Senate and was thinking about creating a generic presentation so everyone can use for Staff Senate presentations within department/division meetings.
    - Presentation at the end of minutes.
    - Recommendation: QR codes rather than links in the presentation
    - This presentation would be allowed to be sent out.
    - Question: Is it possible to create a Spanish version? Yes.
    - Thoughts about using the presentation like this to meet with your departments twice a year? Would this be helpful?
      - Comment on timing: This would be helpful around seeking new nominations, because a lot of people don't understand what we do.
      - Could start in March and April (before Great Staff Appreciation)
    - Question: Do we accept nominations throughout the year? No; but the presentation could include instructions and to be on the lookout and more info about our elections process and timeline. Note, some individuals cannot take part in our elections process. Emails are only to those eligible to be part of Staff Senate (classified, A&P, benefits-eligible, excluding Executive Director and above).
    - Comment: Many questions about the elections process last year, could include FAQ about elections process on the website.
    - Amy will share notes along with the presentation.
    - Comment: Like idea about fall and spring and tailor them. The one in the Fall could be meet your Staff Senators. The one in the Spring could focus on elections.
    - Comment: Each Senator could figure out what works with their area and when they can present.
    - Amy: Think about this and ask your leaders if you can have time to do this during meetings.
    - Comment: For spring, informational about if you are interested in participating, can share how much time is required and other requirements.
    - Could also consider forums to allow people to come and speak to us and tell us their ideas. Department meetings could have time constraints, which wouldn't allow for questions and feedback.
    - Comment: Balance to allow spring in areas and in the fall could have one presentation everyone is invited to.
    - Next step: We'll talk about this again at our executive committee meeting and will finalize what we will do.

#### 10:10 a.m. Chair Quick Updates

- Group picture, headshots, committee assignments

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# UTSA Staff Senate

- Does anyone want a new group picture? For our December meeting, should we take a new one? Many Senators agree.
- Comment: For future photos, could do one at the start of the meeting in a location like the Rowdy statue or Sombrilla fountain or UTSA Letters. We'll talk about locations at our next meeting
- Still missing headshots. Please send your headshots to the Staff Senate email so we can update our website.
- Committee assignments. Chairs/co-chairs please add [UTSAStaffSenate@utsa.edu](mailto:UTSAStaffSenate@utsa.edu) email to all meeting invites.
- For those not currently a member of a committee, send your preferences to the UTSA Staff Senate email.
- Scholarship expansion announcement and discussion
  - We are going to be added to UTSA Giving Day in April to gather income for the scholarship. If you have other ideas, please reach out.
- SB17
  - We recently received an email about implementation of SB17 (available here: <https://www.utsa.edu/today/2023/09/story/UTSA-begins-SB17-program.html>).
  - There's a website (<https://www.utsa.edu/president/campusandcommunity/SB17.html>) with resources, timeline, and opportunities for feedback. No one is losing their jobs.
- RSEF
  - Budget will now be in the Staff Senate bucket. The emergency fund is currently \$500 once every two years to eligible employees. We need to update language and work on ways to make sure that employees are receiving the amount requested as net income (after taxes).
  - Amy is working with payroll to improve timing so that the employee can get paid in 15 days.
  - Question: Who makes the decisions about RSEF?
    - The benefits office forwards anonymized applications to the E-board. The E-board then reviews and approves or denies the application.
  - We can include the RSEF in the newsletter.
  - Not sure about funding mechanisms; it was previously part of annual giving.
- Rowdy Games
  - Rowdy New U received funds for Rowdy Games. Please include Bryanda Dominguez in committee meetings.
- October's meeting will focus on mission development with Doug Eldridge, People Excellence, for 1.5 hours.

## 10:27 a.m. Questions about Written Updates

Note: For updates from Staff Senate Committees and University Service Committee Representatives, please review the written updates at the end of the agenda.

