2. ABOUT UTSA
## About UTSA

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Research Organizations

Institute for the Arts and Humanities (IAH)
Research Center for the Visual Arts
Institute for Music Research (IMR)
Institute for Studies in Business (ISB)
Center for Professional Excellence (CPE)
Institute for Research in Sciences and Engineering (IRSE)
Center for Water Research
Institute for Research in Social and Behavioral Sciences (IRSBS)
Center for Archaeological Research
Center for Learning and Development Research in Education
Center for the Study of Women and Gender
Office of Professional Development in Education
Office of Research on Teaching and Learning
Hispanic Research Center
Institute of Texan Cultures
History and Organization

History and Mission

UTSA celebrated its 25th anniversary in 1994. It was created by a mandate from the 61st Texas Legislature on June 5, 1969, to be a university of the first class offering bachelor's, master's, and doctoral degrees "as are customarily offered at leading American universities." The first class of 671 graduate students was admitted in June 1973; upper-division undergraduates were admitted in September 1975, and lower-division undergraduates were admitted in June 1976. The first commencement ceremony was in August 1974. The UTSA Alumni Association was formed in 1978.

UTSA received full accreditation by the Southern Association of Colleges and Schools in December 1976. UTSA's first endowed professorship was established in 1981 in the life sciences. The first endowed chair was established in 1985 in the College of Business. The UTSA Honors Program was initiated in September 1985.

UTSA now has 49 undergraduate degree programs, 26 master's degree programs, one doctoral degree program, and one cooperative Ph.D. program. It will be introducing several new programs at each level during the next few years, with the support of the South Texas Border Initiative.

Ninety-nine percent of tenured and tenure-track faculty hold a doctorate or terminal degree in their fields. Forty UTSA faculty have won Fulbright Fellowships to teach and conduct research in a foreign country. UTSA is in the top 30% of public universities in the state in research expenditures.

UTSA is one of the fastest-growing universities in the state; the Fall 1994 enrollment was 17,579. Intercollegiate athletic programs were begun in 1981. A University Center and on-campus housing were added in 1986, and the scope of student organizations and activities increased.

Space on the campus now totals over 1.3 million square feet. Several new buildings, including a facility for UTSA Downtown, are being constructed.

The Mission of The University of Texas at San Antonio is as follows:

UTSA, a comprehensive public metropolitan university, is committed to freedom of inquiry and the creation of an environment in which people can teach, discover, learn, and enrich themselves and their community. Through its instructional, research, and public service programs, UTSA seeks to fulfill its mission, serve the needs of the multicultural population of San Antonio and the South Texas region, and emphasize programs that contribute to the technological, economic, and cultural development of the city, region, and state.

UTSA offers a wide range of academic degree programs leading to the bachelor's and master's degrees and selected doctoral programs. It offers students the knowledge and skills required to succeed in their chosen fields.

UTSA provides access to its various degree programs to a broad constituency and maintains rigorous academic standards in requirements for successful completion of its programs. Through flexible scheduling, varied course offerings, and student
support services, UTSA encourages attendance by both traditional and nontraditional students.

UTSA emphasizes a balance of excellent teaching, research and creative activities, and scholarship. To this end, UTSA recruits and retains faculty who exemplify this balance and encourages faculty to engage in public service activities appropriate to their academic fields. UTSA encourages and facilitates multidisciplinary instructional, research, and public service efforts through its administrative structure, degree programs, and personnel policies.

Through its broad research efforts, UTSA both creates new knowledge through basic research and applies that knowledge to today's problems through applied research. UTSA seeks to facilitate the transfer of research findings into the work environment through continuing education and graduate-level programs for maintaining and upgrading specialized skills of professionals employed in San Antonio and the South Texas region.

UTSA seeks to enrich the cultural environment of the university and the community through its fine arts and humanities programming.

Organization

The University of Texas at San Antonio is a component institution of The University of Texas System. Governance of the university is vested in the nine-member Board of Regents of The University of Texas System whose members are appointed biennially by the Governor with the advice and consent of the Senate for six-year staggered terms.

The Board of Regents delegates administrative authority to the Chancellor of The University of Texas System. The administrative authority of each component institution, such as The University of Texas at San Antonio, is in turn delegated to the President of that component.

The President at UT San Antonio is assisted by a staff including a Provost and Vice President for Academic Affairs, a Vice President for Administration and Planning, a Vice President for Business Affairs, a Vice President for Student Affairs, a Vice President for University Advancement, and an Executive Director of the Institute of Texan Cultures.

The Provost and Vice President for Academic Affairs provides the President with advice and counsel on academic matters, acts as a liaison between the President's Office and faculty committees concerned with academic affairs, and has direct responsibility for the development, administration, and quality of all academic programs, the administration of the academic budget, academic policy development and implementation, and all matters directly affecting faculty. The Vice President for Administration and Planning provides the President with advice and counsel on the general administrative services of the university and acts as liaison between the President's Office and all university standing committees. This officer is responsible for affirmative action, strategic planning, and the Office of Institutional Analysis. The Vice President for Business Affairs provides the President with advice and counsel on fiscal affairs and has direct responsibility for the business operation of the university, including operation of the Physical Plant, Information Technology, University Police, General Services, and the Business Manager's office. This officer is also responsible for budget preparation and analysis, contract
and grant administration, and personnel administration. The Vice President for Student Affairs is responsible for overseeing student affairs and for providing advice to top administrators on all aspects of student activities at UTSA. The Vice President for University Advancement is responsible for all areas of advancement, including development, communications, and alumni affairs, within the academic colleges and coordination with the University of Texas Institute of Texan Cultures. The Executive Director, Institute of Texan Cultures, is responsible for the administration and management of all Institute programs, activities, and exhibits; leadership in educational programming and content production; the dissemination of historical and cultural information to the public and the schools; the development and management of volunteer programs; and fund-raising.

