2. ABOUT UTSA
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HISTORY, MISSION, AND ORGANIZATION

History

UTSA celebrated its 25th anniversary in 1994. It was created by a mandate from the 61st Texas Legislature on June 5, 1969, to be a university of the first class offering bachelor’s, master’s, and doctoral degrees “as are customarily offered at leading American universities.” The first class of 671 graduate students was admitted in June 1973; upper-division undergraduates were admitted in September 1975; and lower-division undergraduates were admitted in June 1976. The first commencement ceremony was in August 1974. The UTSA Alumni Association was formed in 1978.

UTSA received full accreditation by the Southern Association of Colleges and Schools in December 1976. UTSA’s first endowed professorship was established in 1981 in the life sciences. The first endowed chair was established in 1985 in the College of Business. The UTSA Honors Program was initiated in September 1985.

UTSA now has 50 undergraduate degree programs, 33 master’s degree programs, and three doctoral degree programs. With the support of the South Texas Border Initiative, UTSA will introduce several new programs at each level during the next few years.

Ninety-eight percent of tenured and tenure-track faculty hold a doctorate or terminal degree in their fields. Forty-one UTSA faculty have won Fulbright Fellowships to teach and conduct research in a foreign country. UTSA is in the top 30 percent of public universities in the state in research expenditures.

UTSA is one of the fastest-growing universities in the state. The Fall 1998 enrollment was 18,397, and it is projected to reach over 20,000 by the year 2000. UTSA’s growth in Hispanic students places it in the top nine of all Hispanic-serving public universities in the continental United States.

Space on campus now totals almost 2 million square feet. A Wellness Center and a third building at the UTSA Downtown Campus are being constructed, and plans are under way for an additional academic building.

Mission

UTSA, a comprehensive public metropolitan university, is committed to freedom of inquiry and the creation of an environment in which people can teach, discover, learn, and enrich themselves and their community. Through its instructional, research, and public service programs, UTSA seeks to fulfill its mission, serve the needs of the multicultural population of San Antonio and the South Texas region, and emphasize programs that contribute to the technological, economic, and cultural development of the city, region, and state.

UTSA is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor’s, master’s, and doctoral degrees. The University offers a range of academic programs leading to the bachelor’s and master’s degrees as well as doctoral degree programs in Neurobiology, Computer Science, and...

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Educational Leadership. It also seeks to offer other appropriate doctoral programs in selected fields. The University offers students the knowledge and skills required to succeed in their chosen fields.

UTSA provides access to its various degree programs to a broad constituency at multiple sites and maintains rigorous academic standards in requirements for successful completion of its programs. Through flexible scheduling, varied course offerings, and student support services, UTSA encourages attendance by both traditional and nontraditional students.

UTSA emphasizes a balance of excellent teaching, research and creative activities, and scholarship. To this end, UTSA recruits and retains faculty who exemplify this balance and encourages faculty to engage in public service activities appropriate to their academic fields. UTSA encourages and facilitates multidisciplinary instructional, research, and public service efforts through its administrative structure, degree programs, and personnel policies.

Through its broad research efforts, UTSA both creates new knowledge through basic research and applies that knowledge to today’s problems through applied research. UTSA seeks to facilitate the transfer of research findings into the work environment through continuing education and graduate-level programs for maintaining and upgrading specialized skills of professionals employed in San Antonio and the South Texas region.

UTSA seeks to enrich the cultural environment of the University and the community through its fine arts and humanities programming.

Organization

UTSA is a component institution of The University of Texas System. Governance of the University is vested in the nine-member Board of Regents of The University of Texas System, whose members are appointed biennially by the Governor, with the advice and consent of the Senate, for six-year, staggered terms.

The Board of Regents delegates administrative authority to the Chancellor of The University of Texas System. The administrative authority of each component institution, such as UTSA, is in turn delegated to the President of that component.

The President at UTSA is assisted by a staff including a Provost and Vice President for Academic Affairs, a Vice President for Business Affairs, a Vice President for Student Affairs, a Vice President for University Advancement, and an Executive Director of the Institute of Texan Cultures.

The Provost and Vice President for Academic Affairs provides the President with advice and counsel on academic matters, acts as a liaison between the Office of the President and faculty committees concerned with academic affairs, and has direct responsibility for the development, administration, and quality of academic programs, the administration of the academic budget, development and implementation of academic policy, and matters directly affecting faculty. The Associate Provost for the UTSA Downtown Campus has the responsibility for coordinating the development and delivery of the University’s academic program at the UTSA Downtown Campus.
The Vice President for Extended Education has responsibility for development of UTSA's extended education programs and for the University's business assistance centers.

The Vice President for Business Affairs provides the President with advice and counsel on fiscal affairs and has direct responsibility for the business operation of the University, including operation of the Physical Plant, Information Technology, University Police, Materials Management, the Business Manager’s Office, and Institutional Analysis. This officer is also responsible for budget preparation and analysis, contract and grant administration, and personnel administration.

The Vice President for Student Affairs is responsible for overseeing student affairs and enrollment and management and for providing advice to top administrators on all aspects of student activities at UTSA.

The Vice President for University Advancement is responsible for all areas of advancement, including development, communications, and alumni affairs within the academic colleges and coordination with the University of Texas Institute of Texan Cultures.

The Executive Director of the Institute of Texan Cultures is responsible for the administration and management of all institute programs, activities, and exhibits; leadership in educational programming and content production; dissemination of historical and cultural information to the public and the schools; development and management of volunteer programs; and fund-raising.

UTSA Downtown Campus

The UTSA Downtown Campus has been in operation since January 1994 at its temporary Cypress Tower location and since 1997 at its permanent site on Durango Boulevard. Its mission is to offer bachelor’s and master’s degree programs in historically underserved areas; provide professional development and career advancement for adult learners; identify solutions for rapidly changing public sector needs; provide management and technical assistance for business entrepreneurs; foster expansion of the region’s economic infrastructure; support technological and international growth; provide research and service to support teachers and transform schools; conduct public policy research; foster urban design creativity; and enhance cultural enrichment opportunities.

The Downtown Campus offers the Core Curriculum and programs or components of programs leading to bachelor’s and master’s degrees in a variety of fields. A range of undergraduate and graduate courses are provided in the humanities, social and behavioral sciences, education, and business.

Accreditation

The University of Texas at San Antonio is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor’s, master’s, and doctoral degrees.
Graduate Council

The Graduate Council at The University of Texas at San Antonio is an operating unit of the Faculty Senate, with representation developed independently of the Senate. The council recommends graduate program policies and monitors their implementation across graduate programs and by the various graduate studies committees. Specific functions include developing recommendations concerning content of disciplinary and interdisciplinary programs and graduate curricula for existing graduate degrees and the establishment of new graduate degree programs; recommending and reviewing all graduate courses of instruction at UTSA; reviewing graduate programs and monitoring their quality; and recommending policies and standards for appointment of graduate students to be teaching assistants, teaching associates, research assistants, and recipients of university fellowships.