- None

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**UTSA Staff Senate**

10:27 a.m. Reminders

- Attendance
- Bylaws – <https://www.utsa.edu/staffsenate/documents/Bylaws---Staff-Senate-6-23-21.pdf>

10:28 a.m. Adjourn

- Next Meeting: Wednesday, October 18, 2023, 8:30-10:30 a.m., Teams

Written Updates

University Service Committees

- Enriching Campus Wellbeing Committee – Gabby and Vero
  - The committee is hoping to get some grant money in
- Employee Advisory Council – Brandy and Matt
  - First meetings soon, will have an update for October meeting
- Faculty Senate – Justin
  - Faculty Senate met on 9/7
  - Received an Academic Affairs Update from Interim Provost Dr. Heather Shipley
    - Main focus was implementation of SB17 and SB18
  - Faculty finalize their 23-24 Priorities

UTSA Faculty Senate Priorities 2023-2024

Priority Areas	Budget	Research	Shared Governance	Protections for All Faculty
<b>Faculty Senate Committees</b>	Budget Committee; Academic Freedom, Evaluation, and Merit Committee	Research Committee	Executive Committee	Academic Freedom, Evaluation, and Merit Committee; HOP Committee
<b>Goals/Actions</b>	<ul style="list-style-type: none"> <li>• Enhance transparency, understanding, and accountability of IRM budget and administrative costs</li> <li>• Address salary/pay issues at all stages of faculty lifecycle (hiring, compression, promotion, merit) for all faculty (FTT, T/TT, adjunct)</li> <li>• Administrative support</li> <li>• Teaching and research infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• R1 status</li> <li>• Administrative support</li> <li>• Research infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Build influence with administration and faculty</li> <li>• Ensure Faculty Senate representation on key search committees</li> <li>• Consulting faculty on colleges' academic restructuring</li> </ul>	<ul style="list-style-type: none"> <li>• Protect academic freedom both in and out of the classroom</li> <li>• Clarify implications of and support for dealing with new legislation on Tenure and DEI</li> <li>• Revise HOP to institutionalize protections</li> </ul>

- 
- Hispanic Thriving Leadership Council – Eric
  - Using a servingness framework, as shown below