Accreditation

The University of Texas at San Antonio is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor’s, master’s, and doctoral degrees.

Graduate Council

The Graduate Council at The University of Texas at San Antonio is an operating unit of the Faculty Senate, with representation developed independently of the Senate. The Council recommends graduate program policies and monitors their implementation across graduate programs and by the various graduate studies committees. Some specific functions are developing recommendations concerning content of disciplinary and interdisciplinary programs and graduate curricula for existing graduate degrees and the establishment of new graduate degree programs; recommending and reviewing all graduate courses of instruction at UTSA; reviewing graduate programs and monitoring their quality; and recommending policies and standards for appointment of graduate students to be teaching assistants, teaching associates, research assistants, and recipients of university fellowships.

Members are elected to the Graduate Council by the members of each Committee on Graduate Studies, and from members of the Graduate Faculty of the Programs’ Committees on Graduate Studies. The Associate Vice President for Graduate Studies and Research and the Director of Libraries serve as ex officio members. A student representative to the Graduate Council from each college is elected by the members of the Graduate Faculty in each College and from these representatives, one student is elected to represent the council on the University Assembly.

Administrative Policies and Services

Rules and Regulations of the Board of Regents

A student at UTSA neither loses the rights nor escapes the responsibilities of citizenship. Compliance is expected with both the penal and civil statutes of the state and federal governments, the Rules and Regulations of the Board of Regents, and the policies and procedures of The University.
All students of UTSA are subject to the rules and regulations governing student conduct and discipline as set out in Part One, Chapter VI, of the *Rules and Regulations of the Board of Regents of The University of Texas System*, the *UTSA Handbook of Operating Procedures*, and the *Student Guide to UTSA*.

The *Regents’ Rules*, *Handbook of Operating Procedures*, and the *Student Guide to UTSA* have full force and effect as they concern UTSA students. The *Regents’ Rules* and the *Handbook of Operating Procedures* may be consulted in the offices of the President, the Vice Presidents, the Deans, and in the John Peace Library. The *Student Guide to UTSA* is available from the Office of the Assistant Vice President for Student Life.

**Hazing**

State law (§§ 4.51 through 4.58, Texas Education Code) defines hazing as “any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution.” Hazing includes but is not limited to

- any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity;
- any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects a student to any unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk of harm or which adversely affects the mental or physical health of the student;
- any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to such acts; and
- any activity that induces, causes, or requires the student to perform a duty or task which involves a violation of the Penal Code.

Under state law, individuals or organizations engaging in hazing could be subject to fines and charged with a criminal offense. According to the statute, a person can commit a hazing offense

- by engaging in a hazing activity;
- by soliciting, directing, encouraging, aiding, or attempting to aid another in hazing;
- by intentionally, knowingly, or recklessly allowing hazing to occur; or
- by failing to report in writing to the Assistant Vice President for Student Life first-hand knowledge that a hazing incident is planned or has occurred.
The fact that a person consented to or acquiesced in a hazing activity is not a defense under the hazing law.

The penalty for failure to report hazing activities is a fine of up to $1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury which results; they include fines from $500 to $10,000 and/or up to two years in jail.

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event to the Assistant Vice President for Student Life, and immunizes that person from participation in any judicial proceeding resulting from that report.

State law does not affect or in any way restrict the right of UTSA to enforce its own rules against hazing, and The University may take disciplinary action for conduct that constitutes hazing regardless of whether public authorities prosecute students under state law. Part One, Chapter VI, § 3.28 of the Regents' Rules and Regulations provides that hazing, with or without the consent of the student, is prohibited by the System and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Initiations or activities by organizations may include no feature which is dangerous, harmful, or degrading to a student, and a violation of this prohibition renders both the organization and the participating individuals subject to discipline.

Solicitation/Distribution of Materials

Part One, Chapter VI, § 6.6 of the Regents' Rules and Regulations states that no solicitation shall be conducted on the grounds, sidewalks, or streets of the UTSA campus, except by the agents, servants, or employees of this institution acting in the course and scope of their employment, or by the Student Government, or by a registered student, faculty, or staff organization of this institution. Such solicitation must adhere to the following rules:

- Academic or institutional programs being carried on in the buildings shall not be disturbed or interfered with.
- The free and unimpeded flow of pedestrian or vehicular traffic on sidewalks and streets and at places of ingress and egress to and from campus buildings shall not be interrupted.
- The person(s) being solicited shall not be harassed, embarrassed, or intimidated.

Non-University groups, individuals, or associations are not permitted to solicit, distribute, or circulate any petition, handbill, or other literature in University buildings or on the grounds.

Newspaper vending is permitted only in the areas designated in advance by the President or his delegate. Any request for other newspapers and/or additional distribution areas should be directed in writing to the Vice President for Business Affairs.

Prior authorization to conduct solicitations or distribution of materials on campus by registered student organizations or by registered faculty or staff organizations must be obtained through the Office of the Vice President for Student Affairs (student organizations) or through the Office of the Vice President for Business Affairs.
(faculty and staff organizations). Persons desiring to conduct solicitations or to dis- tribute materials strictly for personal reasons or for personal profit or gain will under no circumstances be granted permission to do so.

Any violation of the above policy should be reported to the Office of the Vice President for Business Affairs.

Student Right-to-Know and Campus Security Act

In compliance with the Student Right-to-Know and Campus Security Act (20 U.S.C., § 1092(a), (e), and (f), as amended), UTSA collects specified information on campus crime statistics, campus security policies, and institutional completion or graduation rates.

Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators. UTSA will make timely reports to the campus community on crimes considered to be a threat to students and employees and reported to campus police or local police agencies.

