

## **V. ADMISSION REQUIREMENTS**

## ADMISSION

Admission requirements for undergraduate study at UT San Antonio are designed so that students admitted will have a high probability of success in undergraduate academic work. The criteria for the various classifications of admission are set forth in the following paragraphs. Each admission case is reviewed individually and exceptional circumstances should be discussed with an admissions counselor. The University will admit all students who are holders of bona fide University of Texas at San Antonio scholarships designated by the President.

### ADMISSION OF FIRST-TIME FRESHMEN

In-state applicants for admission who have graduated from an accredited Texas high school within five years of the date of first enrollment at UT San Antonio and who have never attended a college or university must have a minimum total score on either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Testing Program (ACT) corresponding to their high school rank in class as indicated in the following table:

<i>High School Rank in Class</i>	<i>Minimum Total SAT Score</i>	<i>Minimum Total ACT Score</i>
Top 10%	Score must be submitted; no minimum score is required	Score must be submitted; no minimum score is required
Top 25% (but not top 10%)	700	15
Second 25%	750	17
Third 25%	800	19
Fourth 25%	850	21
GED Test	850	21

Any high school senior who takes the ACT or SAT and lists UTSA as one of the institutions to receive his/her test scores is now being provided with automatic admission information and, where possible, an admission decision within several weeks from the time UTSA receives the student's test scores from ACT/SAT. No high school senior who has his/her test scores sent to UTSA will need to request an application for admission or other admission information.

The Admissions Office will determine the admission status of each student, forward a pre-printed application and the appropriate letter to the student indicating his/her admission status as well as information on what else remains to complete the admission process. Those scoring 21 on the ACT or 850 on the SAT will be granted automatic admission (contingent upon graduation from high school) and will need only to sign the application, complete any missing data called for on the application, and return the application to the Admissions Office. Those making minimum scores but needing the proper rank-in-class to be accepted will be apprised of this information but they, too, must return the pre-printed application to begin the admission process.

Both in-state and out-of-state applicants for admission who have graduated from an accredited high school five or more years prior to the date of first enrollment at UT San Antonio and who have never attended a college or university are eligible for admission regardless of high school rank in class and irrespective of SAT or ACT scores.

Out-of-state applicants for admission who have graduated from an accredited high school within five years of the date of first enrollment at UT San Antonio must be in the

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top half of their graduating class and must have minimum SAT or ACT scores corresponding to those required for in-state applicants who graduate in the top 25 percent or the second 25 percent of their class.

Applicants furnishing results on the General Educational Development Test are required to have an average standard score of 45 or above on the five tests in the battery and to have no scores less than 35 on any of the five tests. GED tests taken more than five years prior to application do not require SAT or ACT scores.

*Recommended preparation.* High school students who anticipate applying to UT San Antonio are strongly encouraged to include in their preparation for university study work in courses involving language skills; courses in quantification skills; and courses in subjects contributing to a broad academic background, such as English and foreign languages, speech, social sciences, history, mathematics and sciences, and the fine arts. Students enrolling in UT San Antonio courses in which they have prior knowledge are encouraged to earn credit toward graduation through the Credit by Examination Program. The nature and number of high school units<sup>1</sup> are suggested as follows:

<i>Subject</i>	<i>Units</i>
English	4
Mathematics: algebra, geometry, trigonometry, and advanced mathematics	3 or more
One foreign language	2 or more
Natural science	2 or more
Social science	2 or more
Fine arts	1 or more

These specific units, although not required for admission, are recommended, since The University expects each applicant to be prepared for academic work at the university level.

*Basic English Requirement.* Entering students whose scores on the SAT verbal or ACT English sections indicate deficiencies in basic English skills are required to enroll in ENG 1003, Basic English. The course is offered on a credit/no-credit basis, and a student required to take ENG 1003 must receive credit for the course before being permitted to enroll in ENG 1013. Cut-off scores are published in the Schedule of Classes for each semester and the summer session. Credit for 1003 cannot be used to satisfy any degree requirements.

*Early Admission.* Applicants for admission as first-time freshmen who are attending high school at the time of application and who meet the rank-in-class and SAT or ACT score requirements during their senior year, are admitted pending certification of high school graduation. Applicants not meeting these requirements prior to graduation are reconsidered for admission upon submission of final transcripts or new test scores.

### ADMISSION OF TRANSFER STUDENTS

Applicants for admission who have earned less than 30 semester hours of credit from accredited colleges or universities must:

- 1) Meet the same rank-in-class and SAT, or rank-in-class and ACT, requirements as first-time freshmen;
- 2) Have at least a "C" average (2.0 grade-point average on a 4.0 scale) on all college or university hours attempted; and
- 3) Must be in good standing at the last institution attended.