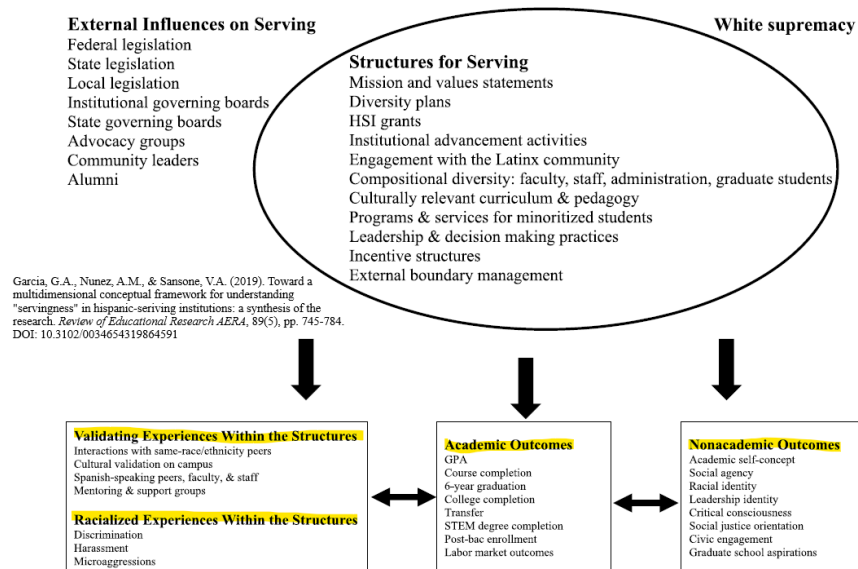


FIGURE 4. *Multidimensional conceptual framework of servingness in HSIs.*

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- HOP Committee – Andrea
  - HOP 9.01 Nondiscrimination (voting open)
  - HOP 3.03 Discipline and Dismissal of Classified Employees (voted)
- Inclusive Excellence Advisory Board – Anna (out)
- Operational Review Committee – Amy
  - Has not met
- Out-of-State Work Modality Committee – Lisa
  - No updates
- Parking & Traffic Committee – Heather, Lauren H., Harshan, Gaby
  - No updates
- People Excellence Working Group – Stef, Anna, Jennilee, Eric, Sapna
  - We are continuing to work on work modalities, educational benefits, and performance evaluations
  - The Staff Senate members are working on prioritizing our asks for EEB
  - We met with the working group on Monday, August 21. We asked our People Excellence partners what we have accomplished through this group
    - Leadership and manager trainings have started and continued
    - They have heard staff viewpoints, which are informing department and specific trainings
    - The group has also influenced the annual evaluation processes, including trainings and adding requirements for comments for scores of 1, 2, 4, and 5.
    - People Excellence provided a training to Staff Senate in March (notes accessible to Staff Senators: [2023-03-23 People Excellence Updates Presentation to Staff Senate.docx](#))

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- Our group has also surfaced lack of clarity around EEB
  - They have opened the evaluation process earlier so that staff can enter their comments starting after the midpoint check in period.
  - Staff Senators can access complete notes at [PE and SS Working Group Notes.docx](#)
- Public Safety Advisory Council – Xavier
- Strategic Investment Fund Committee – Damaris
  - We are currently on the review period that runs from Sept 15th to Oct 20th. Results will be discussed on the week of Oct. 23rd.
- Sustainability Council – Julie
  - No updates
- University Excellence Awards Steering Committee – Peppy and Sharon
  - Looking for a platform for submission
  - No new staff awards will be added this year, but will take this year to streamline the lessons learned from last year to improve the program.
- University Leadership Council – Amy
  - Update from President Eighmy: He addressed SB17 and emphasized the importance of providing support while guaranteeing that no staff members would be let go due to the new law. He also committed to ensuring that those affected would continue to have meaningful roles that contribute to UTSA's success.
  - SB17 Implementation: Dr. Shipley and Veronica provided an update on UTSA's efforts to navigate the path forward while ensuring compliance with SB17. The university is actively reviewing key aspects mandated by the bill, including the identification of offices, divisions, units, and employees responsible for DEI functions.
  - UTS Update: The disruption in the Rowdy and UTSA network occurred due to infrastructure challenges. The integration of new infrastructure with existing components led to a minor malfunction, but the issue was swiftly resolved. They do not foresee a recurrence of this problem.
  - People Excellence Presented on their Strategic Initiatives for 2024 – 2026, as follows: In 2024, People Excellence Strategic Initiatives encompass a wide range of initiatives aimed at elevating their workforce and operational capabilities. In 2025, their focus shifts towards further optimization. They will explore and implement process automation, including background checks, develop an executive search strategy, and enhance their recruiting module. Looking ahead to 2026, their strategic initiatives will evolve further. They'll offer full lifecycle recruiting for director-level and above searches, explore process automation for reference checks, and host the UTSA Leadership Conference. Formalizing career ladders and advancing our Classroom to Career initiative are key goals. The ongoing commitment to process enhancement and transparency will continue to be central to their efforts.
  - Campus Experience Task Force: The task force will identify best practices that promote an exceptional campus experience, develop flexible work arrangement guidance, and optimize academic course and program modality and plans for implementation in the spring 2024.
- University Scholarship Committee – Justin