Every September, UTSA publishes and distributes an annual report of campus security policies and crime statistics to all current students and employees, provides copies of the report to applicants for enrollment or employment upon request, and submits a copy of the report to the Secretary of Education upon request. The annual campus crime statistics report references crimes which occur on property owned or controlled by UTSA and may be supplemented by listing crimes which occur off campus in buildings or property owned or controlled by student organizations that are registered by UTSA, when such statistics are available from local police departments. The annual security report contains UTSA's policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenders, administrative disciplinary procedures and sanctions for offenders, and counseling and student services for victims.

Prior to the offer of athletically related student aid to a potential student athlete, UTSA will provide certain information on graduation rates specified by the federal law to the prospective student and to the student’s parents, guidance counselor, and coach.

UTSA Student Graduation Rate

As a metropolitan university, UTSA serves undergraduate and graduate students from a wide range of backgrounds. Some of its undergraduate students are recent high school graduates; others are completing a degree after pursuing other goals for a number of years; some students work full- or part-time and extend their education over a longer period of time; and some students enroll in classes for personal or professional enrichment but choose not to pursue a degree. For the portion of UTSA's students who began their first semester of attendance at UTSA in 1986 as first-time freshmen, enrolled full-time as degree-seeking students, the graduation rate within a six-year period was 26.3%. This percentage does not include those students who may have subsequently decided to attend college part-time, rather than full-time, extending their education over a longer time period; who transferred to a junior college to continue their studies; and/or who later chose to become non-degree-seeking students. Additionally, not considered in the calculation of this graduate rate is the large number of students who initially enrolled at UTSA as
part-time students; who transferred to UTSA to complete their degrees after attending elsewhere; and/or who attended for reasons other than to obtain a degree.

**Student Grievances**

UTSA students may need to pursue questions or concerns involving academic or non-academic aspects of student life. General grievance procedures are set forth below. Students may consult with the Office of Student Life if additional information is needed concerning the pursuit of any grievance.

A student with a grade grievance should refer to the Grade Grievance Procedure section in the General Academic Regulations chapter of this catalog.

A student grievance may involve a UTSA employee or other students. A student with a grievance involving a university employee should first seek to resolve the problem with the employee. If the matter cannot be resolved with the employee, the grievance can be forwarded to the employee's supervisor. A student who believes another student has violated the Student Code of Conduct may institute a proceeding against a student by filing a complaint with the Office of Student Life.

**Financial Aid**

The Office of Student Financial Aid administers programs to assist students in financing an education at UTSA. Financial aid programs for graduate students include Federal or State Work Study, Texas Public Education–State Student Incentive Grant, the Federal Perkins Student Loan, Federal Family Education Loan programs, and various scholarships.

A yearly determination of eligibility/financial need is required for most forms of financial aid. The student must submit a financial statement to a federally approved agency, which carries out a financial need analysis.

To be considered for financial aid, a student must

1. be officially admitted to UTSA;
2. file a Free Application for Federal Student Aid-FAFSA (the Financial Aid Application Form from the College Scholarship Service will be accepted in lieu of the FAFSA);
3. file a UTSA application for Financial Aid with the Office of Student Financial Aid;
4. not be in default of any Title IV, HEA loan made for attendance at any institution;
5. not owe a refund on any Title IV, HEA grant received for attendance at any institution;
6. provide documents which support the information reported on the application for aid, if requested;
7. make satisfactory academic progress as required to fulfill federal requirements for financial aid eligibility; and
8. be classified by the Admissions Office as a degree-seeking student.
Further,

- Transfer students must submit a Financial Aid Transcript from each post-secondary school attended whether they received financial aid or not (contact the Financial Aid Office for forms).
- Students who are not U.S. citizens must provide proof of eligibility.

Once the application process is complete, financial aid will be granted on a first-come, first-served basis subject to funds availability. Students are strongly encouraged to have their applications completed by March 31 of each year.

Further information and application forms are available from the Office of Student Financial Aid. A list of scholarships available to UTSA students is also available (and is published each semester in the Schedule of Classes).

Veterans’ Assistance

Educational benefits are available to veterans, eligible dependents of veterans, and personnel on active service in the Armed Forces. The Office of Veterans’ Affairs, located in the Office of Admissions and Registrar, provides the necessary forms and current information about the benefits provided under the law.

Students receiving veterans’ assistance must keep themselves informed of and meet the academic standards of progress required of all VA recipients. These standards are set by Veterans Administration regulations and are monitored by the Texas Education Agency.

Identification Cards

Student identification cards are mandatory. A one-time, $10.00 nonrefundable charge for a student photo identification card is assessed when the student first registers at UTSA. The student must go to the Photo I.D. Office to have a picture made and fill out the necessary form. If a student fails to have the card made or fails to claim the card during the first semester, the fee is forfeited and another photo identification charge will be assessed in the next semester.

The card is valid as long as the student remains enrolled at UTSA. A $10.00 charge is assessed to replace a lost or stolen card. For information on I.D. cards, contact the Photo I.D. Office.

Availability of Directory Information

UTSA student educational and directory records are maintained in accordance with state and federal laws. Directory information is available upon public inquiry, and includes a student’s

Name
Current address
Permanent address
Phone number
Date and place of birth
Major and concentration
Classification
Participation in officially recognized activities and sports
Weight and height (if the student is on an athletic team)
Dates of attendance
Degrees and awards received
Most recent previous educational institution attended

A student's consent to the release of this information is presumed. Students who do not want this information available to the public must submit a written request for confidentiality to the Office of Admissions and Registrar. When a student has requested confidentiality, The University responds to the public inquiry by verifying enrollment only.

In a regular (Fall or Spring) semester, the request must be turned in between the first day of registration and the twelfth day of classes. In a Summer term, the request must be turned in between the first day of registration and the fourth day of classes. The request for confidentiality will remain in effect until the student makes a written authorization releasing the information.