Members are elected to the Graduate Council by the members of each graduate studies committee, and from members of the graduate faculty of the programs’ graduate studies committees. The Dean of Graduate Studies and Associate Vice President for Research and the Director of Libraries serve as ex officio members. A student representative to the Graduate Council from each college is elected by the members of the graduate faculty in each college, and from these representatives one student is elected to represent the council on the University Assembly.

ADMINISTRATIVE POLICIES AND SERVICES

Rules and Regulations of the Board of Regents

A student at UTSA neither loses the rights nor escapes the responsibilities of citizenship. Compliance is expected with both the penal and civil statutes of the state and federal governments, the Rules and Regulations of the Board of Regents of The University of Texas System, and the policies and procedures of the University.

All students of UTSA are subject to the rules and regulations governing student conduct and discipline as set out in Part One, Chapter VI of the Rules and Regulations of the Board of Regents of The University of Texas System, the UTSA Handbook of Operating Procedures, and the Student Guide to UTSA (pp. 24–28).

The Rules and Regulations of the Board of Regents, the Handbook of Operating Procedures, and the Student Guide to UTSA have full force and effect as they concern all UTSA students. The Rules and Regulations of the Board of Regents and the Handbook of Operating Procedures may be consulted in the offices of the President, the Vice Presidents, and the Deans and in the UTSA Library. The Student Guide to UTSA is available from the Office of the Associate Vice President for Student Life.

To the extent provided by applicable law, no person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its component institutions on the basis of race, color, national origin, religion, sex, age, veteran status, or disability (Rules and Regulations of the Board of Regents, Part Two, Chapter I, Sec. 6; UTSA Handbook of Operating Procedures, Chapter 9.91). Students can
notify the University of any violations of this policy by contacting the Office of Student Life (458-4720) or the Affirmative Action Office (458-4105).

Hazing

State law (§§ 37.151 through 37.157, Texas Education Code) defines hazing as "any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution."

Hazing includes but is not limited to

- any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity
- any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects a student to any unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student
- any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk or harm or that adversely affects the mental or physical health of the student
- any activity that intimidates or threatens the student with ostracism; that subjects the student to extreme mental stress, shame, or humiliation; that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution; or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to such acts
- any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

Under state law, individuals or organizations engaging in hazing could be subject to fines and charged with a criminal offense. According to the statute, a person can commit a hazing offense

- by engaging in a hazing activity
- by soliciting, directing, encouraging, aiding, or attempting to aid another in hazing
- by intentionally, knowingly, or recklessly allowing hazing to occur
- by failing to report in writing to the Associate Vice President for Student Life firsthand knowledge that a hazing incident is planned or has occurred.

The fact that a person consented to or acquiesced in a hazing activity is not a defense under the hazing law.

The penalty for failure to report hazing activities is a fine of up to $1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury that results; they include fines from $500 to $10,000 and/or up to two years in jail.
In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event to the Associate Vice President for Student Life, and immunizes that person from participation in any judicial proceeding resulting from that report.

State law does not affect or in any way restrict the right of UTSA to enforce its own rules against hazing, and the University may take disciplinary action for conduct that constitutes hazing regardless of whether public authorities prosecute students under state law. Part One, Chapter VI, § 3.28 of the Rules and Regulations of the Board of Regents provides that hazing with or without the consent of the student is prohibited by the System and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Initiations or activities by organizations may include no feature that is dangerous, harmful, or degrading to a student, and a violation of this prohibition renders both the organization and the participating individuals subject to discipline.

Solicitation and Distribution of Materials

No individual, group, association, or corporation may use the grounds, buildings, or facilities owned or controlled by any component institution or by the System, except as permitted by the provisions of the Rules and Regulations of the Board of Regents and approved institutional rules and regulations. The term “solicitation” means the sale or offer for sale of any property or service, whether for immediate sale or future delivery; the distribution of material that is designed to encourage the purchase or rental of any property, product, or service; the oral or written appeal or request to support or join an organization other than a registered student, faculty, or staff organization; the receipt of or request for any gift or contribution; and the request that a vote be cast for or against a candidate, issue, or proposition appearing on the ballot at any election held pursuant to state or federal law. Exceptions to the prohibition include, but are not limited to, collection of membership dues by faculty, staff, or student organizations and approved fund-raising performed by registered organizations.

Student Right-to-Know and Campus Security Act

In compliance with the Student Right-to-Know and Campus Security Act (20 U.S.C., § 1092(a), (e), and (f), as amended), UTSA collects specified information on campus crime statistics, campus security policies, and institutional completion or graduation rates.

Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators. UTSA will make timely reports to the campus community on crimes considered to be a threat to students and employees and reported to campus police or local police agencies.

Every September, UTSA publishes and distributes a report of campus security policies and crime statistics to all students and employees, provides copies of the report to applicants for enrollment or employment upon request, and submits a copy of the report to the Secretary of Education upon request. The annual campus crime statistics report references crimes that occur on property owned or controlled by UTSA and
may be supplemented by listing crimes that occur off campus in buildings or property owned or controlled by student organizations that are registered by UTSA, when such statistics are available from local police departments. The report contains UTSA's policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenders, administrative disciplinary procedures and sanctions for offenders, and counseling and student services for victims.

**Student Grievances**

Students may need to pursue questions or concerns involving academic or nonacademic aspects of student life. General grievance procedures are set forth below. Students may consult with the Office of Student Life for additional information about the pursuit of a grievance.

A student with a grade grievance should refer to the Grade Grievance Procedure section in the General Academic Regulations chapter of this catalog.

A student grievance may involve a UTSA employee or other students. A student with a grievance involving an employee should first seek to resolve the problem with the employee. If the matter cannot be resolved with the employee, the grievance can be forwarded to the employee's supervisor. A student who believes another student has violated the Student Code of Conduct may institute a proceeding against a student by filing a complaint with the Office of Student Life.

Students should utilize the Problem Solving/Conflict Resolution Office to resolve conflict situations that do not involve criminal conduct or the Student Code of Conduct.

**Financial Aid**

The Office of Student Financial Aid administers programs to assist students in financing an education at UTSA. Financial aid programs for graduate students include Federal or State Work Study, Texas Public Education–State Student Incentive Grants, Perkins Student Loans, Federal Family Education Loan (FFELP) programs, and various scholarships.

A yearly determination of eligibility and financial need is required for most forms of financial aid.