### Staff Senate Committees

- Bylaws – Harshan
  - Created a document to review the bylaws
- Communications – Drew and Jennilee
  - Working on a social media plan and process and better content planning and content calendar
- Community Outreach & Events – Jessica
  - First meeting will be set next week and will send out fall outreach
- Elections – Cindy and Victoria
  - No updates
- Finance – Angel and Lauren S.
  - **Budget Requests are due October 11th.** Please work with your committees to begin getting quotes for your signature annual events to estimate budget needs. The committee chair / co-chair should submit the final Budget Request through DocuSign. Please attach supporting documents such as vendor quotes as PDFs.
  - [Budget Request Form](#)
  - Committee budget approvals will be communicated by November 15th
  - Process link: [Budget Request Form Process](#)
- Health & Wellness – Vero and Heather
  - We have a date and time for the first “Lego of your Stress!” event: Friday, October 6th from 10am – 2pm. The location has yet to be confirmed but we have a flyer started and will send those out as soon as we have all the details finalized. We are providing space for staff to utilize their 30-minute wellness break, and participate in some relaxing activities such as Legos, puzzles, coloring pages, etc.
- QIC – Lauren H. and Bev
  - Had first meeting on Friday, September 1. The plan is to keep moving forward with existing QICs and to use a survey to gather feedback. We received a QIC about the performance evaluation process and have asked People Excellence to address it in their next communication.
- Staff Appreciation & Scholarships – Sharon and Pebby
  - The committee is proposing a name change for this committee to bring it up for a vote to Staff Awards Recognition and Scholarships (STARS)
  - We would also like to vote on moving the monthly award presentation to our general meeting to have more senate representation.





Nikki Lee  
Senior Associate Director

# #Feeding Student Success

SINCE MARCH 2017

## The Student Union Food Pantry

WHATABURGER RESOURCE ROOM

**UTSA**  
Roadrunner  
Pantry

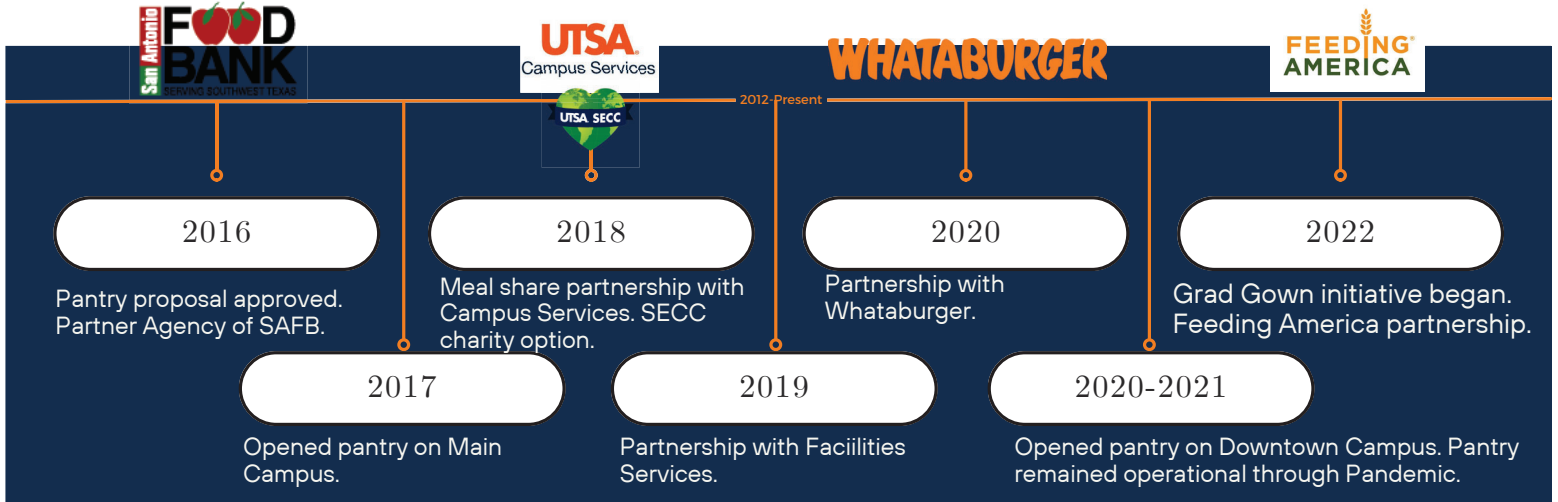
**UTSA**  
Student Union



**WHATABURGER**  
RESOURCE ROOM

# MAJOR MILESTONES

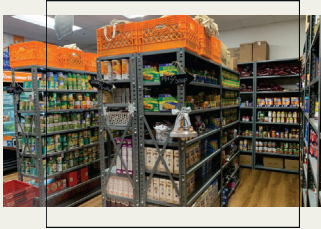
It takes a village to ensure our students have their basic needs met.