For more specific information concerning the disclosure, review, release, and confidentiality of student records under the Family Educational Rights and Privacy Act (20 U.S.C., § 1232g), consult the Student Guide to UTSA (available in the Office of the Assistant Vice President for Student Life).

Students with Disabilities

UTSA does not discriminate on the basis of disability. Special assistance is provided to students with disabilities through the Office of Disabled Student Services.

Lost and Found

All abandoned articles found on the UTSA campus are stored in the University Police Office. Lost items may be claimed by showing proper identification or ownership. UTSA will dispose of items that are not claimed within 60 days.

Campus Resources

The UTSA Library

The UTSA Library is housed in the John Peace Library Building, named in 1974 in honor of the former Chairman of The University of Texas System Board of Regents. The goals of the Library are to collect, organize, maintain, and preserve materials appropriate for the use of faculty, staff, and students, and to establish and maintain services that ensure optimal access to and use of the Library's resources as well as other local, state, national, and international resources.

As of Fall 1994, the Library's collections included approximately 500,000 volumes, 104,000 federal and state publications, 2,200 periodical subscriptions, and 2.15 million microforms. The majority of materials are on open shelves for browsing and ease of access. In addition to traditional library facilities, the Library also maintains a multimedia center, a bibliographic instruction center, and a student PC lab. Carrels, group study rooms, and faculty studies are located throughout the building to provide a variety of study opportunities.
The UTSA Library provides a full range of services to its clientele. Public Services staff include librarians with additional subject expertise who will assist patrons in the use of the Library's collections. The Library's holdings cover a diverse range of subjects in support of the teaching and research missions of The University. The Special Collections Department contains a wide variety of unique and rare materials focusing on San Antonio, Texana, and Western Americana. Notable among its collections are the John Peace Collection of documents and books from the period of the Republic of Texas and the Kathryn Stoner O'Conner Collection of early Texas and Mexican materials on permanent deposit from the Sons of the Republic of Texas.

The Library's information system is now available online and can be accessed from remote locations. A variety of other electronic products, including indexes, text, and data, is also available. Services enabling patrons to access materials not owned by the Library include interlibrary loan, fax services, and cooperative borrowing privileges at other institutions. For specific information on services and regulations contact the UTSA Library.

**Tomás Rivera Center for Student Advising**

The newly established Tomás Rivera Center for Student Advising combines important academic advisement functions with an array of support services for students. The Center advises new students with 30 or fewer semester credit hours of college coursework, undeclared majors with over 30 semester hours of coursework, students in the Provisional Admission Program, students with TASP deficiencies, and transfer students in their first semester at UTSA.

The Center provides students with information on UTSA programs, services, and events. It oversees the UTSA Mentoring Program and offers assistance to groups of students such as San Antonio Educational Partnership students, freshmen on probation, and freshman minority students.

The Center also offers academic tutorial instruction in specific subject areas as well as general instruction in successful study habits and techniques. Tutors are provided in most subject areas. Self-paced computer software programs are available on a walk-in basis to review concepts and practice skills. Study skills classes are provided. Instructional video and audio tapes are available in subject areas that parallel and augment tutoring and study skills lessons. Introductory computer skills classes in word processing and spreadsheets are provided for a nominal fee.

**Office of International Programs**

The UTSA Office of International Programs supports international components in graduate academic programs, promotes international research, develops and manages cooperative agreements and programs for academic exchanges, encourages enrollment of qualified students from other nations, provides special services to international students to maximize their academic success and intercultural exchange, maintains active relationships between UTSA and its international alumni and past participants in study abroad and exchange programs, and provides assistance in obtaining financial aid for students and faculty wishing to study, teach, or perform research abroad.

UTSA maintains cooperative programs with the National Autonomous University of Mexico (Mexico City), the Autonomous University of Nuevo León (Monterrey,
Mexico), Queensland University of Technology (Brisbane, Australia), and Kyoto University of Foreign Studies (Kyoto, Japan). UTSA is also in the process of forming partnerships with The University of British Columbia and the University of Calgary in Canada, Austral University in Chile, Keele University in England, Dublin City University in Ireland, Iberoamerican University in Torreón, Mexico, and Anhui University and East China Normal University in China.

**International Student and Scholar Office**

The International Student and Scholar Office is a component of the UTSA Office of International Programs. The Advisor in this office assists visiting international scholars, exchange faculty, and undergraduate and graduate students with the procedures and documentation necessary for entering the United States and maintaining legal status. This office also provides support and programming for international students and faculty visitors, and is responsible for international outreach programs in the communities and schools of South Texas.

**Study Abroad/Exchange Programs**

Advice about graduate exchange and study abroad programs can be obtained in the UTSA Office of International Programs.

**Office of Minority Affairs**

The Office of Minority Affairs helps minority students and other under-represented groups have successful and rewarding college experiences and graduations. It provides college transition support services and career goal clarification.

In addition, the Office presents programs that educate the UTSA and San Antonio communities about the varied cultural backgrounds of University students, offering culturally diverse students a sense of self-pride and belonging. It seeks to heighten sensitivity to multiculturalism and respect for individual differences.

**Disabled Student Services**

The Office of Disabled Student Services at UTSA coordinates support services and equipment for students with disabilities. Its goal is to help qualified students participate as fully as possible in university life. Some of the services and equipment available include registration assistance, note-taking, test accommodation, TDD, Amigos vehicles, scanners with speech synthesizers, braille printer, CCTVs, and audio enhancement systems.

Eligible students should contact the Office prior to the beginning of the semester to discuss their needs and make appropriate arrangements. A disability verification letter and an interview with an Office staff member are required before services will be provided.

**The UTSA Art Gallery**

The UTSA Art Gallery enhances the teaching, research, and outreach missions of the College of Fine Arts and Humanities. Exhibitions and presentations in the Gallery provide a forum for the consideration and interpretation of art works and for the cultural enrichment of the University community and the public of San Antonio.
The UTSA Art Gallery is dedicated primarily to the education of students pursuing a career in art. Exhibitions and collections reflect the academic curriculum, provide avenues for research, and present opportunities for the interpretation, design, preparation, and installation of exhibits.