To be considered for financial aid, a student must

1. be officially admitted to UTSA
2. file a Free Application for Federal Student Aid (FAFSA)
3. meet deadlines set by the Office of Student Financial Aid
4. not be in default of any Title IV, HEA loan made for attendance at any institution
5. not owe a refund on any Title IV, HEA grant received for attendance at any institution
6. make satisfactory academic progress as required to fulfill federal requirements for financial aid eligibility (please see Satisfactory Academic Progress policy below)
7. be classified by the Office of Graduate Studies as a degree-seeking student.
Further,

- Students enrolling midyear (transfer students, graduate students, and students who have been away from UTSA for one or more semesters) must submit a financial aid transcript from the institution they attended the previous Fall Semester, regardless of whether they received financial aid.
- Students who are not U.S. citizens must provide proof of eligibility.
- Students selected for verification by the Department of Education during the processing of FAFSAs will be asked for applicable documentation. This information must be provided if such a student wishes to remain eligible for aid.
- To receive state and federal student aid, male students 18 years of age and older who were born after December 31, 1959, must be registered with the Selective Service.

Satisfactory Academic Progress

The Higher Education Act of 1965, as amended, mandates that institutions of higher education establish a standard of satisfactory academic progress for students receiving financial aid. This standard applies to a student’s entire academic history at UTSA, as well as attendance at other postsecondary schools regardless of whether Title IV aid was received. Financial Aid Satisfactory Academic Progress determines a student’s eligibility for financial aid only while he or she is attending UTSA.

1. Definitions. The following definitions are applicable to the Satisfactory Academic Progress policy at UTSA:

- Academic year: Two long semesters plus the Summer Semester.
- Full-time enrollment: Enrollment in at least 9 semester credit hours in both long semesters and 5 or more for the entire Summer Semester.
- Half-time enrollment: Enrollment in 5 semester credit hours in both long semesters and 3 semester credit hours for the entire Summer Semester.
- Incremental progress: Completion of required hours in a given year. The Office of Student Financial Aid determines the hours a student must complete by the end of each academic year based on the enrollment status on the University’s official census date. To determine these hours, a student should calculate the total number of hours he or she takes in an academic year. For example, if a student enrolls for 10 semester credit hours in the first long semester (row 2) and 9 or more hours in the second long semester (column 2), 18 hours must be completed (the intersection of row 2 and column 3).

<table>
<thead>
<tr>
<th>First Long Semester Enrollment</th>
<th>6–8 hours</th>
<th>9 or more hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>6–8 hours</td>
<td>12 hours</td>
<td>15 hours</td>
</tr>
<tr>
<td>9–11 hours</td>
<td>15 hours</td>
<td>18 hours</td>
</tr>
</tbody>
</table>

Note: The Satisfactory Academic Progress policy does apply on a semester basis according to enrollment status.

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2. Satisfactory academic progress. In order to be considered making satisfactory academic progress, a full-time student must

- Maintain 3.0 or higher UTSA cumulative grade-point average.
- Complete the minimum number of hours required, as outlined in the table above.
- Complete master’s degree within three years of full-time study.

Financial aid probation. Graduate students who do not meet the definition of Satisfactory Academic Progress can be placed on financial aid probation for any of the following reasons:

- UTSA cumulative grade-point average drops below 3.0.
- 1–6 semester credit hours deficient of incremental progress requirements.
- Accumulated attempted hours equal to or greater than 1.25 times the number of hours required by student’s degree program.

Financial aid termination. Graduate students who are seriously below the Satisfactory Academic Progress standard for any of the reasons shown below will be terminated:

- Two consecutive semesters with a UTSA cumulative grade-point average below 3.0 regardless of time elapsed between semesters at UTSA.
- A net deficiency of 7 or more semester credit hours.
- Attempted accumulated hours in excess of 1.5 times the number of hours required by student’s degree.

Note: Students will receive one probation before termination.

3. Special considerations.

- Students who began their academic career at another school and then transferred to UTSA will have their standing classified by the appropriate academic department. The financial aid eligibility of transfer students is identical to that of UTSA students with comparable hours.
- Students who are working toward a second degree, either undergraduate or graduate, will be allowed the number of hours their advisor certifies on their official degree plan. This degree plan must be submitted with the Financial Aid Appeal form.
- Doctoral students will be handled on an individual basis in the Office of Student Financial Aid.
- The cumulative grade-point average is based solely on grades for courses completed at UTSA and does not apply to transfer grades. Successful completion of a course is defined as a course completed with an “A” through “D.” Repeated courses can increase the grade-point average; however, these hours will also count toward the maximum number of accumulated hours allowed to complete a degree (see item 2 above).
- The following will not be considered satisfactory completion of a class: “EP,” “NC,” “W,” “IN,” “NR,” and “RP.”

4. Appeal process. A student who has been terminated may appeal by completing the Financial Aid Appeal form available at the Office of Student Financial Aid.
There is no need to appeal a probation status since this does not immediately affect a student's financial aid. Appeals received for probation status will not be reviewed. The appeal form must be accompanied by a written statement describing any extenuating circumstances that were the causes for not maintaining satisfactory academic progress, the student's degree plan, and appropriate supporting documentation.

The appeal form and accompanying documentation will be referred to the Committee on Fellowships, Scholarships, and Loan Funds. This committee's decision is final.

Once the application process is complete, financial aid will be granted on a first-come, first-served basis subject to funds availability. Students are strongly encouraged to have their applications completed by March 31 of each year.

Further information and application forms are available from the Office of Student Financial Aid. A list of scholarships available to UTSA students is also available and is published each semester in the Schedule of Classes. Contact the Scholarship Office for more information.

**Scholarship Office**

The Scholarship Office represents UTSA's commitment to assist students with the cost of their education. The office provides students with information on scholarships, graduate fellowships, and assistantships.

Applications are available at the Scholarship Office for the many scholarships it administers. Most UTSA scholarships have a March 31 deadline. In addition to providing scholarship applications, the office maintains a national database and a reference library to help students research scholarship and fellowship opportunities. Scholarships and fellowships are available to graduate students who qualify. Information about scholarships and fellowships can be obtained in college or division offices as well as in the Scholarship Office. Eligibility criteria may include but are not limited to academic performance, good standing in major, satisfactory progress in program of study, half- or full-time enrollment, extracurricular activities, and recommendations.

**Veterans Assistance**

Educational benefits are available to veterans, eligible dependents of veterans, and personnel on active service in the Armed Forces. The Office of Veterans Certification provides the necessary forms and information about the benefits provided under the law.

Students receiving veterans assistance must keep themselves informed of and meet the academic standards of progress required of all Veterans Administration recipients. These standards are set by Veterans Administration regulations and are monitored by the Texas Workforce Commission.
Identification Cards

Student identification cards are mandatory. Upon receiving the UTSA Card, a student may participate in a declining balance program that allows use of the card for purchases at UTSA retail outlets. Students must apply in person at the UTSA Card Office, located on the first floor of the John Peace Library Building.

