

V. ADMISSION REQUIREMENTS

ADMISSION

Admission requirements for undergraduate study at UT San Antonio are designed so that students admitted will have a high probability of success in undergraduate academic work. The criteria for the various classifications of admission are set forth in the following paragraphs. Each admission case is reviewed individually and exceptional circumstances should be discussed with an admissions counselor. The University will admit all students who are holders of bona fide University of Texas at San Antonio scholarships designated by the President.

TEXAS ACADEMIC SKILLS PROGRAM (TASP) EXAMINATION

The Texas State Education Code requires that all students who enter public institutions of higher education in the fall of 1989 and thereafter must be tested for reading, writing and mathematics skills. This includes all full-time and part-time freshmen enrolled in a certificate or degree program, any non-degree seeking students prior to the accumulation of nine or more college semester credit hours or the equivalent, and any transfer students with fewer than sixty semester credit hours or the equivalent who has not previously taken the test.

Performance on the test will not be used as a condition of admission. There is a test fee. This test fee will be paid by the student.

A student may not enroll in any upper-division course, the completion of which would give the student sixty or more semester credit hours or the equivalent until the student's test results meet or exceed the minimum standards in all test scores. Other assessment procedures may be used in exceptional cases to allow a student to enroll in upper-division courses in cases where student test results do not meet minimum standards. (Texas Education Code, Section 51.306)

For additional information, consult the UTSA Schedule of Classes, contact the Office of Admissions and Registrar, JPL 1.01.16, or contact the Testing Center, MS 4.03.55.

ADMISSION OF FIRST-TIME FRESHMEN

In-state applicants for admission who have graduated from an accredited Texas high school within five years of the date of first enrollment at UT San Antonio and who have never attended a college or university must have a minimum total score on either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Testing Program (ACT) corresponding to their high school rank in class as indicated in the following table:

<i>High School Rank in Class</i>	<i>Minimum Total SAT Score</i>	<i>Minimum Total ACT Score</i>
Top 10%	Score must be submitted; no minimum score is required	Score must be submitted; no minimum score is required
Top 25% (but not top 10%)	700	15
Second 25%	750	17
Third 25%	800	19
Fourth 25%	850	21
GED Test	850	21

Any high school senior who takes the ACT or SAT and lists UTSA as one of the institutions to receive his/her test scores will be provided automatic admission information

and, where possible, an admission decision within several weeks from the time UTSA receives the student's test scores from ACT/SAT. All high school seniors who have their test scores sent to UTSA will be provided an application for admission and other admission information.

The Admissions Office will determine the admission status of each student and forward an application and letter to the student indicating his/her admission status as well as information on what else remains to complete the admission process. Those scoring 21 on the ACT or 850 on the SAT will be granted automatic admission (contingent upon graduation from high school) and will need to complete the application, and return it to the Admissions Office along with a sixth or seventh semester high school transcript. Those making minimum scores but needing the proper rank-in-class to be accepted will be apprised of this information but they, too, must return the completed application to begin the admission process.

Both in-state and out-of-state applicants for admission who have graduated from an accredited high school five or more years prior to the date of first enrollment at UT San Antonio and who have never attended a college or university are eligible for admission regardless of high school rank in class and irrespective of SAT or ACT scores.

Out-of-state applicants for admission who have graduated from an accredited high school within five years of the date of first enrollment at UT San Antonio must be in the top half of their graduating class and must have minimum SAT or ACT scores corresponding to those required for in-state applicants who graduate in the top 25 percent or the second 25 percent of their class.

Applicants furnishing results on the General Educational Development Test are required to have an average standard score of 45 or above on the five tests in the battery and to have no scores less than 35 on any of the five tests. GED tests taken more than five years prior to application do not require SAT or ACT scores.

Recommended preparation. High school students who anticipate applying to UT San Antonio are strongly encouraged to include in their preparation for university study work in courses involving language skills; courses in quantification skills; and courses in subjects contributing to a broad academic background, such as English and foreign languages, speech, social sciences, history, mathematics and sciences, and the fine arts. Students enrolling in UT San Antonio courses in which they have prior knowledge are encouraged to earn credit toward graduation through the Credit by Examination Program. The nature and number of high school units¹ are suggested as follows:

<i>Subject</i>	<i>Units</i>
English	4
Mathematics: algebra, geometry, trigonometry, and advanced mathematics	3 or more
One foreign language	2 or more
Natural science	2 or more
Social science	2 or more
Fine arts	1 or more

These specific units, although not required for admission, are recommended since The University expects each applicant to be prepared for academic work at the university level.

