

Proposal for Professional Development Interest Session for the Student Affairs Conference

Deadline to submit proposal application: January 21, 2010.

The UTSA Student Affairs Staff Development team is seeking dynamic, interactive presentations for their Annual Student Affairs Conference-- an opportunity for all staff members within Student Affairs to grow professionally.

Our theme for the 2010 conference is TEAM! Topics for different interest sessions can cover a wide variety of areas including those listed below. This is an opportunity for you to share your expertise with Student Affairs staff members. The interest sessions will be offered at both of our two separate conferences that will take place on March 31, 2010 and April 14, 2010 at the Main Campus. You and those helping you present/moderate will need to commit to present on both of these days. We regret that due to time constraints not all proposals will be selected. You will be notified if your topic is selected for presentation by January 29, 2010.

Presenters/moderators for the Student Affairs conference will not be compensated monetarily for their presentations. If you have questions regarding the conference's purpose, audience or scope, please contact the Staff Development Team through Eric Cooper at eric.cooper@utsa.edu (4859) or Shirley Rowe at shirley.rowe@utsa.edu (4596). Once completed, print and send this application via campus mail to Eric Cooper in Financial Aid and Enrollment Services JPL 1.01.04.

PART I: PRESENTER INFORMATION

Primary or Sole Presenter: _____ Extension: _____

Email Address: _____ UTSA Affiliation: _____

Are you (check one): Faculty Staff Student

Of the following categories, which would *best* describe the theme of your proposal?

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Assessment | <input type="checkbox"/> Enrollment Management | <input type="checkbox"/> Stress Management | <input type="checkbox"/> Team Building |
| <input type="checkbox"/> Career Pathways | <input type="checkbox"/> Involvement | <input type="checkbox"/> Student Success | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Leadership | <input type="checkbox"/> Supervising Students | <input type="checkbox"/> Training |
| <input type="checkbox"/> Diversity | <input type="checkbox"/> Presentation Skills | <input type="checkbox"/> Supervising Staff | <input type="checkbox"/> Wellness |
| <input type="checkbox"/> Other, please explain _____ | | | |

Who will moderate your session (if you leave this section blank, one of the Staff Development Team will moderate your session)? _____
Name, UTSA Affiliation, Extension

Additional Presenters? _____
Name(s), Extension(s) _____

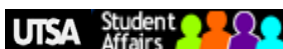
Can you present on both conference dates (March 31 and April 14)? Yes No

Time allotted for sessions is either 60 or 75 minutes with 15 minutes set aside for questions. How long do you anticipate your session will last (including Q&A)?

60 minutes 75 minutes

What time of day is most convenient for you to present?

Morning Afternoon



Staff Development Team Event

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