UTSA® Health Professions Office

HPO Application Services Overview: Admission Cycle: Fall 2026
Medical and Dental Application and Admission Guidelines

This reference guide covers basic information for requesting a Committee Letter of Evaluation or using the Letter Collection Service. Currently enrolled UTSA students may request access to HPO Canvas. UTSA Alumni may request access to HPO Dropbox for the required forms.

1. Health Professions Committee Letter of Evaluation (Committee Packet):

The HPO Committee Letter is designed to describe and evaluate the overall aspects of an applicant's preparation and readiness for Medical or Dental.

To be eligible for a committee letter an applicant must meet the following criteria:

a) A degree-seeking student attending UTSA or considered a UTSA alumni.
- Post-bacc students are only eligible if they have completed a minimum of 32 semester credits hours of medical or dental pre-requisites courses at UTSA.

b) Have a minimum 3.25 cumulative UTSA GPA[a] & a minimum 3.25 cumulative Science[b] GPA

c) Received a minimum Entrance Exam score.

Min MCAT score 500	Min. DAT AA score 19 or 400 (new scoring)

Students with official DAT/MCAT scores will receive priority to schedule committee meeting interview. However, practice exam scores will be accepted as a placeholder for official MCAT and DAT scores. Students may submit a practice exam from the following providers: 1) AAMC practice exam 2) ADA DAT practice exam, or 3) DAT Bootcamp that meets the stated minimum score criteria.

Official scores are required for all committee letter prior to application service(s) submissions.

d) Complete a Health Professions Advisor appointment during Spring 2025 for application readiness assessment and feedback.

[a] **Cumulative UTSA GPA** means all UTSA grades earned included in GPA, including repeated courses.

[b] **Cumulative Science GPA** means any coursework completed from Biology, Chemistry, Physics, and Math/Stats, including dual credit, transfer credit or any repeated coursework.

Committee letter must collect and include an applicant's individual letters of recommendation for packet submission.

How-To Request a Committee Letter of Evaluation (Forms available in Canvas or Drop Box only)

Step 1: Submit Intent to Apply form by stated deadline. Deadline March 17, 2025

Step 2: Submit Pre-Committee Assessment documents to HPO by stated deadlines. Deadlines will be posted to Canvas or Dropbox.

Step 3: Submit Official or Practice exam MCAT or DAT score

Step 4: Students will be emailed to schedule their individual Committee Interview with the committee letter panel. The Committee calendar offers interviews April – July.

Committee interviews will be held on designated dates. Appointments for interviews are subject to availability based on the specified interview dates/times. Once all meeting dates have been filled or completed the committee letter cycle will be concluded for fall 2026 admission. *Full Committee Letter Interview Calendar will be posted by February 2025.*

Request Access to either Canvas or Dropbox. Access will be available beginning Nov. 20, 2024. Email: Health.Professions@utsa.edu

Health Professions Office Letter Collection Services

2. **Collect Letters of Recommendation (HP Letter Collection Packet):** Upon request, the HPO may collect and manage individual letters for students to be used in support of their application to medica or dental school without needing a Committee Letter of Evaluation.

   The letter collection packet is submitted to the respective application service(s) once all letters have been received.

   Any student may request the HPO collect and submit letters for their Application
   a) Letter collection open to current UTSA students, Alumni who have graduated, and enrolled post-bacc (non-degree) students.

All Intent to Apply forms for Letter Collection Services must be submitted to the Health Professions Office no later than September 1, 2025.

To Request Access to Canvas or Health Professions Drop Box

Request Access to either Canvas or Dropbox. Access will be available beginning Nov. 20, 2024. Email: Health.Professions@utsa.edu

Release of Information
 Applicants using the Health Professions Office Committee Letter or Letter Collection service are required to Select Yes to the Release of Information to Health Professions Advisor question for the Medical and Dental Primary Applications for TMDSAS, AMCAS, AACOMAS, and ADEA AADSAS.

To serve future students better, our office keeps track of UTSA applicants and where they matriculate. We would like to request that applicants keep the HPO office informed about interviews, offers of acceptance, and final decision on which health profession school you will attend.