Early Admission. Applicants for admission as first-time freshmen who are attending high school at the time of application and who meet the rank-in-class and SAT and ACT score requirements during their senior year, are admitted pending certification of high

¹A unit represents a year of study in one subject at an accredited secondary school.

school graduation. Applicants not meeting these requirements prior to graduation are reconsidered for admission upon submission of final transcripts or new test scores.

ADMISSION OF TRANSFER STUDENTS

Applicants for admission who have earned less than 30 semester hours of credit from accredited colleges or universities must:

- 1) Meet the same rank-in-class and SAT, or rank-in-class and ACT, requirements as first-time freshmen;
- 2) Have at least a "C" average (2.0 grade-point average on a 4.0 scale) in all college or university hours attempted;
- 3) Must be in good standing at the last institution attended; and
- 4) All transfer students must be eligible to return (e.g., free of suspension, dismissal, or enforced withdrawal) to all previous institutions attended.

Applicants for admission who have earned 30 or more semester hours of credit from accredited colleges or universities must:

- 1) Have at least a "C" average (2.0 grade-point average on a 4.0 scale) in all college or university hours attempted; and
- 2) Must be in good standing at the last institution attended.
- 3) All transfer students must be eligible to return (e.g., free of suspension, dismissal, or enforced withdrawal) to all previous institutions attended.

Applicants for admission as transfer students who are enrolled at another accredited college or university at the time of application for admission and who have at least a "C" average on all college-level work attempted to date at other institutions may be admitted pending receipt of final transcripts verifying the cumulative "C" average and good standing. For applicants not meeting these requirements, determination of eligibility for admission is deferred until all final transcripts are received.

NOTE: See Declaration of Previous College Work Attempted in this section of the catalog.

ADMISSION OF INTERNATIONAL FRESHMEN STUDENTS

All applications from persons holding non-permanent visas will be processed as International. This includes both applications received from other countries and requests to transfer from a U.S. high school, college or university. All applicants must:

1. Have credits equivalent to those of students entering from an accredited secondary school in the United States, as determined by the Admissions Office.
2. Have superior grades on work done in secondary school, as determined by the Admissions Office.
3. Submit scores from the Test of English as a Foreign Language (TOEFL). A minimum score of 550 on the TOEFL is required. Subsequent English tests and preparation may be required by a student's advisor if his or her performance in English is unsatisfactory. TOEFL scores are not required for international students from countries where English is the primary language of instruction and the language spoken in the home; nor are TOEFL scores required for non-citizens of the United States graduating from United States high schools and satisfactorily completing a minimum of two units in English, although a composite SAT or ACT test score appropriate to rank in class is required.
4. Submit a statement guaranteeing the student's ability to pay all expenses while a student at The University, if attendance under the F-1 (student) visa is anticipated. The statement may be sent from a parent or guardian when endorsed by a bank or other reliable institution, or from a United States citizen who will accept responsibility for the student's financial needs.

5. Have applications and supporting credentials on file in the Admissions and Registrar's Office by the admission deadline: Fall, June 1; Spring, October 15; Summer, March 1.

ADMISSION OF INTERNATIONAL TRANSFER STUDENTS

All applications from persons holding non-permanent visas will be processed as International. This includes both applications received from other countries and requests to transfer from a U.S. high school, college or university. International students who have attended a college or university in a country other than the United States must:

1. Have qualifications equal to those required for transfer from a college or university in the United States; and
2. Satisfy requirements 3, 4, and 5 above for international freshmen students.

To be eligible for admission, international students who have attended another college or university in the United States must:

1. Have completed at least 30 semester hours of credit with a "C+" average (2.5 on a 4.0 scale) on all work attempted; and
2. Satisfy requirements 3, 4, and 5 above for international freshmen students.