In recent years, the Gallery has sponsored exhibitions of photographic book art, the work of Tejano painters and sculptors, large-scale paintings by Madeline O’Connor, the sketchbooks of Robert Levers, sculpture by Patricia Tillman, the sculpture and installations of Sara Waters, and architectural environmental design. The Gallery also presents a biennial exhibition of works by art faculty. The UTSA Art Gallery also serves as a setting for special presentations, including poetry readings, award ceremonies, and lectures.

The University Bookstore

The University Bookstore, operated by Barnes and Noble Bookstores, Inc., is temporarily located on the first level of the Science Building. The University Bookstore will have a new location with the opening of the expansion to the University Center (projected for late Fall 1996). The Bookstore attempts to maintain a complete inventory of all required and recommended books for UT San Antonio courses. In addition, the University Bookstore carries a complete line of general school supplies, writing instruments, art materials, soft goods, decals, greeting cards, and a variety of gift items.

The UTSA Computer Store

A UTSA-owned and operated computer store is located on the first floor of the Science Building and offers computer systems and software at educational discounts to students, faculty, and staff.

Campus Dining

Dining facilities are available in the University Center, the John Peace Library Building, and the Humanities–Business Building. Menu selections for students at the various dining locations include homemade entrees and vegetables, full self-serve salad bar, burgers, grilled sandwiches, deli bar, assorted desserts, and beverages. An additional dining facility will be located in the new Academic Building (estimated opening, Fall 1996). A declining balance cash card system, the Roadrunner Express Card, is available to all students, faculty, and staff and can be used at all campus dining locations. An account can be opened with a minimum of $25. “Bonus bucks” are available for those purchasing over $100 at a time. Purchases may be made with cash, Visa, Mastercard, or Discover Card. Campus Dining offices are located on the first floor of the John Peace Library Building (hours: Monday through Thursday from 8:00 a.m.-5:00 p.m. and Friday until 4:00 p.m.). Applications for the Roadrunner Card purchases can be made at this location.

Information Technology (Computing Resources)

Computing resources at UT San Antonio include a Hitachi EX44, IBM 4381-M1, and a Sun 670 UNIX server, a modern student computing laboratory with 120 networked personal computers, and 80 terminals for academic IBM and UNIX use. With the completion of the new Academic Building, presently under construction, a second student computing laboratory with approximately 200 workstation seats
will be opened. Both student computing facilities will be open and available for use on a 24-hour per day basis. Specialized facilities in the College of Sciences and Engineering include a Scientific Visualization Lab with Silicon Graphics workstations, a CAD/CAE lab with Sun and DEC workstations, and a high-performance computing lab. Other specialized student computing facilities supported by colleges and divisions are located in various buildings on campus.

A campus-wide fiber-optic backbone network connects all facilities and provides links to wide-area networks (Internet, THENeT) with electronic mail, file transfer, and remote login capabilities. Off-campus access is supported via dial-up modems that connect to all mainframe systems and network resources.

Administration information systems and the University Library On-Line Catalog (NOTIS) are supported on the Hitachi EX44 System. Services include automated telephone registration, integrated on-line student information, and other administrative support systems.

Student Life

The University Center

The University Center, located on the West Paseo between the Humanities-Business Building and the Physical Education Building, opened in Summer 1986. The two-story, 42,000-square-foot facility houses a lounge, cafeteria, recreation room, television rooms, and cafe. Additionally, a large multipurpose room, meeting rooms, and print shop are available in the Center. A student activity complex on the second floor provides work space for registered student organizations, student government offices, the Campus Activities Board, and the Student Activities Office.

The Ticketmaster outlet is located at the Information Desk in the University Center.

Student Activities

Student activities enhance classroom education, assist students to develop leadership qualities, develop interpersonal skills, and create a stimulating campus environment.

Student Organizations

UTSA recognizes student organizations based on social, service, cultural, political, and academic interests. A message center for registered student organizations is located in the Student Activities Office in the University Center. The Student Activities Office also coordinates the Campus Activities Board, the Student Government, registered student organizations, leadership development programs, and fraternities and sororities.

UTSA Alumni Association

The UTSA Alumni Association was established in June 1977 and incorporated in the State of Texas in July 1978. The Association is a dues-paying membership organization governed by a twenty-one-member board of directors elected by the membership. The Director of Alumni Programs, located in the Office of Alumni Programs, JPL 4.03.14G, manages the daily operations of the Association. The mission of the Association is to “strengthen ties among the University, its past,
present, and future students, and the community to promote and support programs and initiatives that advance academic excellence.” To fulfill this mission, the Association provides scholarships to new and current students and engages in fundraising activities for this objective. Numerous events are offered during the year, including the annual meeting each fall, the 5K Hightailer, and Homecoming.

Intercollegiate Athletics

UTSA fields men’s and women’s teams for intercollegiate competition in Division I of the NCAA. Men’s sports include basketball, baseball, cross country, golf, indoor and outdoor track, and tennis. Women’s sports include basketball, cross country, indoor and outdoor track, softball, volleyball, and tennis.

All currently enrolled students receive admission to any on-campus UTSA athletic event.

Intramural and Recreational Activities

UTSA offers a wide range of intramural programs and recreational activities. The facilities available include gymnasiums for basketball, badminton, and volleyball, two weight rooms, ample indoor jogging space, an outdoor 400-meter synthetic-surfaced track with a grass playing infield, intramurals fields for soccer, flag football, and softball, and a tennis center. A newly completed softball and baseball complex is adjacent to the outdoor track.