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<sup>1</sup>A unit represents a year of study in one subject at an accredited secondary school.

Applicants for admission who have earned 30 or more semester hours of credit from accredited colleges or universities must:

- 1) Have at least a "C" average (2.0 grade-point average on a 4.0 scale) on all college or university hours attempted; and
- 2) Must be in good standing at the last institution attended.

Applicants for admission as transfer students who are enrolled at another accredited college or university at the time of application for admission and who have at least a "C" average on all college-level work attempted to date at other institutions may be admitted pending receipt of final transcripts verifying the cumulative "C" average and good standing. For applicants not meeting these requirements, determination of eligibility for admission is deferred until all final transcripts are received.

### **ADMISSION OF INTERNATIONAL FRESHMEN STUDENTS**

All applicants for admission as freshmen who are not citizens of the United States or whose previous education has been outside the United States must:

1. Have credits equivalent to those of students entering from an accredited secondary school in the United States, as determined by the Admissions Office;
2. Have superior grades on work done in secondary school, as determined by the Admissions Office;
3. Submit scores from the Test of English as a Foreign Language (TOEFL), or successfully complete an intensive course in English from an accredited college or university in the United States. A minimum score of 550 on the TOEFL is required. Subsequent English tests and preparation may be required by a student's advisor if his or her performance in English is unsatisfactory. TOEFL scores are not required for international students from countries where English is the primary language of instruction and the language spoken in the home; nor are TOEFL scores required for non-citizens of the United States graduating from United States high schools although a composite SAT or ACT test score appropriate to rank in class is required.
4. Submit a statement guaranteeing the student's ability to pay all expenses while a student at The University, if attendance under the F-1 (student) visa is anticipated. The statement may be sent from a parent or guardian when endorsed by a bank or other reliable institution, or from a United States citizen who will accept responsibility for the student's financial needs.
5. Have applications and supporting credentials on file in the Admissions and Registrar's Office at least six months prior to the semester admission is requested.

### **ADMISSION OF INTERNATIONAL TRANSFER STUDENTS**

International students who have attended a college or university in a country other than the United States must:

1. Have qualifications equal to those required for transfer from a college or university in the United States; and
2. Satisfy requirements 3, 4, and 5 above for international freshmen students.

To be eligible for admission, international students who have attended another college or university in the United States must:

1. Have completed at least 30 semester hours of credit with a "C + " average (2.5 on a 4.0 scale) on all work attempted; and
2. Satisfy requirements 3, 4, and 5 above for international freshmen students.

TOEFL scores are not required for non-citizens of the United States graduating from United States colleges and universities with at least a baccalaureate degree.

### **PROVISIONAL ADMISSION PROGRAM FOR FRESHMEN**

Any Texas resident applying as a freshman who has not attended a college or university and who is a graduate of an accredited high school but who does not qualify for admission due to an inadequate SAT or ACT score may be admitted on a provisional basis for the spring semester or for the first summer term (for both summer terms). During this time provisional students are given an opportunity to demonstrate that they can perform college-level work and that they can reasonably be expected to make progress toward a degree.

A student admitted to the Provisional Admission Program is required to take courses selected from English (except ENG 1003), mathematics, natural science, and language and may not take courses in other disciplines until the provisional status is removed. The student must demonstrate ability to perform college work by obtaining an overall "C" average (2.0 in a 4.0 scale) in 12 semester hours of work from these fields. Normally, a student is expected to complete these 12 hours of work during his/her initial semester at UT San Antonio. Upon completion of 12 hours of work from these fields, a student is admitted as a regular university student in subsequent semesters. If a student enrolls for fewer than 12 hours and does not earn a 2.0 grade-point average, but earns at least a 1.50 grade-point average, the student may enroll for the next term. After 12 hours have been completed, the required cumulative grade-point average of 2.0 must have been reached, or the student will be placed on academic dismissal. Before reinstatement can be considered, the student must submit a transcript from other colleges or universities attended, showing at least 30 hours of coursework with at least a 2.0 average.

### **ADMISSION AS SPECIAL STUDENTS**

An applicant who wishes to enroll in courses at the undergraduate level only without pursuing a degree at The University of Texas at San Antonio, should apply for admission as a special student. A special student may register for any undergraduate course for which the prerequisites have been met and in which space is available.

