Nominee: ________________________________ ☐ Student Worker ☐ Full-Time Staff

Nominator: ________________________________ ☐ Co-Worker ☐ Supervisor ☐ Employee ☐ Other

UC Work Area: ________________________________ Date: ________________________________

Directions: Nominations can be made for any UC staff member. No self nominations will be accepted. Nominee must be currently employed and in good disciplinary standing. Students must have a 2.0 GPA or higher. Please complete the two sections below.

Deliver to: University Center Lock Box at Master Time Clock Location.

Deadline: Nomination Forms are due on the 15th of each month. Winners will be announced on the 1st of the following month.

1. Select a category:

☐ Professionalism  “Role Model Award” UC employee exemplifies responsibility, good attendance and appearance, positive attitude, and accountability

☐ Customer Service  “Extra Mile Award” UC employee shows compassion, timeliness of service, open communication, mutual respect, initiative, resourcefulness, and goes the extra mile

☐ Team Work  “Go Team Award” UC employee is dependable, respectful, and willing to assist others

☐ Performance  “Busy Bee Award” UC employee has good job knowledge, quality and quantity of work, accuracy, and follows workplace safety policies

☐ Overall Star UC employee exemplifies superstar qualities in all of the UC values listed above.

2. Why are you nominating this UC employee?:

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Office Use Only

Ranking #: __________________ Committee Initials: __________________

Month: __________________ Year: __________________
UC Core Values:
Team Work*Collaboration*Synergy
History & Traditions*Customer Service*Inclusion

(Continued)