General Information

A parking permit is required to park in all designated lots and street parking at the 1604 campus, the Downtown campus, and the Institute of Texan Cultures, unless the vehicle is parked in a metered space.

Visitors may use a parking meter or obtain a Visitor parking permit from the Parking & Transportation Services office or Visitor Booths.

Additional parking information can be found on the UTSA Parking & Transportation website:

http://www.utsa.edu/parking

Permit Descriptions

**Faculty/Staff A** - $216/yr.
Park anytime in spaces designated Faculty/Staff A or Faculty/Staff B. No more than 2.5 permits are sold for each parking space designated Faculty/Staff A.

**Faculty/Staff B** - $108/yr.
Park anytime in spaces designated Faculty/Staff B and park in Faculty/Staff A spaces from 6pm to 6am daily and anytime on weekends. No more than 2.5 permits are issued for each parking space designated Faculty/Staff B.

**Faculty/Staff A Garage** - $400/yr.
Park anytime in spaces designated Faculty/Staff A in the parking garages or surface lots at 1604 and Downtown Campuses. No more than 1 permit is issued for each parking space designated Faculty/Staff A in the parking garages.

**24-hr Reserved** - $400/yr.
Park anytime in spaces designated 24-hr Reserved in surface lots. No more than 1 permit is issued for each parking space designated 24-hr Reserved.

**24-hr Reserved Garage** - $500/yr.
Park anytime in spaces designated 24-hr Reserved in the parking garages or surface lots at 1604 and Downtown Campuses. No more than 1 permit is issued for each parking space designated 24-hr Reserved in the parking garages.

Faculty/Staff and 24-hr Reserved permit holders may park in Student General at any time.

At no time are vehicles displaying any permit other than 24-hr Reserved allowed to park in 24-hr Reserved spaces.

Purchase a Parking Permit

**Online application is required. You will need your license plate number. To apply:**

1. Log into ASAP
2. Employee Services
3. Click on Parking and Traffic
4. Click on University Police Link to TickeTrak System for employee parking permits
5. Click on Purchase a Parking Permit to enter TickeTrak.
6. Follow TickeTrak instructions

**Receive-by-Mail Deadline for Fall ’05 is July 31, 2005.** Motorcycle permits must be picked up in person.

If you apply for a permit after the Receive-By-Mail Deadline you must present the receipt you print after you have completed the online application process to pick up your permit.

Contact Us:
UTSA Parking & Transportation Services
Office Location: MS 1.02.38
Phone: (210) 458-4246
Web site: http://www.utsa.edu/parking
E-mail: use “Contact Us” on Web site