TOEFL scores are not required for non-citizens of the United States graduating from United States colleges and universities with at least a baccalaureate degree.

PROVISIONAL ADMISSION PROGRAM FOR FRESHMEN

Any Texas resident applying as a freshman, who is a graduate of any accredited high school, but who does not qualify for admission due to an inadequate SAT or ACT score or high school record, may be admitted, except for the fall term, on a provisional basis. Admission to the provisional program is granted provided the student has not previously enrolled in credit courses in any other institution of higher education following high school graduation. Students may, however, enroll in remedial courses prior to attending UTSA, although remedial courses may not be counted toward the 12-hour provisional requirement. Provisional admission students may enroll initially in the summer or the spring semester. If the initial semester of enrollment is in the summer the student must enroll for BOTH terms. During this time provisional students are given an opportunity to demonstrate that they can perform college-level work and that they can reasonably be expected to make progress toward a degree. Once a student has been admitted to the provisional program, advisement is provided by The Tomas Rivera Office of Student Information and Retention.

Students must demonstrate ability to perform college work by obtaining an overall "C" average (2.0 on a 4.0 scale) in 12 semester hours of work. A student admitted to the Provisional Admission Program is required to take courses selected from English, mathematics, natural sciences, social sciences, humanities, and foreign languages. It is also recommended that students enroll in C&I 1702, a two-hour study skills course; however, this course may not be counted toward the 12-hour requirement. Courses in other disciplines may not be taken until the provisional status is removed. Those who do register in courses other than provisional disciplines will be dropped from all courses outside the provisional program. Although students are expected to complete the 12-hour requirement in their initial enrollment at UTSA, a minimum of six semester hours is absolutely required. If a student enrolls for the minimum of six semester hours, but less than 12 semester hours, and does not earn a 2.0 grade-point average, but earns at least a 1.50 grade-point average, the student may continue as a provisional student in the next term. After 12 hours have been completed, the required cumulative grade-point average of 2.0 must have been reached, or the student will be placed on academic dismissal. Before reinstatement can be considered, the student must submit

a transcript from other colleges or universities attended, showing at least 30 hours of course work with at least a 2.0 grade-point average. Should a student be enrolled in excess of 12 semester hours, all grades will be calculated in the final grade-point average during the semester in which the 12th hour is completed. Upon successful completion of the 12 hours of work from the approved courses, the student will be allowed to request a degree-seeking status in a subsequent semester.

ADMISSION AS A SPECIAL STUDENT

An applicant who wishes to enroll in courses at the undergraduate level only, without pursuing a degree at The University of Texas at San Antonio, should apply for admission as a special student. A special student may register for any undergraduate course for which the prerequisites have been met and in which space is available.

Admission as a special student requires that the applicant have at least a "C" average (2.0 on a 4.0 scale) on the last 30 semester hours attempted as well as be in good standing at the last accredited college or university attended. Applicants with less than 30 semester hours attempted must meet the same admission requirements as first-time freshmen and have at least a "C" average on any college or university coursework attempted and be in good standing at the last institution attended. Even though admission is based on the last 30 hours attempted, students must list all colleges and universities attended on the application for admission. To be admitted later as a regular degree-seeking student, the special student must apply for admission and meet the same admission requirements as listed above for transfer students. Beginning freshmen and international students may not apply as special students.

ADMISSION OF SUMMER TRANSIENT STUDENTS

An applicant who wishes to enroll for a summer session only, in courses at the undergraduate level without pursuing a degree at The University of Texas at San Antonio, should apply for admission as a transient student. In order to qualify as a transient student at the undergraduate level, the applicant must provide a statement of good standing from the Registrar's Office of the college or university last attended, as well as an application for admission. Even though admission is based on good standing at the last institution attended, students must list all colleges and universities attended on the application for admission.

Transient students may register for any courses for which they have the necessary prerequisites and in which space is available. A student registered in this capacity cannot register for the following term unless he or she has been admitted as a degree-seeking or special student according to the provisions set forth above. Beginning freshmen and international students may not apply as summer transient students.

