



UTSA[®]

The University of Texas at San Antonio
Office of Research



Research Service Data

Faculty Senate Research Committee Qs

Faculty Senate Qs

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Senate Research Qs

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Our Mission

To grow the institution's research and economic development impact through strategic resource development & support, partnerships, and enhancement of core competencies.

Aligning with UTSA Strategic Plan

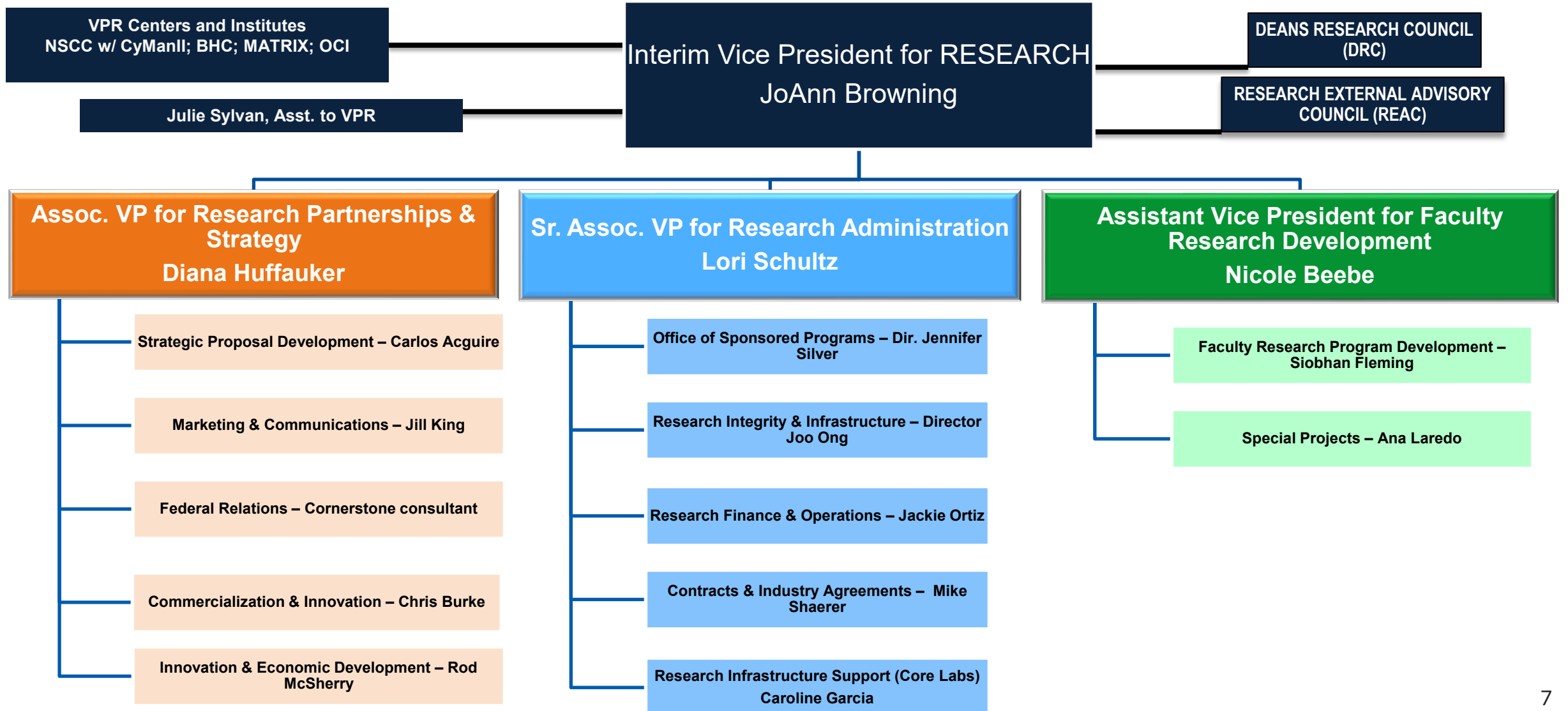
Strategic Destinations	UTSA's R1 Culture
UTSA will be a model for student success	<i>Develop thought leaders through <u>Faculty Research Development</u> – inspiring and mentoring the next generation of experts.</i>
UTSA will be a great public research university	<i>Grow research through <u>Partnerships and Strategy</u> – to reach greatness.</i>
UTSA will be an innovative place to work, learn and discover	<i>Model service excellence in <u>Research Administration</u> – so that researchers are inspired to work innovatively to learn and discover.</i>

