UTSA Change Leaders Meeting
June 28, 2014

Web Meeting & Dial-In:
213-416-1560 | Access Code: 147 6834

We will begin in a few moments
Please place your phone / microphone on MUTE
UTSA Change Leaders Meeting

UTShare PeopleSoft Implementation
Revised Deployment Plan
June 28, 2013
Agenda

- Welcome
- Introduction of Revised Deployment Plan
- Change Management & Campus Communications
- Questions & Answers
Revised Deployment Plan

Mar 2014

Initial Go-Live

Core HCM & FMS Functionality
Recruiting/Candidate Gateway
Hyperion Budgeting & Planning

July – August 2014

Sequence 1

Workflow for:
Purchasing Travel & Expense
Budget Transfers
Time & Labor and Absence (Pilot)

August - September 2014

Sequence 2

Remaining Workflow for:
Time & Labor and Absence (Remaining Depts)

Limited ESS / Workflow
- View/Edit Personal Data
- View Work Schedule
- View Paycheck
- Add/Edit Direct Deposit
- Add/Edit W4 Tax Info
- Recruiting / Candidate Gateway (External)
- Apply ESS (Internal Candidates)
- Consolidated Position Budgeting and Workflow

MSS & Workflow Approval
- Purchasing Decentralized
- Travel & Expense Decentralized
- Budgeting Decentralized
- Position Management Decentralized
- Recruiting Decentralized
- Hiring/Employment
- T&L/ABM PILOT
- (1-2 Departments per Campus)

ESS / MSS & Workflow Approval
- Request Absence
- Enter Time Report
- Related ESS/MSS Functionality

Fully Deployed to All Departments

Legend:
ESS – Employee Self-Service
MSS – Manager Self-Service
Integrated Change Management & Project Management at UTSA

Project Management

Full Functionality for Central Processing areas, Hyperion Budgeting & Planning

Workflow for Purchasing, Travel & Expense, Time and Absence (Pilot)

Workflow for Time and Absence (Remaining Depts.)

Project Close

Initial Go-Live

Pre-Go-Live

Managing Change through Change Leaders Forums, Focus Groups, Campus-wide Communications, Previews, & Training

Initial Go-Live

Change Leaders Forums, Campus-wide Communications, Demos, & Training

Change management process

Sequence 1

Sequence 2

Change Leaders Forums, Campus-wide Communications, & Training

Reinforcing Change through Change Leaders Forums, Campus-wide Communications, & Training

Post Go-Live

Focus Groups, Surveys, online Training and Usage Metrics
Questions & Answers

- Q&A session
- Additional information UTShare@utsa.edu
- Next In-Person Meeting – August timeframe