**Thanks again! If you have any questions or concerns please let us know:**

**Women’s Studies Institute**

**458-6277 or carolyn.motley@utsa.edu**

FILM information:

Name of Film \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief description of film:

Date you can show the film?

First choice\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second choice\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time and classroom number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Women’s History Month Mission Statement:** Our mission is to recognize and celebrate women’s contributions and causes by: providing space for educational events from a feminist perspective, promoting a commitment to diversity, and aiming to achieve social justice and women’s empowerment. **Submissions need to be in accordance with the mission statement.**

HOST information:

Your name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UTSA department and mailing location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Thank you for proposing and hosting a film this year! Please read carefully, as the requirements and forms have changed since previous years.*

**As a host you will:**

* Ensure that the Library or WSI owns the film or can order it for you. (Please note we cannot use personal films or films rented from a store.)
* Set up the film (start and end film) and offer an introduction.
* Invite students to the film. Coordinating an appropriate class with the film ensures a larger audience.
* Lead a discussion/ Q&A, if you choose to have one (we highly recommend it), at the end of the presentation.

**Women’s History Month 2014**

**FILM FORM**

Deadline December 6, 2013

Please submit to **Carolyn Motley** as early as possible