The card is valid as long as the student remains enrolled at UTSA. A $10 charge is assessed to replace a lost or stolen card. For information on identification cards, contact the UTSA Card Office.

Availability of Directory Information

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively federal and state laws providing for the review and disclosure of student educational records. In accordance with these laws, the University has adopted the following policy. Individuals are informed of their rights under these laws through this policy, which is included in the Handbook of Operating Procedures, the Student Guide to UTSA, and the graduate and undergraduate catalogs. The Student Guide to UTSA is available in the Office of the Associate Vice President for Student Life, catalogs are available in the Office of Graduate Studies, and the Handbook of Operating Procedures is available in the UTSA Library and most administrative offices.

The University will not permit access to or the release of personally identifiable information contained in student education records to any party without the written consent of the student, except as authorized by FERPA. FERPA’s authorizations for release without consent include the following:

1. to appropriate University officials who require access to educational records in order to perform their legitimate educational duties
2. to officials of other schools in which the student seeks or intends to enroll, upon request of these officials and upon the condition that the student is notified and receives a copy of the record if desired
3. to federal, state, or local officials or agencies authorized by law
4. in connection with a student’s application for or receipt of financial aid
5. to accrediting organizations or organizations conducting educational studies, provided that these organizations do not release personally identifiable data and destroy such data when it is no longer needed for the purpose it was obtained
6. to the parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954, provided a reasonable effort is made to notify the student in advance
7. in compliance with a judicial order or subpoena, provided a reasonable effort is made to notify the student in advance unless such subpoena specifically directs the institution not to disclose the existence of a subpoena
8. in an emergency situation if the information is necessary to protect the health or safety of the students or other persons
9. to an alleged victim of any crime of violence, the results of the alleged perpetrator’s disciplinary proceeding may be released.
The University releases information in student education records to appropriate University officials as indicated in item 1 above when such records are needed by administrators, faculty, or staff to further the educational or business purposes of the student or the University.

A record of requests for disclosure and such disclosure of personally identifiable information from student education records is maintained by the Office of Admissions and Registrar for each student and is made available for inspection pursuant to this policy. If the University discovers that a third party who received student records from UTSA has released or failed to destroy such records in violation of this policy, access to educational records is prohibited for five years. Respective records no longer subject to audit or presently under request for access are purged according to regular schedules.

**Directory Information**

At its discretion, the University may release directory information, including the following:

- Name, address, telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Dates of attendance
- Most recent previous educational institution attended
- Classification
- Degrees and awards received
- Date of graduation
- Physical factors (height and weight) of athletes
- Class schedules

Students may have any or all directory information withheld by notifying the Office of Admissions and Registrar in writing each semester during the first 12 days of class of a Fall or Spring Semester, or the first four class days of a summer term. Request for nondisclosure is honored only for the current enrollment period; therefore, a request to withhold directory information must be filed each semester or term in the Office of Admissions and Registrar.

**Access to File**

Upon written request, the University will provide a student with access to his or her educational records. The Vice President for Business Affairs coordinates the inspection and review procedures for student education records, including admissions, academic, and financial files. Students wishing to review their education records must make written requests to the Vice President for Business Affairs listing the item(s) of interest. Education records covered by the act are made available within 45 days of the request.

A list of education records and those officials responsible for the records is maintained at the Office of Admissions and Registrar. The list includes the following:
Academic Records
- Office of Admissions and Registrar
- College, division, and faculty offices

Student services records
- Director, Counseling Services
- Director, Office of Student Leadership and Activities
- Associate Vice President for Student Life, Office of Student Life

Financial records
- Vice President for Business Affairs, Office of Business Affairs
- Director, Office of Student Financial Aid

Educational records do not include the following:

1. financial records of the student's parents or guardian
2. confidential letters of recommendation placed in the educational records of a student before January 1, 1975
3. records of instruction, administrative, and educational personnel kept in the sole possession of the maker and not accessible or revealed to any other individual except a temporary substitute for the maker
4. records of law enforcement units
6. medical and psychological records
7. thesis or research papers
8. records that only contain information about an individual after he or she is no longer a student at the institution.

Challenge to Record

Students may challenge the accuracy of their educational records. Students who believe their education records contain inaccurate or misleading information, or information that is otherwise in violation of their privacy or other rights, may discuss their problems informally with the Office of Admissions and Registrar. If agreement is reached with respect to the student's request, the appropriate records will be amended. If not, the student is notified within a reasonable period of time that the records will not be amended and is informed by the Associate Vice President for Student Life of his or her right to a formal hearing.

Student requests for a formal hearing must be made in writing to the Associate Vice President for Student Life, who, within a reasonable period of time after receiving such requests, will inform students of the date, place, and time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more people of their choice, including attorneys, at the students' expense. The hearing officer who adjudicates such challenges is appointed by the Vice President for Student Affairs in nonacademic matters and by the Provost and Vice President for Academic Affairs in academic matters.

Decisions of the hearing officer are final, are based solely on the evidence presented at the hearing, consist of the written statements summarizing the evidence and the reasons for the decisions, and are delivered to all parties concerned.
The education records are corrected or amended in accordance with the decision of the hearing officer if the decision is in favor of the student. If the student finds the decision unsatisfactory, he or she may include with the education records statements commenting on the information in the records, statements setting forth any reasons for disagreement with the decision of the hearing officer, or both.

The statements are placed in the education records, maintained as part of the student's records, and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges are unfair or are not in keeping with the provisions of the act may request in writing assistance from the President.

Copies

Students may have copies of their educational records and this policy. Copies will be made at the student's expense at rates authorized in the Texas Public Information Act, with the exception of official transcripts, which cost $5. Official copies of academic records or transcripts are not released for students who have a delinquent financial obligation or financial hold at the University.

Complaints

Complaints regarding alleged failures to comply with the provisions of the FERPA may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, DC 20202-4605.

Students with Disabilities

UTSA does not discriminate on the basis of disability. Special assistance is provided to students with disabilities through the Office of Disability Services.

Lost and Found

Abandoned articles found on campus are stored in the University Police Office. Lost items may be claimed by showing proper identification of ownership. UTSA will dispose of items that are not claimed in 60 days.

CAMPUS RESOURCES

The UTSA Libraries

The UTSA libraries provide a range of services to students, faculty, and staff in support of the University's instructional, research, and public service activities. These services reflect the diverse nature of the University's academic programs and a strong emphasis on electronic access and document delivery.

The collections include approximately 500,000 volumes, 200 electronic databases, 2.4 million microforms, and 2,300 periodical subscriptions. The libraries also maintain more than 90,000 government publications. The Special Collections and Archives
Department contains many rare materials relating to the history of Texas, San Antonio, Spanish colonial Mexico, and the southwestern United States.