Living Accommodations

On-Campus. UTSA, in partnership with the private sector, has developed a contemporary approach to campus housing. Residence hall and apartment housing is available on campus.

Residence Hall. Chisholm Hall is open to all students and offers traditional-style accommodations with two-person rooms with private baths. All utilities are included. Residents may make 24-hour-a-day use of the adjacent Activity Center, with TV, game room, and study lounge. A junior-olympic-size indoor swimming pool is open 15 hours per day. For additional residence hall information, contact Chisholm Hall at (210) 694-6700.

Apartments. University Oaks Apartments offers efficiencies and one-, two-, and four-bedroom units. Other amenities include a swimming pool, jacuzzi, basketball and volleyball courts, and limited-access gates. Housing in University Oaks is available all year and offers various types of 9- and 12-month leases. For additional on-campus apartment information, contact the University Oaks housing office at (210) 561-8699.

Off-Campus. Student Housing Services, located within the Student Life Office, distributes an off-campus housing directory available to help students find accommodations in the San Antonio area. Contact the Student Life Office at (210) 691-4720 for on- or off-campus housing information.
Health and Counseling

Student Health Services

University Student Health Services offers limited medical capabilities. When UTSA is in session, a registered nurse is on duty during normal class hours, and there are daily physician clinics for minor medical treatment. There is a limited pharmacy and a laboratory available for a nominal charge to support the treatment given by the physician. In case of serious illness or accident, the student will be referred for additional medical care. The student is financially responsible for any medical care away from the University Student Health Services.

All incoming students must return to University Student Health Services the Health Information Form included in USTA's application for admission. Written proof of current immunization for TD (tetanus-diphtheria) and MMR (measles, mumps, and rubella) is required. University Student Health Services can provide these immunizations if students are not current. International students must have a tuberculosis (T.B.) skin test within six weeks of admission, and any student with positive results must show proof of appropriate follow-up and treatment. All students are encouraged to receive the complete series of Hepatitis B vaccine.

UTSA recognizes that Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV) are serious public health threats. UTSA's policy on HIV and HBV infections, as well as educational pamphlets about methods of transmission and prevention for HIV and HBV infections, is available at University Student Health Services.

Students should carry health and accident insurance. Student health insurance is available to all UTSA students and their dependents. Brochures and applications are available in the University Student Health Services. Out-of-town students should be able to verify insurance coverage to avoid delays in obtaining off-campus medical treatment.

Counseling Center

The Counseling Center provides professional services to help meet the personal and developmental needs of currently enrolled students. Staff psychologists use counseling techniques, psychological assessment, and other aids. Most services are free. All services are confidential and on a voluntary basis.

Services include individual sessions for personal and educational concerns, services to couples with relationship difficulties, and group sessions offered on a regular basis on topics such as vocational choice, assertion training, interpersonal communication skills, stress management, understanding sexual orientation, and living with HIV. The Counseling Center also provides assessment for career decision making or for the possibility of a learning disability. In addition, self-help tapes are available for listening in person or by telephone on a variety of topics, ranging from friendship building to suicidal crisis.

Testing Center

The Testing Center provides a university-wide testing service. National and state tests are given on national and state testing dates. Local placement tests are regularly scheduled. Calendar dates for all tests are available at the Center.
Students are encouraged to satisfy degree requirements through credit by examination (see General Academic Regulations). The Center offers a brochure on Credit by Examination at UTSA which covers the various tests which are accepted for credit.

**Career Services Center**

The Career Services Center offers a variety of services and programs for career counseling and placement. The Center helps UTSA students and alumni develop effective job search techniques to secure full-time professional employment. Center staff offer individual and group training for developing job search skills and methods (i.e., effective résumé and letter writing, organizing a job search, interview skills training). Students are seen on either a “drop-in” or appointment basis.

The Center maintains a library of employer recruitment literature, resource books, audio-visual equipment and tapes, pamphlets, magazines, and informational guides on such topics as how to organize a job-hunting campaign, efficient correspondence procedures, preparing personal résumés, how to prepare for and be successful in job interviews, the average starting salary for specific careers, etc. Two Career Fairs are held each year.

Students and alumni who wish to sign up for job interviews must register with the Center and develop a placement file. There is a $10.00 registration fee and a $10.00 disk purchase fee. The placement file will remain active for one year. Services include electronic résumé referral and on-campus interviews, where students and alumni meet representatives from business, industry, and government.

**Student Employment and Internships**

The Office of Student Employment and Internships helps students seeking part-time employment, cooperative education, and internships. Interested students can attend workshops on résumé preparation, interviewing, and researching the unadvertised job market.

Other services include an automated job bank, employer listings, and a cooperative education library. Internship and cooperative education information sessions are offered every semester.

**Teacher Placement Service**

The Teacher Placement Service is located in the Office of Teacher Advising, Certification, and Placement. It assists all UTSA undergraduates, graduates, or alumni who seek employment in the field of education by coordinating communication between students and employers and acting as a clearinghouse for student placement files. The Office also sponsors on-campus interviews and a semi-annual Teacher Job Fair.

Information concerning services and fees for placement files is available through the Office of Teacher Advising, Certification, and Placement.
Research Organizations

Institute for the Arts and Humanities (IAH)

The Institute for the Arts and Humanities is located in the College of Fine Arts and Humanities. Institute activities encompass the fine arts (visual and performing arts) and humanities (art history, architectural history, art criticism, literature, and foreign languages). The goals of the Institute include providing assistance to faculty, students, and other persons interested in research and further studies, and making available general information on the arts of Western Europe and the Americas.

Research Center for the Visual Arts

The activities of the Research Center for the Visual Arts encompass the visual arts, art and architectural history, and art criticism. The Center focuses primarily on historical disciplines with special reference to the study of Iberian and Interamerican arts.