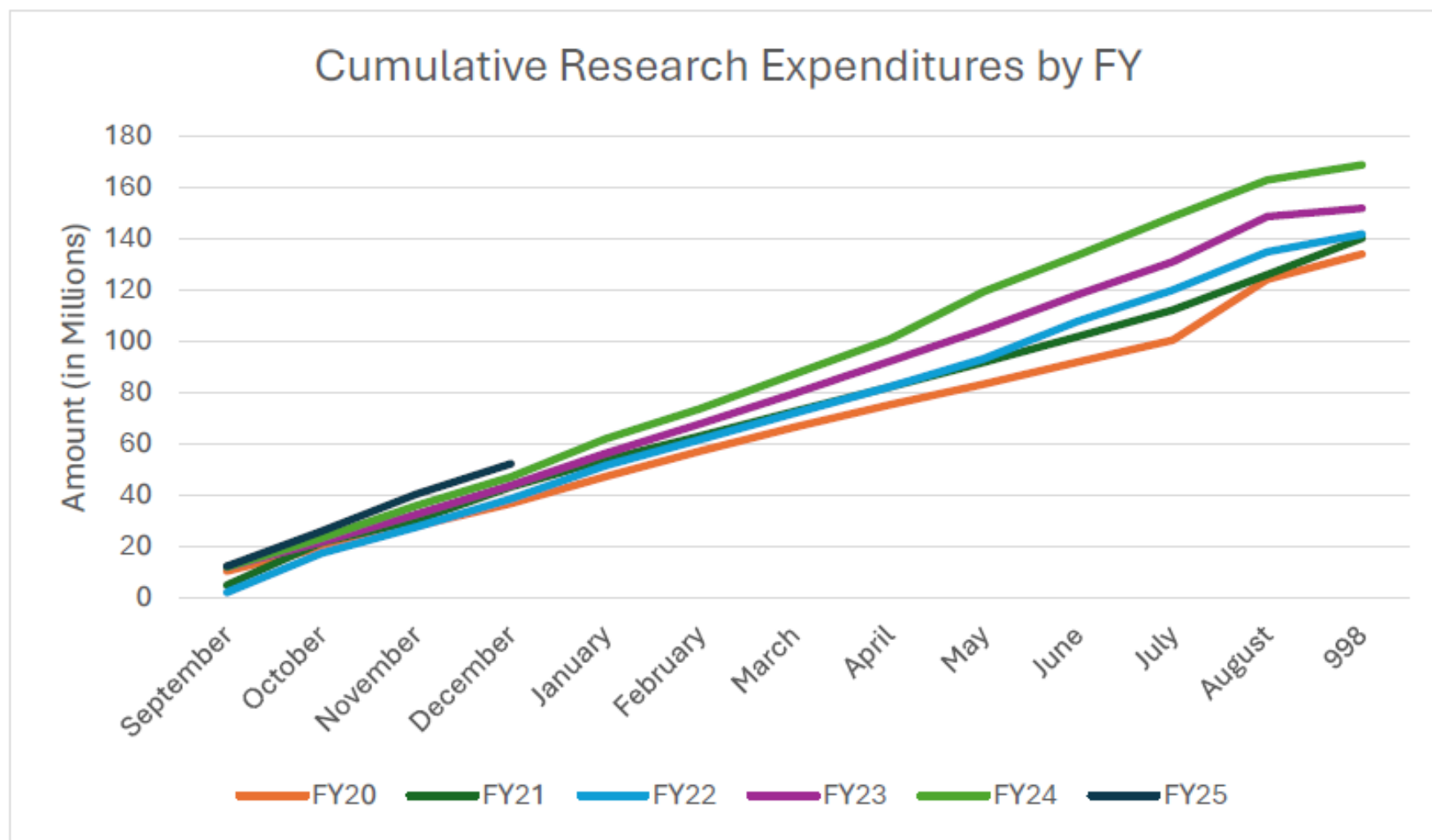
Our Priorities



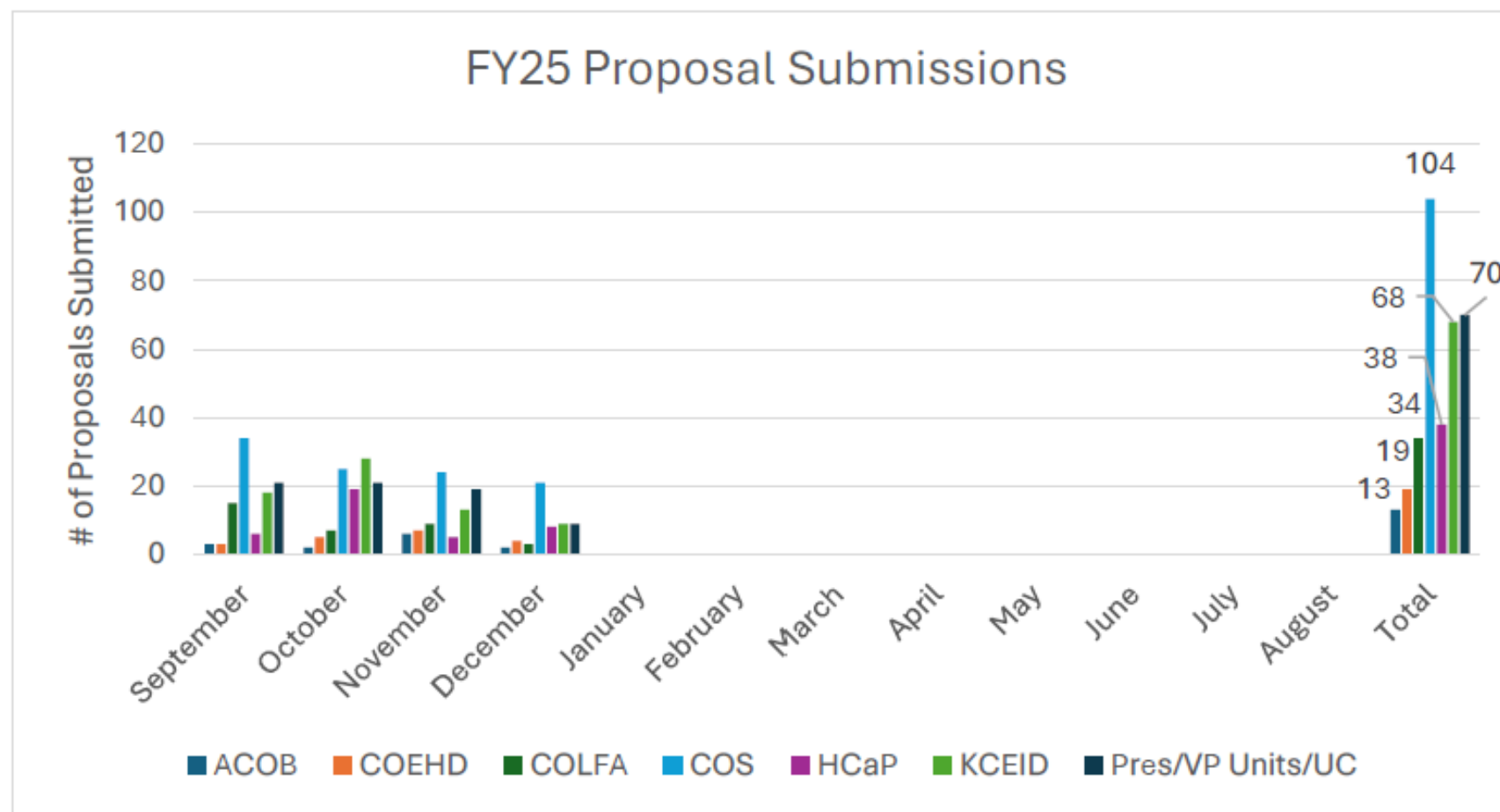
- **Enhance Research Reputation:** Expand UTSA's national and international research profile and rankings.
- **Broaden Research Impact:** Address global challenges and societal issues through interdisciplinary research.
- **Foster Innovation and Economic Development:** Drive economic growth and create jobs through research and innovation.
- **Develop Human Capital:** Invest in faculty, staff, and students to support research excellence.