The libraries' online public access catalog, as well as a full array of electronic indexes, abstracts, journals, full text, and full image resources, are available on the Internet at www.lib.utsa.edu. The libraries participate in local, state, and national programs for resource sharing, including interlibrary lending and document delivery, and maintain cooperative agreements with TexShare, the UT System Electronic Reference Center, the Council of Research and Academic Libraries, and other institutions.

The UTSA Library is housed in the John Peace Library Building. In addition to traditional study and stack areas, circulation, an information desk, interlibrary lending, and reserve services, the library maintains a multimedia center, a bibliographic instruction center, and an electronic classroom. The UTSA Downtown Library is primarily an electronic library designed to serve the Downtown Campus. With few exceptions, print materials are transported for student use between the two campuses. Other services, including instruction and reference and research assistance, course reserve materials, and interlibrary services are available.

**Tomás Rivera Center for Student Success**

The Tomás Rivera Center for Student Success (TRCSS) combines academic advising functions with an array of student support services. The TRCSS provides academic advising for new students (first-time freshmen) entering UTSA with 30 or fewer semester credit hours of college coursework. The center also coordinates several successful retention programs, including the Checkpoint midsemester progress analysis, the Phoenix probation recovery workshop, and the Academic Development Program, an intensive summer workshop and two-semester follow-up for selected students admitted provisionally.

In addition, the center provides individual and group weekly tutoring sessions in most freshman and sophomore subject areas. Self-paced software is available on a walk-in basis for students who want to review concepts and practice skills associated with courses. Study skills classes are available, as are instructional video and audio tapes in subjects that parallel and augment tutoring and study-skills lessons. Finally, non-course-based remediation instruction is available for students with deficiencies on the TASP.

Learning Assistance, in the center, offers academic tutorial instruction in specific subject areas and general instruction on successful study habits and techniques. Learning Assistance also coordinates Supplemental Instruction classes, which provide small group discussion and study skills to students in historically difficult classes. Individual and group tutoring sessions are provided in support of freshman and sophomore classes not covered by Supplemental Instruction.

**Center for Academic Technology**

The Center for Academic Technology supports faculty's use of technology to conduct research and help students be active participants in the learning process. At the New Media Lab and the Faculty Resource Centers, the center provides individual assistance to faculty developing Web pages and other multimedia materials.
The lab and centers also provide access to special software and peripherals such as three-dimensional graphics, multimedia authoring and Web page-building software, slide and hardcopy scanners, audio and video capture boards, digital cameras, color printers, and CD burners.

At the Audio and Video Lab, faculty create and edit audio and video productions and use the facilities for student-faculty research and class assignments. The center also lends classroom and presentation equipment, including sound systems, VCRs, and high-performance computer and video projects.

**Office of Extended Education**

The Office of Extended Education serves the region’s adult, professional, and continuing education needs through a range of targeted programs that match the University’s unique resources with the lifelong learning needs of the region. Operating out of the Downtown Campus, the office works collaboratively with the academic and nonacademic units of the University to develop and present seminars, short courses, conferences, and programs for the general public, professionals, governmental agencies, and businesses. Instructional staff includes faculty and other professionals. Seminars, short courses, and programs are scheduled at convenient times and locations throughout the city. The UTSA Extended Education bulletin, published semiannually, provides information on seminars, short courses, and programs that are open to the public. The office also provides specialized training to businesses, government agencies, and nonprofit organizations needing customized programs for their employees.

**Office of International Programs**

The Office of International Programs supports international components in graduate academic programs, promotes international research, develops and manages cooperative agreements and programs for academic exchanges, encourages enrollment of qualified students from other nations, provides special services to international students to maximize their academic success and intercultural exchange, maintains active relationships with past participants in study abroad and exchange programs, and provides assistance in obtaining financial aid for students and faculty wishing to study, teach, or perform research abroad.

UTSA maintains cooperative programs with the National Autonomous University of Mexico (UNAM—Mexico City), Queensland University of Technology (Brisbane, Australia), Keele University (Staffordshire, England), Kyoto University of Foreign Studies (Japan), and the University of British Columbia (Vancouver, Canada). UTSA also has affiliations with Moscow State University (Russia) and Lorenzo de Medici (Florence, Italy). Through consortium agreements, students can also study in China, Costa Rica, France, Malaysia, Spain, Taiwan, and other countries.

The office also assists graduate students interested in grants and other travel opportunities abroad, including Fulbright grants and Security Education Program grants.
Office of Multicultural Programs

The Office of Multicultural Programs provides college transition support services to help minority students, international students, and other underrepresented groups have successful and rewarding college experiences. The various departments in the Office of Student Affairs provide transition support services to all students who request them.

In addition, the office presents programs that educate the UTSA and San Antonio communities about the varied cultural backgrounds of University students, offering culturally diverse students a sense of self-pride and belonging. It seeks to heighten sensitivity to multiculturalism and respect for individual differences. The office is the principal source of assistance to international students with the Immigration and Naturalization Service.

Office of Research Development

The Office of Research Development assists faculty and staff seeking external support for their professional and scholarly activities. Grants and contracts provide support for research, creative projects, training, equipment acquisition, community enrichment, professional development, travel to professional meetings and collections, and institutional development. Services include funding agency information; access to funding references; computerized searches; daily review of funding notices; grant alerts; contacts at agencies, foundations, and corporations; guidelines and application forms; conferences on funding opportunities; and grantsmanship workshops. The office also assists faculty in interpreting funding regulations, project development, proposal preparation, and multidisciplinary proposals, and provides help with editing and budget preparation. Strategic and technical advice is offered on how to develop a winning proposal.

Disability Services

The Office of Disability Services coordinates support services and equipment for students with disabilities. Its goal is to provide services, accommodations, and equipment to enable students with disabilities to participate in and benefit from all university programs and activities. Services and equipment available include registration assistance, note-taking, test accommodation, recorded text, TDD, motorized scooters, adaptive computers, CCTVs, and a Braille printer.

A disability verification letter and an interview with the director begin the process for accessing services. Students are encouraged to contact Disability Services before starting classes to discuss needs and to make arrangements for services.

UTSA Art Gallery

The UTSA Art Gallery enhances the teaching, research, and outreach missions of the Division of Visual Arts and the College of Fine Arts and Humanities. Exhibitions and presentations in the gallery provide a forum for the consideration and interpretation of art works and for the cultural enrichment of the University and San Antonio communities.
The gallery is concerned with the education of students pursuing a career in art. Programs reflect the academic curriculum, provide avenues for research, and present opportunities for the interpretation, design, preparation, and installation of exhibits.

In addition to sponsoring a variety of curated art exhibitions of regional and national interest, the gallery presents a biennial exhibition of works by art faculty and occasionally serves as a setting for special presentations, including poetry readings, award ceremonies, and lectures.