Institute for Music Research (IMR)

The Institute for Music Research was established in the Division of Music to promote music research, particularly in the areas of music psychology and music technology. Music psychology is the study of human musical behavior and music technology involves such devices as the computer, MIDI (Music Instrument Digital Interface) instruments, and multimedia hardware and software.

IMR activities are divided into five categories: computer information services, conferences, research, publications, and presentations. Computer information services include a bibliographic data base of music research literature, a data base of music technology instructional products, and an electronic bulletin board; all services are available on-line worldwide via the Internet. Conferences include a neuromusical research conference (1993), an international symposium on music medicine (1994), and national conferences on technological directions in music education (1993 and 1995). Research includes such varied projects as a brain imaging study of musicians and interactive multimedia instructional packages. Publications include the CAIRSS Thesaurus, Proceedings of the Technological Directions in Music Education Conference 1993, and Handbook of Music Psychology (1995). Presentations are made to a wide variety of state, national, and international meetings.

Institute for Studies in Business (ISB)

The Institute for Studies in Business is the research component of the College of Business. The major objectives of the Institute are to offer the opportunity for faculty and students of The University to have a superior research environment, to encourage interaction between the business community and The University, and to provide applied economics and business training to students. While the Institute is an integral part of the College of Business, it interacts with the faculty of the other Colleges to provide an interdisciplinary approach to research and business education.

The focus of activity at the Institute is on application of theories and research techniques to applied problems encountered in both public and private decision making.
Specialized data files are maintained on a continuing basis, while a research library and computer systems guide interested users to sources of information. The knowledge and experience of The University’s faculty and professional staff are utilized to undertake specific research projects in the broad categories of marketing, economic analysis and modeling, human resource planning, information systems, financial analysis, and economic development research. The Institute, therefore, draws upon the creative resources, energy, and talent of the faculty, of the Institute staff, and of the students.

**Center for Professional Excellence (CPE)**

The Center for Professional Excellence is a coordinated effort within the College of Business to support the personal and professional growth of those who will share the responsibility of keeping our institutions vital and on the road to competitive survival. Its mission is to bring academics and practitioners together to create a “life long” learning resource that serves their mutual needs.

The CPE offers a portfolio of extracurricular courses, workshops, conferences, seminars, consulting, and research programs to support professional excellence in business and other community institutions. In the spirit of a joint venture with community stake-holders, CPE conducts focus groups and annual meetings to define needs and to explore ways in which University and community resources can be effectively coupled to address them.

**Institute for Research in Sciences and Engineering (IRSE)**

The Institute for Research in Sciences and Engineering serves primarily the College of Sciences and Engineering (COSE) as an incubator for developing and nurturing research teams in the formative stages of projects. In this capacity IRSE identifies research opportunities, assembles multidisciplinary teams from within COSE and the other colleges at UTSA, and assists in the development of grants and contracts. When the research focus requires additional expertise, IRSE serves as the principal link throughout San Antonio to bring together the resources needed. One of the most important resources is the Southwest Research Consortium. Once the research team becomes self-sustaining, specialized centers are created. One such center has been established within COSE, the Center for Water Research, and others are in the formative stage.

IRSE also furthers opportunities for faculty and students within COSE to develop quality research programs by acquiring information from federal, regional, and local funding sources. This information is distributed bimonthly in the IRSE Newsletter. Faculty also receive assistance in the preparation of competitive research proposals and in the management of funded research projects.

**Center for Water Research**

The Center for Water Research is a research component of the College of Sciences and Engineering at UTSA and was organized in January 1987. Major areas of research at the Center include hydrogeology, surface water hydrology, geochemistry, geophysics, and geotechnical engineering. Research is conducted by engineers and scientists on the Center’s staff, members of the faculty, and undergraduate and graduate students at UTSA. Research and analysis capabilities include stable and unstable isotope geochemistry, water chemistry, borehole geophysical logging, surface geophysical surveys, structural geology of aquifer
systems, microbiology of bioremediation, leakage and contaminant studies, mathematical modeling of ground-water flow and contaminant transport, surface-water modeling, economic analysis of water usage, formulation of decision models for water planning, and study of municipal water supply and treatment systems.

**Institute for Research in Social and Behavioral Sciences (IRSB)**

The Institute for Research in Social and Behavioral Sciences coordinates the activities of three Centers and two Offices located in the College of Social and Behavioral Sciences. The Centers and Offices are designed to promote faculty and student research and to assist local agencies and citizens who need professional services from areas represented in the College.

**Center for Archaeological Research**

The Center for Archaeological Research (in the College of Social and Behavioral Sciences) was established in September 1974. Among its objectives are: (1) to provide the opportunity for students to train in archaeology; (2) to promote archaeological research in the South and South Central Texas region, the Greater Southwest, and Mesoamerica; (3) to carry out archaeological research and services for private, federal, state, and local agencies as required by legislation; conduct public outreach and education programs for schools and other groups through its Legacy program; and to sponsor conferences.

The Center’s staff includes about 25 professionals and graduate and undergraduate students, who have conducted archaeological investigations in various parts of Texas. Other research by the Center has included the study of the ancient Maya in Belize and Guatemala, as well as in the Mogollon region of the Greater Southwest. Results of Center investigations are published in nearly 250 volumes in 10 publications series: Archaeological Survey Reports, Regional Studies, Special Reports, Guidebooks in Archaeology, Choke Canyon Series, Colha Project Interim Reports, Colha Project, Belize, Working Papers, Papers of the Colha Project, Rio Azul Reports, Rio Azul Project, Guatemala, Archaeology and History of the San Juan Bautista Mission Area, Coahuila and Texas.