Our Organization



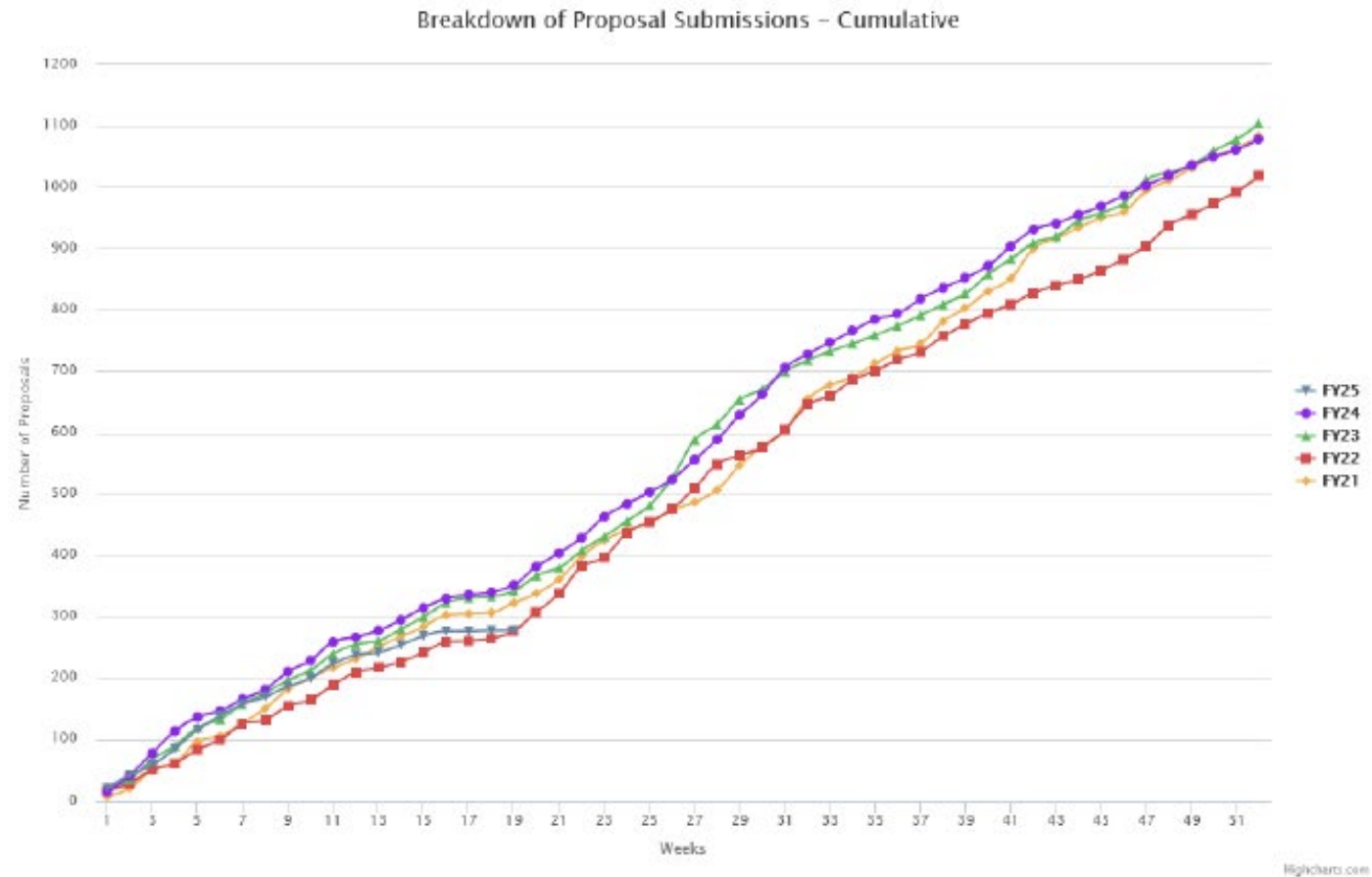


Graph 13: This graph shows the cumulative research expenditures by month for FY25 and the previous five fiscal years. Please note these amounts include both sponsored and non-sponsored research expenditures. (Source: Expenditures Reconciliation Report from Expenditure Dashboard)



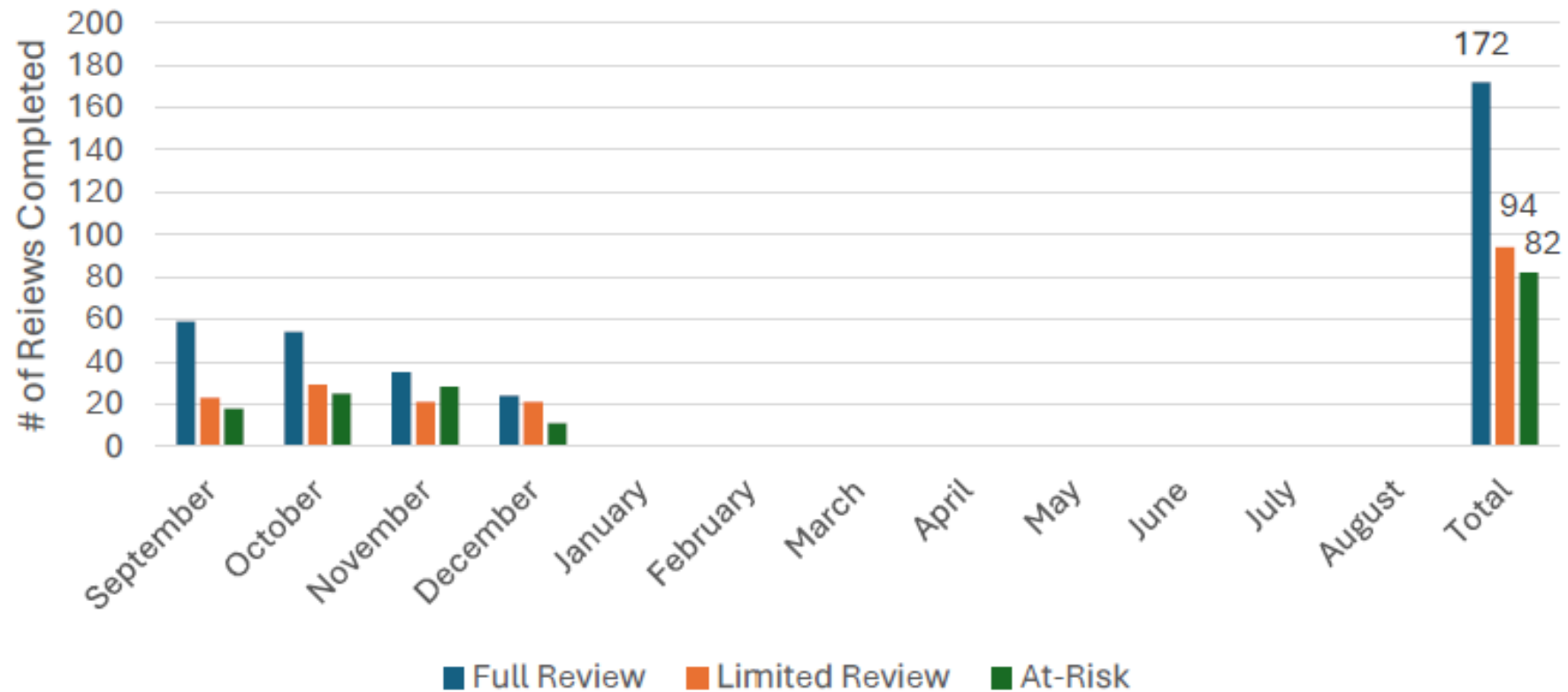
Graph 1: This graph shows the total proposals (346) submitted in FY25 by the respective college research administration team. (Source: FY25 OSP Tracking Log)