University Bookstore

The University Bookstore, operated by Barnes and Noble Bookstores, Inc., is on the first floor of the University Center. The bookstore maintains a complete inventory of required and recommended books for courses, as well as general school supplies, writing instruments, art materials, soft goods, decals, greeting cards, and a variety of gift items.

The UTSA Downtown Campus Bookstore is on the first floor of the Buena Vista Street Building.

Campus Dining

Dining facilities are available in the University Center, John Peace Library Building, Humanities and Social Sciences Building, Business Building, and Frio Street Building. Menu selections include a deli bar, a self-serve salad bar, entrees and vegetables, burgers, grilled sandwiches, desserts, and beverages. Branded concepts include Burger King, Subway, and Chick-Fil-A.

Students may participate in the UTSACard program, which allows them to make purchases at dining locations against a declining balance. Students may open accounts at the UTSACard Office on the first floor of the John Peace Library Building.

Campus Dining, open from 8 a.m. to 5 p.m., is on the first floor of the University Center.

Information Technology

University Network

A campuswide fiber-optic backbone network connects facilities and provides links to wide-area networks with electronic mail, file transfer, and remote log-in capabilities. Switched 10Mb/s and 100Mb/s Ethernet is used throughout most campus classrooms, laboratories, and offices. A T1 connection links the backbone to the Internet, allowing students, faculty, and staff to access electronic data quickly from any computer on the network.

Academic Computing

General-purpose computing labs at both campuses provide access for students. Equipment includes Pentium-based workstations (Windows 95 and NT), Apple Power Macintosh systems, Sun Sparc workstations, and a variety of laser printing, scanning,
and media tools. Full Internet access is standard in all labs. Other specialized computing facilities are maintained by each college.

Electronic mail service is available to students, faculty, and staff on UNIX and Microsoft Exchange servers. Off-campus access is through 56K modem banks.

Larger scale applications in statistics, databases, and other numeric and symbolic computations are supported on a UNIX-based Sun Enterprise 3000 system with 90 gigabytes of disk storage and 1 gigabyte of memory.

**Administrative Computing**

Administrative computing systems run on an IBM 2003-116/S390 computer system and support the official records of the University for teaching, research, and business transactions. The mainframe-based student records system operates through a Web-based transactional interface called ASAP, the Automated Student Access Program. Information in the administrative systems is accessible with a personal identification number and password. Through an extensive network of electronic connections and facilities, students can conduct functions such as registration and payment of fees on or off campus. The UTSA libraries' system runs on a client-server platform with services for holdings, circulation, and acquisitions. This system is also accessible from the Web.

**Distance Education**

The cornerstone of distance learning is a video technology network that connects the distance learner with the instructor, ensuring that distance learners receive the same quality education offered to students on site. More than 30 courses are broadcast to the UTSA Downtown Campus and other University of Texas System components. Courses and seminars are also broadcast to businesses, community colleges, high schools, and other universities outside the University of Texas System.

**Telephone System**

The University-owned telephone systems are networked to provide four-digit dialing among campuses and shared features such as voice mail.

**Computer Store**

A UTSA-owned virtual computer store, operating primarily through a Web site, offers computer systems and software at educational discounts to students, faculty, and staff.

**STUDENT LIFE**

**The University Center**

The University Center, on the West Paseo between the Humanities and Social Sciences Building and the Physical Education Building, provides essential programs, services, and amenities for students, faculty, and staff. The building includes the following administrative offices: Student Leadership and Activities, Multicultural Programs,
About UTSA

Associate Vice President for Student Life, Associate Vice President for Enrollment Services, New Student Programs, Student Judicial Affairs, Assistant to the Vice President for Student Affairs for Planning and Special Programs, Special Assistant to the Vice President for Student Affairs, Counseling Services, Tomás Rivera Center for Student Success, Alumni Programs, Career Services, Campus Dining Catering, and University Center Administration.

Services include the University Bookstore, food-service outlets, a game room, lounge space, television rooms, a video arcade, an information desk, an ATM, and a TicketMaster outlet.

Space dedicated to student activities includes the Registered Student Organizations office space, a desktop publishing room, a workroom, the Student Publications office and production space, the Campus Activities Board office, the Student Government office, the Volunteer Services office, and a central mailbox area for Registered Student Organizations.

Student Leadership and Activities

Student activities enhance the classroom educational experience, assist students in developing leadership qualities and interpersonal skills, and create a stimulating campus environment. UTSA recognizes approximately 140 student organizations involving more than 5,000 students. These Registered Student Organizations represent a variety of interest areas, including academic, service, cultural and minority, honorary, military, political, professional, religious, social, sports and recreation, and special interest.

The Student Leadership and Activities Office provides administrative and advisory support for the Registered Student Organizations, Student Government, the Campus Activities Board, the Volunteer Organization Involving Community Education and Services (V.O.I.C.E.S.), the Greek community, and leadership development programs.

UTSA Alumni Association

The UTSA Alumni Association seeks to strengthen its ties among the University; its past, present, and future students; and the community in the interests of academic excellence. It provides scholarships to new and current students. Alumni-sponsored activities include an annual meeting each fall, the Balloon Fest, the Dollars for Scholars 5K Run, and Homecoming events.

The Alumni Association was established in 1977 and incorporated in 1978. It is a dues-paying membership organization governed by a 21-member elected board of governors. An executive director of alumni programs manages the daily operations.

Intercollegiate Athletics

UTSA fields men’s and women’s teams for intercollegiate competition in Division I of the NCAA. Men’s sports are basketball, baseball, cross country, golf, indoor and outdoor track, and tennis. Women’s sports are basketball, cross country, indoor and outdoor track, softball, volleyball, and tennis.

Enrolled students receive admission to any on-campus UTSA athletic event.
Intramural and Recreational Activities

UTSA offers a range of intramural programs and recreational activities. Facilities in the Convocation Center and the Physical Education Building include gymnasiums for basketball, badminton, and volleyball, two weight rooms, ample indoor jogging space, an outdoor 400-meter synthetic-surfaced track with a grass playing infield, a tennis center, and intramural fields for soccer, flag football, and softball. A softball and baseball complex is adjacent to the outdoor track.

Intramural sports include tennis, track, volleyball, badminton, shuffleboard, table tennis, softball, soccer, flag football, basketball, and billiards.

Living Accommodations

On-Campus. UTSA, in partnership with the private sector, has developed a contemporary approach to campus housing. Residence hall and apartment housing is available on campus.

Campus Housing—Residence Hall. Chisholm Hall is open to all students and offers traditional accommodations with two-person rooms with private baths. Utilities are included. Residents may make 24-hour-a-day use of the adjacent Activity Center, with TV, game room, and study lounge. A junior olympic-size indoor swimming pool is open 15 hours a day. For additional information, contact Chisholm Hall at (210) 458-6700.