The best way to find yourself is to lose yourself in the service of others. - Mahatma Ghandi



## OUR SERVICES

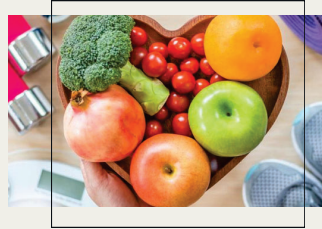


### *Food Pantries* **Downtown & Main**

- UTSA ID
- SAFB annual form
- Income Guidelines posted
- Self-Selection
- Limit of quantities

Downtown Campus - Summer  
Mondays Noon-4pm

Main Campus - Summer  
Tuesdays-Fridays Noon-4pm



### *Meal Share Program* **Maxient Application**

- Generous partnership with Aramark & Campus Services
- Up to 15 meals per semester
- Directly on ID
- GETapp required
- Used only at Roadrunner Cafe



### *Emergency Kits* **5 Non-Perishables**

Downtown Campus

- PD Dispatch
- Campus Recreation

Main Campus

- SU Info Desk
- Student Assistance Services
- PD
- Wellness 360

- Available upon request
- Holidays/breaks include Housing locations

### SUPPLEMENTAL NUTRITION



### ASSISTANCE PROGRAM

### *SNAP Case Navigator* **San Antonio Food Bank**

- Seth Villalobos
- Fridays (Summer=bi-weekly)
- By appointment
- studentassistance@utsa.edu
- 210-458-4985
- Assist with documents and walk through 18 page SNAP application
- Appointments in Student Assistance Services or SU Black Unity Room

## OUR SERVICES



### *Move In Market* **August 19, 2023**

- 11am-3pm
- Former CDC Building (BK Lot 5)
- Free market to all students
- Receive \$20 "credit"
- Donations accepted Mondays 11am-1pm until August 14
- Accept any gently used household items
- Spring Market 2/13/24 = 750 students attended



### *Grad Gown Lending* **RowdyLink**

- 22 gowns (currently)
- Applications open after Grad Fest
- Undergraduate gowns
- Graduate gowns
- Sizes vary
- First-come, first-serve
- Caps and tassels limited
- Return by Friday after Commencement



### *Service Hours* **RowdyLink**

- Students can receive service hours on a weekly basis
- Day of Service projects
- Tabling and marketing opportunities
- Internships available
- Water and snack provided



### *Experiential Learning* **Co-Curricular Cohorts**

- Customized to terms and projects of interest
- Learning outcomes
- Hands-on experiences
- Previous Experiences
  - Alternative Spring Breaks
  - Dept. of Nutrition
  - LEAD Academy
  - First Year Experience
  - Honors College
  - Dept. of Communication
  - College of Engineering & Integrated Design



# NEW & UPCOMING SERVICES



## *Order Ahead* **Coming Fall 2023**

- Request a pick up QR
- Required paperwork verified
- Will be sent a link to online platform (similar to HEB curbside)
- Shop online
- Select pick up times
- Grocery pick up at Main
- Limited to once weekly OR in person in Pantry

## *Grab and Go* **Coming Spring 2024**

- Location TBD
- Required paperwork verified (once a year)
- UTSA ID required
- 1 drink + 1 snack
- Daily

## *Meal Prep Mondays* **Coming Spring 2024**

- First Monday of every month
- Tabling events with food education, recipes and food giveaways
- Main & DT campuses

## *Campus Garden* **Coming Spring 2024**

- Promotion of planting, growing and harvesting own fresh produce and herbs
- Garden in BK Lot 5

