



# Women's Studies Internship Employer Evaluation

Student Name: \_\_\_\_\_ Period of Internship: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Supervisor Phone: \_\_\_\_\_

Supervisor Email: \_\_\_\_\_

A. Please provide your assessment of our Women's Studies Intern's professional performance, contribution, and growth during this semester.

### RELATIONS WITH OTHER

- Exceptionally well accepted
- Works well with others
- Gets along satisfactorily
- Has some difficulty working with others
- Works very poorly with others

### ATTITUDE/APPLICATION TO WORK

- Outstanding in enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent
- Definitely not interested

### JUDGMENT

- Exceptionally mature
- Above average decision maker
- Usually makes right decisions
- Often uses poor judgment
- Consistently uses bad judgment

### DEPENDABILITY

- Completely dependable
- Above average in dependability
- Usually dependable
- Sometimes careless, neglectful
- Unreliable

### ABILITY/WILLINGNESS TO LEARN

- Learns very quickly and extremely willing to learn
- Learns readily
- Average in learning
- Rather slow to learn
- Very slow to learn

### QUALITY OF WORK

- Excellent
- Very Good
- Average
- Below Average
- Very Poor

### ATTENDANCE:

- Excellent
- Very Good
- Average
- Below Average
- Very Poor

### PUNCTUALITY:

- Excellent
- Very Good
- Average
- Below Average
- Very Poor

### APPEARANCE:

- Very professional
- Professional
- Average
- Somewhat Prof.
- Inappropriate

### OVERALL PERFORMANCE:

- Outstanding
- Very Good
- Average
- Marginal
- Unsatisfactory

B. Please assign a rating from 1 (lowest) to 5 (highest) for each of the five areas listed below:

Student demonstrated understanding of job requirements:	5	4	3	2	1
Student was capable of working unsupervised when necessary:	5	4	3	2	1
Student initiated self-education of job skills required:	5	4	3	2	1
Student willingly accepted new projects and tasks as assigned:	5	4	3	2	1
Student conducted self in professional and courteous manner:	5	4	3	2	1
Student was flexible and easily adjusted to changes:	5	4	3	2	1
Student communicated needs/interests/concerns effectively:	5	4	3	2	1

Additional Comments and/or Observations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Your comments are particularly important and beneficial in evaluating the student. What were the student's particular strengths and weaknesses. Please be as specific as possible. \_\_\_\_\_

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This evaluation has been discussed with the student (circle one):      YES      or      NO

Supervisor Signature: \_\_\_\_\_      Date: \_\_\_\_\_