Admission as a special student requires that the applicant have at least a "C" average (2.0 on a 4.0 scale) on the last 30 semester hours attempted as well as be in good standing at the last accredited college or university attended. Applicants with less than 30 semester hours attempted must meet the same admission requirements as first-time freshmen and have at least a "C" average on any college or university coursework attempted and be in good standing at the last institution attended. To be admitted later as a regular degree-seeking student, the special student must apply for admission and meet the same admission requirements as listed above for transfer students.

### **ADMISSION AS TRANSIENT STUDENTS**

An applicant who wishes to enroll, normally for one session only, in courses at the undergraduate level without pursuing a degree at The University of Texas at San Antonio should apply for admission as a transient student. In order to qualify as a transient student at the undergraduate level, the applicant must provide a statement of good standing from the college or university last attended, as well as an application for admission.

Transient students may register for any courses for which they have the necessary prerequisites and in which space is available. A student registered in this capacity

normally cannot register for a subsequent term unless he or she has been admitted as a transfer or special student according to the provisions set forth above.

### **ADMISSION OF HIGH SCHOOL STUDENTS**

Selected high school seniors may be admitted (as special students) in order to enroll in university courses while completing their high school studies. Students seeking this admission category normally score above the average ACT/SAT scores required for admission from high school graduates. Students must be recommended for the program of study by the high school counselor, and must be approved for enrollment by the Dean(s) of the College(s) in which they anticipate taking courses. High school students admitted as special students are eligible to register for any undergraduate course for which they have the prerequisites and in which space is available.

### **THE GIFTED AND TALENTED STUDENT PROGRAM**

The University of Texas at San Antonio Gifted and Talented Student Program, conducted during the first session of summer school, is an opportunity for talented high school students to enroll in selected university courses and earn university credit. The program is limited to students who have completed the tenth grade by the date classes begin and is not available to Seniors. Selection criteria include grades, teacher recommendations, interviews, and, in some disciplines, test scores or submission of materials that indicate potential for the program. Students pay tuition and fees as described in the Tuition and Fees section of this catalog. Scholarships awarded solely on the basis of financial need are available for a limited number of students who meet the admission criteria of the program.

### **APPLICATION DATES**

Students are urged to apply for admission as early as possible so that matters regarding admission can be resolved well in advance of the beginning of a term. Applications for admission are accepted as early as nine months before the term in which the student wishes to enter The University. The latest a completed application and all required supporting documents are accepted is August 1 for the Fall Semester, December 1 for the Spring Semester, and May 1 for the Summer Sessions. Failure to meet these admission deadlines will defer admission until a subsequent term.

### **ADMISSION PROCEDURES**

Each applicant for admission is individually responsible for ensuring that all required support documents (e.g., application form, test results, and required transcripts) are on file in the Admissions Office in accordance with admission deadlines, since admission is not granted until the applicant's file is complete. All documents submitted in support of an application become the property of The University and cannot be returned.

Students who apply for admission to The University of Texas at San Antonio for any term and do not register, must re-apply for admission if they wish to enroll at a later date. A subsequent application for admission must be in accordance with current admission requirements. New transcripts, test scores, and all other supporting documents are required since files for admitted students who do not register are not retained.

### **DECLARATION OF PREVIOUS COLLEGE WORK ATTEMPTED**

Students are not at liberty to disregard previous college work attempted. All students

transferring to The University of Texas at San Antonio must list *all* colleges attended on their UT San Antonio application for admission. Failure to do so will result in disciplinary action against the student, including the possibility of permanent dismissal.

### **RE-ADMISSION POLICIES AND PROCEDURES**

*Former UT San Antonio students who have not been in attendance for one or more long semesters (Fall or Spring) must file an application for readmission.*

All former students returning to UT San Antonio who have attended other institutions of higher education since they were last enrolled must submit an official transcript from each such institution. Eligibility for re-admission for any former student depends on the student's academic status at the conclusion of his/her last UT San Antonio enrollment and on any subsequent college or university work attempted.

### **ADMISSION TO TEACHER CERTIFICATION PROGRAMS**

The University of Texas at San Antonio is approved by the Texas Education Agency to recommend students for teaching certificates in various baccalaureate degree areas. Students who wish to prepare for teaching should apply for admission to The University through the Admissions Office and for admission to a certificate program through the Office of Teacher Certification and Placement in the Division of Education.

Applications for admission to Teacher Education for purpose of Certification should be submitted at or before the time the student attains upper-division standing. Some academic requirements for the teaching certificate are in addition to those for the degree. Certificate program requirements are described in detail in a brochure available from the Office of Teacher Certification and Placement.