## FALL 2023

### **DOWNTOWN CAMPUS**

DB 1.306

Monday - Thursday

Noon - 5pm

### **MAIN CAMPUS**

SU 1.04.06

Monday - Thursday, Saturdays

Noon - 5pm



Closed Fridays for Restocking

DAILY WITH UTSA ID

FOOD DRIVES

EVENTS

VOLUNTEER



# VOLUNTEER OPPORTUNITIES

In RowdyLink  Weekly Events

Individual | Team



## DONATE

Donation Station  Pantry Location

Make an Appointment

DOLLARS

HOUSEHOLD ITEMS

FOOD

BUSINESS ATTIRE

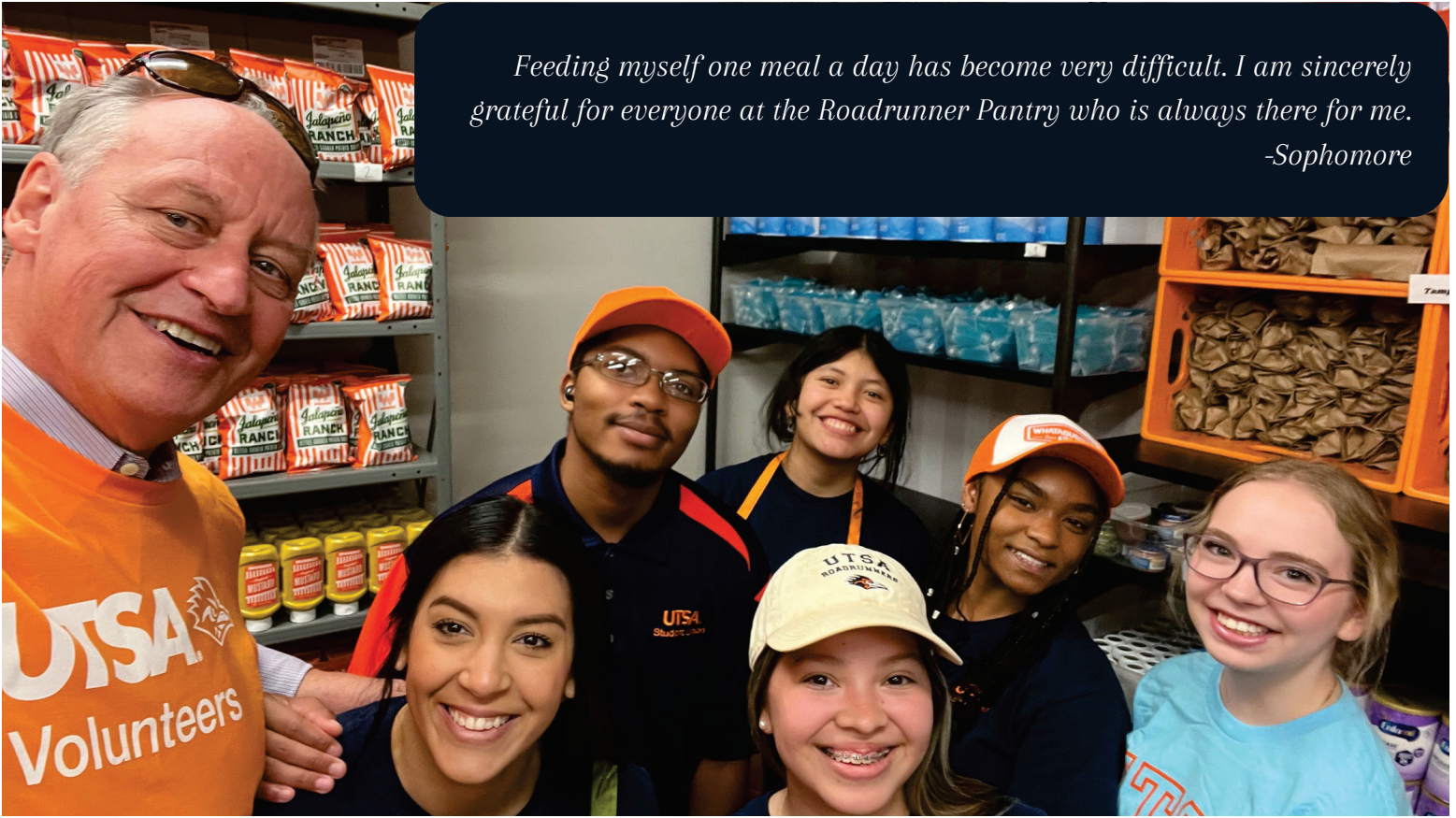
TOILETRIES

GRADUATION GOWNS





*Feeding myself one meal a day has become very difficult. I am sincerely grateful for everyone at the Roadrunner Pantry who is always there for me.*  
-Sophomore



# CONTACT US



WEBSITE:  
[UTSA.EDU/ROADRUNNERPANTRY](http://UTSA.EDU/ROADRUNNERPANTRY)

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## PANTRY STUDENT STAFF



**Downtown Campus**  
**DB 1.306**  
**210-458-CANS (2267)**

**Main Campus**  
**SU 1.04.06**  
**210-458-EATS (3287)**

## PANTRY SUPERVISOR



**[Nikki.Lee@utsa.edu](mailto:Nikki.Lee@utsa.edu)**  
**210-458-4150**



**413006**  
**UTSA - ROADRUNNER**  
**FOOD PANTRY**



# First-Generation & Transfer Student Programs (FGTSP)

## FGTSP

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### Definitions

#### How do we define first-generation?

- A First-Generation student is anyone whose parent(s) or guardian(s) did not complete a four-year bachelor's degree from a US university or college.

#### How do we define transfer students?

- A Transfer student is anyone coming from a different institution with the goal of completing a bachelor's degree at UTSA.



## FGTSP

### Purpose

#### The First-Generation & Transfer Student Programs (FGTSP) is...

- committed to supporting students that identify as first-generation or transfer students as they pursue their undergraduate degrees.
