# MEMORANDUM

**TO:** All Faculty and Administrative Staff

**FROM:** Patricia A. Graham

 UTSA Ambassadors’ Advisor

**RE:** Nominations for UTSA Ambassadors

**DATE:** November 7, 2013

The UTSA Ambassadors request your assistance in the annual recruitment of new members. I invite you to nominate outstanding second semester freshman, sophomore, junior, senior or graduate students for membership in the UTSA Ambassadors Program. In making your nominations, please consider the following qualities: scholarship (minimum 3.00 cumulative GPA), leadership potential, participation in extracurricular and academic activities, and a willingness to serve the University.

UTSA Ambassadors volunteer over 10,000 hours during the academic year. Students selected for membership serve as student hosts, tour guides, and provide other services at the Main Campus, Downtown, and ITC campuses. UTSA Ambassadors engage in a year-long comprehensive training program including workshops designed for student leadership and communication skills, etiquette skills, committee work and philanthropy.

Nominees will be asked to complete an application form and to participate in an individual interview. The new UTSA Ambassadors will be announced in late March, 2014. You may fax your nominations to 458-6116 or email to Ambassadors@utsa.edu.

All nominations should be received by December 6, 2013.

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 Name Student ID Classification Major

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## Please return by 5:00 p.m. Monday, December 6, 2013 to ambassadors@utsa.edu

FAX: 458-6116