

Student Affairs Professional Development Team

Presentation to Directors' Council
August 14, 2008



Professional Development Team

- John Kaulfus, Chair
- Marlon Anderson
- Re' Shanda Bridges
- Eric Cooper
- Joe DeCristoforo
- Edna Domínguez
- Carol Gonzalez
- Cari Goodyear
- Jana Kennelly
- Bob Miller



Professional Development Team

- Three sub-committees
 - Awards and Recognition
 - Continuing Education
 - Staff Networking



Awards and Recognition

- Annual awards presentation in the Spring
 - probably following Commencement
 - two programs so all staff can attend
- Divisional highlights
- Reception to follow
- Small inspirational token for each person in the division

Awards and Recognition

- Proposed award categories
 - “(named) Outstanding Team” Award
 - “(named) Divisional Leadership” Award
 - “Vice President’s Transformational Leadership” Award (significant impact to division and/or university)
 - “New Professional” Award
 - “Administrative Support Staff” Award
 - “Outstanding Student Employee” Award

Awards and Recognition

- Recognition programs throughout the year
 - Monthly birthday celebrations
 - Supervisors encourage response and attendance
 - “Employee of the Semester” program
 - Continue *Thank-You Rowdy*

Continuing Education

- Conference “Reinventing Yourself in the Workplace”
- Procedures Refresher Courses
 - administrative, business, etc.
- Technical Training
- Student Affairs Training Series

Continuing Education

- Conference “Reinventing Yourself in the Workplace”
 - with sessions specified per the PDT survey in June 2008
 - Leadership, Supervisory Management, Personal Productivity, Customer Service, etc.
 - offered three times (anticipated Feb., March & April) to accommodate staff
 - possible tie-in with True Colors[®] training

Continuing Education

- Procedure Refresher Courses
 - Business Office information & processes
 - Budget Office information & processes
- Technical Training
 - Banner Student Information System
 - RowdySpace web-based file sharing service
 - *DEFINE Administrative Computing System
 - Microsoft Office
 - Reconciliation of Accounts

Continuing Education

- Student Affairs Training Series
 - Introduction to Training
 - Overview of campus-wide and divisional opportunities
 - Student Affairs
 - “What exactly do Student Affairs staff and departments do?”

Staff Networking



- Family Events
 - Athletic events
 - Tailgating events
- Departmental Tours
 - UC III, Campus Rec Demo Kitchen, etc.
- Time with the Vice President
 - New Professionals' Network
 - More program ideas to come

Staff Networking



- Volunteerism
 - Various opportunities
- Healthy Lifestyles
 - Walkers/Runners lunch group
 - Healthy Meals
 - Participatory workshops and classes
- Spring Event
 - Schlitterbahn with potluck lunch at the park

Student Affairs
Professional Development Team

We look forward to
working with you!