- Through mentorship, community building, and social engagement, FGTSP focuses on increasing undergraduate students' sense of belonging leading to higher retention and graduation rates.



UTSA CREATING BOLD FUTURES

## FGTSP

### Program Goals

- Campus Engagement
- Sense of Belonging
- Health & Wellness
- Professional Development
- Navigating Campus Resources
- Academic Success



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## First-Generation and Transfer Student Programs

Supports and empowers students that identify as first-generation or transfer through mentorship, community building, and campus engagement.

Services offered:

- 1-on-1 and group peer mentorship
- Assistance navigating campus resources
- Community building events
- Professional development opportunities

First-Gen Programs

- General F2G&G
- First-Gen STEM Scholars
- Second Year Experience
- First-Gen Living learning Community

Transfer Programs

- Roadrunner Transition Experience
- Alamo Runners Program



**Connect with us!**

Email: [fgtsp@utsa.edu](mailto:fgtsp@utsa.edu)  
210-458-4694  
MS 1.02.04



[utsa\\_fgtsp](https://www.instagram.com/utsa_fgtsp)

### Ways to Connect

## Connect with us

- Contact
  - [fgtsp@utsa.edu](mailto:fgtsp@utsa.edu)
  - 210-458-7253
  - MS 1.02.04
- Social Media
  - [utsa\\_fgtsp](https://www.instagram.com/utsa_fgtsp)

 [utsa.edu/firstgen](https://utsa.edu/firstgen)

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# CAMPUS EXPERIENCE TASK FORCE

SEPTEMBER 2023

## TASK FORCE GOALS

### GOALS

- Identify best practices that promote an exceptional campus experience
- Develop flexible work arrangement guidance
- Optimize academic course and program modality

### CONSIDERATIONS

- Space allocation and utilization
- Downtown connection efforts
- Capital project development strategies
- Strategic destinations
- Student success metrics



