

All U. T. travelers should activate and update their emergency records and, if a contracted travel agency is not used, employees and students must:

- Login to the International SOS website
http://www.internationalsos.com/members_home/login/login.cfm
- Login using the U. T. Membership number **11BSGC000037**

Scroll down and find the following text to activate emergency record and enter information. Scan and upload copies of passport and other important documents. Emergency Record gives you a secure place to store your medical history and input your vaccination records in an online repository. With your consent, and in compliance with worldwide data privacy laws regarding sensitive data, our medical staff can access this critical information to best help you in the event of an emergency. Having information on hand such as known allergies, a current prescription, or past medical history gives International SOS doctors a complete picture to assist in taking care of you. Emergency Record also stores emergency contact information and copies of your passport and visa. [CLICK here to activate your Emergency Record!](#)

- Then go to the next item and enter itinerary in the Personal travel locator.

Personal travel locator, another program available to assist you while abroad, allows you to enter your travel itinerary information through a password-protected website that both International SOS and your school's designated program administrator may access. It is recommended that you keep your personal travel locator up-to-date, including weekend trips by air or rail, so International SOS and The University of Texas System know your travel plans should an emergency occur while you are abroad. [CLICK here to access your personal travel locator!](#)

Any questions related to services offered by International SOS should be directed to Ms. Tracy Seiler 512-499-4401 or tseiler@utsystem.edu.