Campus Housing—Apartments. University Oaks Apartments offers efficiencies and one-, two-, and four-bedroom units. Other amenities include a swimming pool, jacuzzi, basketball and volleyball courts, and limited-access gates. Housing is available year-round and offers various 9- and 12-month leases. For additional information, contact the University Oaks Housing Office at (210) 354-7676.

Off-Campus. Student Housing Services, in the Student Life Office, distributes an off-campus housing directory to help students find accommodations in the San Antonio area. Contact the Student Life Office at (210) 458-4720 for on- or off-campus housing information.

HEALTH AND COUNSELING

Student Health Services

Services and Costs. The focus of Student Health Services is to provide first aid for injuries and limited medical and nursing care for minor illnesses. In cases of severe illness or a serious accident, the student will be transferred to a local hospital for treatment and will be responsible for the expenses incurred, including transportation. The student medical service fee allows free medical coverage for general use of the student clinic and on-campus physician visits. There are reasonable charges for student clinic laboratory tests and medications.

Student Health Services emphasizes interdisciplinary health education, health promotion, prevention, wellness, and outreach programs to the student population, and uses nonphysician and physician providers for primary health care.
Immunizations and Insurance. Incoming students must return the Health Information form included in UTSA's application for admission to Student Health Services. Current immunization for TD (tetanus-diphtheria) and MMR (measles, mumps, rubella) is highly recommended. Student Health Services can provide instructions on the quickest and most economical method to complete immunizations. International students must have a tuberculosis (TB) test within 90 days of admission. Students are advised to carry health and accident insurance. A UTSA group plan is available. International students are required to maintain approved comprehensive health insurance while enrolled at UTSA. For information on cost and coverage, contact Student Health Services.

HIV/HBV. UTSA recognizes that Human Immunodeficiency Virus (HIV) and Hepatitis B virus (HBV) are serious public health threats. UTSA's policy on HIV and HBV infection, as well as educational pamphlets about methods of transmission and prevention of HIV and HBV infections, are available at Student Health Services (see Student Guide to UTSA, p. 29).

Counseling

Counseling Services provides professional services to help meet the personal and developmental needs of enrolled students. Staff psychologists use counseling techniques, psychological assessment, and other aids. Services are confidential and voluntary, and most services are free to enrolled students.

Services include individual sessions for personal and educational concerns, services to couples with relationship difficulties, and regularly scheduled group sessions on topics such as vocational choice, assertion training, interpersonal communication skills, stress management, understanding sexual orientation, and living with HIV. Counseling Services also helps students assess career choices or identify possible learning disabilities.

Testing

Testing Services provides information and a University-wide testing service for current and prospective students.

Graduate admissions tests offered include the Graduate Management Admissions Test (GMAT) for entrance into M.B.A. programs, the Graduate Record Examination (GRE) for all other graduate programs, the Law School Admissions Test (LSAT), and the Medical College Admissions Test (MCAT).

Career Services

Career Services provides students and alumni with employment and career development services, including job search assistance and career planning and guidance. Career Services helps students locate part-time jobs and full-time career positions, internships, and cooperative education. A satellite office in the Business Building is available for M.B.A. students.
At the online Career Services Job Bank (www.jobbank.utsa.edu), students can register, create an online resumé, view job listings, and sign up for interviews with companies recruiting on campus. The office also maintains a library with resources on employment and careers, company videos, employer literature, and recruitment manuals.

Each Fall and Spring Semester, company recruiters visit the office to conduct interviews with students, graduating seniors, and alumni seeking co-op, internship, and entry-level positions. Career Services also sponsors career fairs that bring more than 100 employers to the campus.

**Teacher Placement Service**

The Teacher Placement Service is located in the Office of Teacher Advising, Certification, and Placement. It assists undergraduates, graduates, or alumni who seek employment in the field of education by coordinating communication between students and employers and acting as a clearinghouse for student placement files. The office also sponsors a semiannual educator job fair.

Information about services and fees for placement files is available in the Office of Teacher Advising, Certification, and Placement.

**RESEARCH ORGANIZATIONS**

**Institute for Music Research (IMR)**

The Institute for Music Research was established to sponsor research primarily in the areas of music psychology and music technology. Activities include providing a variety of computer services, hosting national and international conferences, conducting research, publishing conference proceedings and other research projects, and making presentations at state, national, and international meetings. Online computer services are available through the Internet and World Wide Web and include a bibliographic database of music-related computer software. Conferences include annual music technology conferences, an international music medicine conference, and a conference on music and the brain. Research projects include a variety of projects in music psychology and music technology, such as a PET scan of musicians and development of multimedia programs for music instruction. Publications and presentations also represent a variety of research activities in these fields.

**Institute for Studies in Business (ISB)**

The Institute for Studies in Business is the research component of the College of Business. Its major objectives are to offer faculty and students a superior research environment, to encourage interaction between the business community and the University, and to provide applied economics and business training to students. The institute also interacts with faculty in other colleges to provide an interdisciplinary approach to research and business education.

The institute focuses on the application of theories and research techniques to problems encountered in public and private decision making. Specialized data files are
maintained, and a research library and computer systems guide interested users to sources of information. The knowledge and experience of the University’s faculty and professional staff are utilized to undertake specific research projects in marketing, economic analysis and modeling, human resource planning, information systems, financial analysis, and economic development research.

**Metropolitan Research and Policy Institute**

The Metropolitan Research and Policy Institute, located at the UTSA Downtown Campus, conducts applied science research on policy issues, provides training and issue-based education for individuals and agencies involved in policy-making, and provides direct services to nonprofit agencies and community groups in San Antonio and South Texas. Training programs include executive training seminars, conferences and colloquia, and pro bono seminars for community groups and neighborhood associations.

**Tourism Research Center (TRC)**

The Tourism Research Center conducts applied research on the tourism industry in San Antonio and South Texas, allowing College of Business faculty and students to interact with the community and providing the tourism community with the college’s expertise. Research focuses on business economics, economic development, management and human resources, and marketing. Clients include local and state governmental entities, tourism industry firms, and nonprofit organizations.

**Center for Professional Excellence (CPE)**

The Center for Professional Excellence coordinates efforts within the College of Business to support the personal and professional growth of those who will share the responsibility of keeping institutions vital. Its mission is to bring faculty, students, and practitioners together to create a lifelong learning resource that serves their mutual needs.

The center offers extracurricular courses, workshops, conferences, seminars, consulting, and research programs to support professional excellence in business and other community institutions. The center also conducts focus groups and annual meetings to define needs and explore ways in which University and community resources can be effectively coupled to address them.