ADMISSION OF HIGH SCHOOL STUDENTS

Selected high school seniors may be admitted in order to enroll in university courses while completing their high school studies. Students seeking this admission category must score above the average ACT/SAT scores required for admission from high school graduates. Students must be recommended for the program of study by the high school counselor, and must be approved for enrollment by the Dean(s) of the College(s) in which they anticipate taking courses.

UNIVERSITY HONORS PROGRAM

The University Honors Program is a rigorous four-year curriculum of disciplinary and interdisciplinary classes, supervised research, and ongoing faculty advisement. Hon-

ors students, who are selected on the basis of grades, test scores, recommendations, and a writing sample, form a unique group within The University. Students wishing to apply for admission to The University Honors Program should write to the Director of the Program before the deadline for regular admission to The University. Students currently enrolled in The University who wish to apply for The Honors Program should contact the Program Director.

HONORS PROGRAM FOR YOUNG SCHOLARS

The University of Texas at San Antonio Honors Program For Young Scholars, conducted during the first session of summer school, is an opportunity for talented high school students to enroll in selected university courses and earn university credit. The program is limited to students who have completed the tenth grade by the date classes begin and is not available to seniors. Selection criteria include grades, teacher recommendations, interviews, and, in some disciplines, test scores or submission of materials that indicate potential for the program. Students pay tuition and fees as described in the Tuition and Fees section of this catalog. Scholarships awarded solely on the basis of financial need are available for a limited number of students who meet the admission criteria of the program.

APPLICATION DATES

Students are urged to apply for admission as early as possible so that matters regarding admission can be resolved well in advance of the beginning of a term. Applications for admission are accepted as early as nine months before the term in which the student wishes to enter The University. The latest a completed application and all required supporting documents are accepted is July 1 for the Fall Semester, December 1 for the Spring Semester, and May 1 for the Summer Sessions. Failure to meet these admission deadlines will defer admission until a subsequent term.

ADMISSION PROCEDURES

Each applicant for admission is responsible for ensuring that all required support documents (e.g., application form, test results, and required transcripts) are on file in the Admissions Office in accordance with admission deadlines, since admission is not granted until the applicant's file is complete. All documents submitted in support of an application become the property of The University and cannot be returned.

Students who apply for admission to The University of Texas at San Antonio for any term and do not register, must re-apply for admission if they wish to enroll at a later date. A subsequent application for admission must be in accordance with current admission requirements. New transcripts, test scores, and all other supporting documents are required since files for admitted students who do not register are not retained.

DECLARATION OF PREVIOUS COLLEGE WORK ATTEMPTED

Students are not at liberty to disregard previous college work attempted. All students transferring to The University of Texas at San Antonio *must* list *all* colleges attended on their UT San Antonio application for admission. Failure to do so will result in the rejection of the application, withdrawal of any offer of acceptance, cancellation of enrollment, permanent dismissal from The University or other appropriate disciplinary action.

RE-ADMISSION POLICIES AND PROCEDURES

Former UT San Antonio students who have not been in attendance for one or more long semesters (Fall or Spring) must file an application for readmission by the application deadline.

All former students returning to UT San Antonio who have attended other institutions of higher education since they were last enrolled must submit an official transcript from each such institution. Eligibility for re-admission for any former student depends on the student's academic status at the conclusion of his/her last UT San Antonio enrollment and on any subsequent college or university work attempted.

ADMISSION TO TEACHER CERTIFICATION PROGRAMS

The University of Texas at San Antonio is approved by the Texas Education Agency to recommend students for teaching certificates in various baccalaureate degree areas. Students who wish to prepare for teaching should apply for admission to The University through the Admissions Office either as a degree-seeking or special student, and for admission to a certificate program through the Office of Teacher Certification and Placement in the Division of Education.

Applications for admission to the Teacher Certification Program at UT San Antonio are submitted when the student has attained junior standing (60 semester hours), a 2.5 overall grade-point average, the signatures of three UTSA professors, and passing scores on the Pre-Professional Skills Test. However, all students seeking Teacher Certification should seek counseling in the Office of Teacher Certification and Placement as soon as they are admitted to UT San Antonio to ensure accurate course selection. Some coursework in the Teacher Certification Program may be completed before formal admission to the Teacher Certification Program is granted.