# TASK FORCE FRAMEWORK

- ➔ **Executive Sponsors:** Veronica Salazar, Heather Shipley
- ➔ **Task Force Co-chairs:** Mary Hernandez, Angie Griffith
- ➔ **Task Force Members and Leads**
- ➔ **Task Force Support:** People Excellence, Space Management, Institutional Research & Analysis, AA & BA Strategic Communications

# TASK FORCE COMPOSITION

*Uniting expertise from the University for a holistic approach:*

Task Force Member	Department
Albert Carrisalez	University Relations
Amy Fritz	Staff Senate
Aydan Villarreal	Student Government Association
Barbara Smith	Student Success
Chelsea Trotter	President’s Division
Dan Gockley	Student Success
Traci Guinn	Inclusive Excellence
Eric Brey	Dean
Giselle Torres Villarreal	Student Government Association
Jenell Bramlage	University Technology Solutions
Jessica Vela	REDKE

Task Force Member	Department
Jessica Vela	REDKE
Josh Gerkin	Campus Planning/Space Mgmt.
Katy Madden	People Excellence
Liz Rockstroh	Business Affairs/CS
LT Robinson	Student Affairs
Nikki McGovern	Athletics
Rebecca Anderson	Advancement & Alumni Engagement
Rica Ramirez	Faculty Senate
Sheri Hardison	Business Affairs
Steve Wilkerson	Institutional Research
Wenbo Wu	Chairs Council

# TASK FORCE **TIMELINE**

## AUG. – SEPT. 2023

- Finalize Task Force Composition and Framework
- Schedule Kick-Off Meeting
- Establish Milestones

## SEPT. – DEC. 2023

- Collect and Analyze Data
- Benchmark Best Practices
- Develop Recommendations

## SPRING 2024

- Implement Initial Recommendations
  - *Summer/fall 2024 class schedule*
- Manage Change

## GROUP ACTIVITY



How can we create a campus experience that seamlessly integrates flexible work policies, enhancing employee recruitment and retention, while fostering a sense of belonging and engagement to elevate student success?

# GROUP ACTIVITY



## What do we want our campus experience to be?

In the next 10 minutes, please use the provided post-it notes to share your insights on the ideal campus experience for the following groups: Incoming Freshmen, Staff, Faculty, Online Students and Graduate Students.

# UTSA<sup>®</sup>

## Staff Senate

Empowering Excellence:

Staff Senate – Advocating, Achieving and Welcoming You!

*Amy Fritz, Staff Senate Chair*

UTSA

## Staff Senate

- Mission
- Senators
  1. Academic Affairs
  2. Business Affairs
  3. Information Mgmt & Technology
  4. REDKE
  5. President, Development & Alumni Relations, Inclusive Excellence, Intercollegiate Athletics, University Relations
  6. A&P Professional
- Committees
  1. Bylaws
  2. Communications
  3. Community Outreach & Events
  4. Elections
  5. Finance
  6. Health & Wellness
  7. Questions, Ideas & Concerns
  8. Staff Appreciation & Scholarships







## Goals

- Enhance Mission Statement
- Expand Scholarship Program
- Strengthen Staff Engagement



## Advocacy

- University Service Committees
- Task Forces
- Working Groups
- VP/AVP Hiring Committees



## Engagement

- Rowdy Games
- STAR Awards  
[Nominate a deserving Staff Member or Team](#)
- The Great Staff Appreciation Event



## Achievements

- [Staff Senate Scholarship](#)  
Employee Educational Benefit ([EEB Program](#))
- [Roadrunner Staff Emergency Fund](#) RSEF



## Connect With Us

- [utsastaffsenate@utsa.edu](mailto:utsastaffsenate@utsa.edu)
- Add Us on Socials @UTSASTaffSenate
- [QIC Form](#)
- Amy Fritz, [amy.fritz@utsa.edu](mailto:amy.fritz@utsa.edu) x6914

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