**Center for Telecommunications and Advanced Computing**

The Center for Telecommunications and Advanced Computing focuses on the design and application of advanced parallel and distributed system techniques for solving real-world problems in areas ranging from telecommunications to neurobiological systems. The center provides an advanced computational environment with resources that promote interdisciplinary research and multidisciplinary problem-solving.

The center seeks industry participation and support through formal affiliate programs, joint federally funded research projects, and community- and industry-based research activities. In addition, the center supports an educational outreach program designed to enhance the retention and occupational opportunities for underrepresented students.
The center encourages industry-supported student internships and co-op employment programs and awards research-sponsored scholarships and academic fellowships.

**Center for Water Research**

The Center for Water Research is a component of the College of Sciences and Engineering. Faculty, students, and engineers and other scientists on the center’s staff conduct research in hydrology, surface water hydrology, geochemistry, geophysics, and environmental science and engineering.

Research and analysis capabilities include stable isotope geochemistry, water chemistry, borehole geophysical logging, surface geophysical surveys, structural geology of aquifer systems, microbiology of bioremediation, leakage and contaminant studies, mathematical modeling of groundwater flow and contaminant transport, surface water modeling, economic analysis of water usage, formulation of decision models for water planning, and study of municipal water supply and treatment systems.

**Center for Archaeological Research**

The Center for Archaeological Research, a component of the College of Social and Behavioral Sciences, was established in September 1974. Among its objectives are the following: to provide the opportunity for students to train in archaeology; to promote archaeological research in the South and South Central Texas region, the American Southwest, northern Mexico, and Mesoamerica; to carry out archaeological research and services for private, federal, state, and local agencies as required by legislation; to conduct public outreach and education programs for schools and other groups through its Legacy program; and to sponsor conferences.

The center’s staff includes about 40 professionals and graduate and undergraduate students who have conducted archaeological investigations in various parts of Texas and other regions. Results of center investigations are published in more than 400 volumes in 10 publications series, including *Archaeological Survey Reports; Regional Studies, Special Reports; Guidebooks in Archaeology; Choke Canyon Series; Colha Project Interim Reports; Colha Project; Belize, Working Papers; Papers of the Colha Project; and the Archaeology and History of the San Juan Bautista Mission Area, Coahuila, and Texas.*

The center has administered more than 400 contracts and grants to date, including excavations at a Late Archaic village in Chihuahua, Mexico; a two-year study of the archaeology and ethnohistory of the Spanish mission complex at Guerrero, Mexico; a multiyear study of the prehistory and history of the Choke Canyon Reservoir area in southern Texas; a study of the early Mogollon farming sites in the Southwest; five seasons of excavation at the Maya site of Colha in Belize, Central America; projects at San Antonio’s five Spanish missions; and studies of historic downtown San Antonio. Several projects have also been carried out in Louisiana and New Mexico.

In 1985, the center launched its Friends of Archaeology program of public participation in support of archaeological research. Through this program, the center is able to provide seed grants for faculty and students and research assistant stipends for graduate and undergraduate anthropology majors, as well as the sponsorship of special lectures.
special studies, and publication of important reports. In 1994 the center enhanced its educational outreach activities by launching its Legacy program.

The center’s Web site is www.csbs.utsa.edu/research/car.

**Center for Learning and Development Research in Education**

The Center for Learning and Development Research in Education, a component of the College of Social and Behavioral Sciences, is designed to stimulate basic and applied research on learning and development, particularly as it relates to the educational process. Faculty and students from this college, as well as from other colleges, are encouraged to use the center to help them study problems appropriate to this area. Objectives include promotion of research in learning and development in education; development of cooperative faculty-student research; cooperation with school districts, social service agencies, and community agencies on problems of mutual interest; and solicitation of funds for appropriate activities.

The center helps identify and coordinate faculty, student, and community interests, needs, and resources. Many of the projects involve cooperative efforts among UTSA, local school districts, and the community.

**Center for the Study of Women and Gender**

The Center for the Study of Women and Gender is located in the College of Social and Behavioral Sciences. The only institution of its kind in Texas, the center promotes multidisciplinary, multicultural, and global research on topics related to women and gender. The center promotes, facilitates, and disseminates research by UTSA faculty and independent scholars on women and gender; promotes collaboration among academic institutions, corporate America, and the public sector on issues such as women’s health, sexual harassment, affirmative action, and promotion and pay inequities; helps elementary and secondary schools, as well as institutions of higher education, integrate scholarship on women and gender into their curricula; collects primary historical sources relating to women and gender in San Antonio and throughout South Texas; and sponsors public programming—such as events for Women’s History Week—that explores a variety of women and gender policy issues.

**Center for Educational Development and Excellence (CEDE)**

The Center for Educational Development and Excellence (CEDE), established in 1992 as a collaborative endeavor of San Antonio educational and community institutions, is dedicated to the lifelong development of teachers as learners in a culturally diverse, technologically enriched environment. The CEDE is dedicated to serving the teachers of the greater San Antonio area and South Central Texas with innovative teacher education programs that are field based and technology oriented to meet the educational needs of the area’s multicultural population.

UTSA is in partnership with four other universities (University of the Incarnate Word, Our Lady of the Lake University, St. Mary’s University, and Trinity University); six school districts (Edgewood ISD, Harlandale ISD, North East ISD, Northside ISD, San Antonio ISD, and South San Antonio ISD); Education Service Center, Region
20; Alliance for Education; and the local business community (USAA). CEDE partners are working in 22 Professional Development Schools.

**Hispanic Research Center**

The Hispanic Research Center operates under the auspices of the Provost and Vice President for Academic Affairs. Its mission is to provide an interdisciplinary University focus on research regarding Mexican American and Latino populations in South Texas, the United States–Mexico border region, and the United States. The center stimulates research on Hispanic populations in the United States and Texas and conducts faculty forums emphasizing research on Hispanics. Some research areas include social and political access, education, substance abuse, linguistics, culture, business and economic opportunity, mental and physical health, and United States–Mexican relations.

**Institute of Texan Cultures**

The institute was established as the official State of Texas exhibit at San Antonio’s HemisFair ’68 and was transferred to The University of Texas System Board of Regents by the 61st Legislature in 1969. On February 14, 1986, the regents approved an enhanced educational mission for the University of Texas Institute of Texan Cultures, along with an administrative affiliation of the institute with UTSA.

Since its inception, the institute has served as an educational center for the interpretation of Texas history and folk culture. Displays of art and artifacts become a teaching laboratory as professionally trained staff members and volunteers use the exhibits as a setting for living history. Outreach programs touch the lives of Texans, especially students, through traveling exhibits, TexKit presentations, and “Lifetimes: The Texas Experience,” an ITC/UTSA statewide radio program. The annual Texas Folklife Festival, held on the institute’s grounds for four days each August, attracts more than 10,000 participants and 70,000 visitors every year.