The Center has administered more than 400 contracts and grants to date, including a two-year study of the archaeology and ethnohistory of the Spanish mission complex at Guerrero, Mexico; a multi-year study of the prehistory and history of the Choke Canyon Reservoir area in southern Texas; a study of the early Mogollon farming sites in the Southwest; five seasons of excavation at the Maya site of Colha in Belize, Central America; studies of the Rio Azul site in Guatemala; numerous projects at San Antonio’s five Spanish missions; and studies of historic downtown San Antonio. Several projects have also been carried out in Louisiana and New Mexico.

In 1985, the Center launched its “Friends of Archaeology” program of public participation in support of archaeological research. Through the “Friends” program, the Center is able to provide seed grants for faculty and students and research assistant stipends for graduate and undergraduate anthropology majors, as well as the sponsorship of special lectures, special studies, and publication of important reports. In 1994 the Center enhanced its educational outreach activities by launching its Legacy program.
Center for Learning and Development Research in Education

The Center for Learning and Development Research in Education, located in the College of Social and Behavioral Sciences, is designed to stimulate basic and applied research on learning and development, particularly as it relates to the educational process. Faculty and students from this College, as well as from other Colleges of The University, are encouraged to use the Center to help them study problems appropriate to this area. The objectives of the Center include promotion of research in learning and development in education; development of cooperative faculty-student research; cooperation with school districts, social service agencies, and community agencies on problems of mutual interest; and solicitation of funds for appropriate activities.

The Center helps identify and coordinate faculty, student, and community interests, needs, and resources. Many of the projects undertaken through the Center involve cooperative efforts among UTSA, local school districts, and the community.

Center for the Study of Women and Gender

The Center for the Study of Women and Gender is located in the College of Social and Behavioral Sciences.

The only institution of its kind within the State of Texas, the Center for the Study of Women and Gender promotes multidisciplinary, multicultural, and global research on topics related to women and gender. In the last 20 years, research on women has shattered traditional scholarship in every academic field. Prior to the 1970s, women were rarely, if ever, studied on their own terms or in relationship to men. Women were either subsumed under the generic “mankind” and assumed to behave like men, or deleted as subjects because they might bias the results. Since then, research on women has stimulated questions about the relationships among men, women, masculinity, femininity, and sexuality. Research on women and gender is now one of the fastest-growing areas of research and teaching in the nation.

Specific Goals:

• To promote, facilitate, and disseminate research by UTSA faculty and independent scholars on women and gender.
• To promote collaboration between academic institutions, corporate America, and the public sector on issues such as women’s health, sexual harassment, affirmative action, and promotion and pay inequities.
• To help elementary and secondary schools, as well as institutions of higher education, integrate scholarship on women and gender into their curricula.
• To collect primary historical sources relating to women and gender in San Antonio and throughout South Texas.
• To sponsor public programming, such as events for Women’s History Week and periodic public conferences, which explores a variety of women and gender policy issues.

Office of Professional Development in Education

The Office of Professional Development in Education, located in the College of Social and Behavioral Sciences, is designed to promote professional development activities for educators. The development of advanced academic training (AAT)
programs, the coordination of UTSA faculty in staffing AAT programs, the presentation of professional training programs for educators as identified by Chapter 75 of the Texas Education Code, and the evaluation of AAT programs are at the core of its activities. The office seeks to work with schools to develop AAT programs that will fit the needs of both the professional educator and the local community.

Three delivery systems are available to meet these objectives: (1) graduate or undergraduate coursework for university credit in subject matter or professional education areas; (2) advanced academic training in subject matter areas; and (3) advanced academic training in areas such as classroom management training, pedagogy, and strategies and techniques for teaching.

Each of these programs can be offered on UTSA’s campus, at UTSA Downtown, or at selected off-campus locales. Credit for graduate and undergraduate coursework is accumulated via standard academic procedures including conformity to graduate, special graduate, or undergraduate admission requirements. All AAT programs conform to Texas legislative guidelines whereby 15 hours of AAT is equivalent to 1 hour of graduate coursework.

Office of Research on Teaching and Learning

The Office of Research on Teaching and Learning (in the College of Social and Behavioral Sciences) was established in response to the 1985 Texas educational reform legislation which mandates the performance appraisal of teachers. The Office has three main purposes: (1) to collaborate with educating institutions for the explanation of teaching processes to promote students' learning, (2) to study teaching in varied instructional settings, and (3) to interpret and disseminate research findings on the processes of teaching to the profession and the public.

The Office promotes collaboration among researchers, teachers, and administrators in school settings and in other educating institutions for the design, support, and conduct of research into variables of teaching and learning.

A major purpose of the Office is to interpret research on teaching for the profession and the public. The Office designs and develops workshops, conferences, and media productions, among other delivery systems, to broadly disseminate the meanings of research and to promote understanding of the complexities and dimensions of teaching.

Hispanic Research Center

The Hispanic Research Center was established in September 1989 and operates under the auspices of the Provost and Vice President for Academic Affairs. The Center’s mission is to stimulate research among UTSA faculty regarding Hispanics in the United States and the Mexican-origin population in South Texas. Major research areas addressed by the Center include social issues, substance abuse, politics, education, linguistics, history, culture, and United States–Mexico relations. The Center has a ten-member advisory committee composed of the Director, the Provost and Vice President for Academic Affairs, faculty, and community persons with expertise in Hispanic issues.
Institute of Texan Cultures

The Institute was established as the official State of Texas exhibit at the 1968 San Antonio world’s fair (HemisFair) and was transferred to The University of Texas System Board of Regents by the 61st Legislature in 1969. On February 14, 1986, the regents approved an enhanced educational mission for the University of Texas Institute of Texan Cultures, along with an administrative affiliation of the Institute with UTSA.

Since its inception, the Institute has served as an educational center for the interpretation of Texas history and folk culture. Displays of art and artifacts become a teaching laboratory as professionally trained staff members and volunteers use the exhibits as a setting for "living history." The annual Texas Folklife Festival, held on the Institute’s grounds for four days each August, attracts more than 10,000 participants and 70,000 visitors every year.