UTSA - Last 5 Fiscal Year Proposals



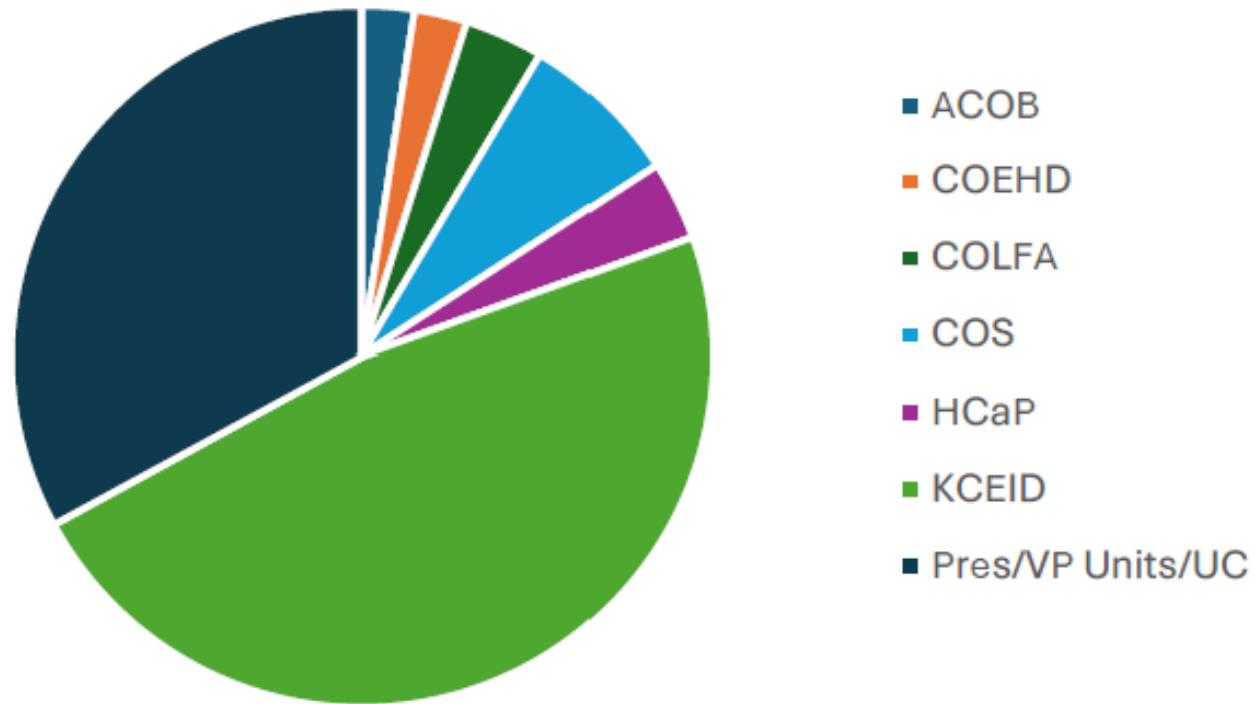
Graph 2: This graph shows the number of proposals submitted (278) in FY25 as of 1/6/25 compared to the prior four fiscal years. (Source: Research IT)

FY25 Levels of Proposal Review



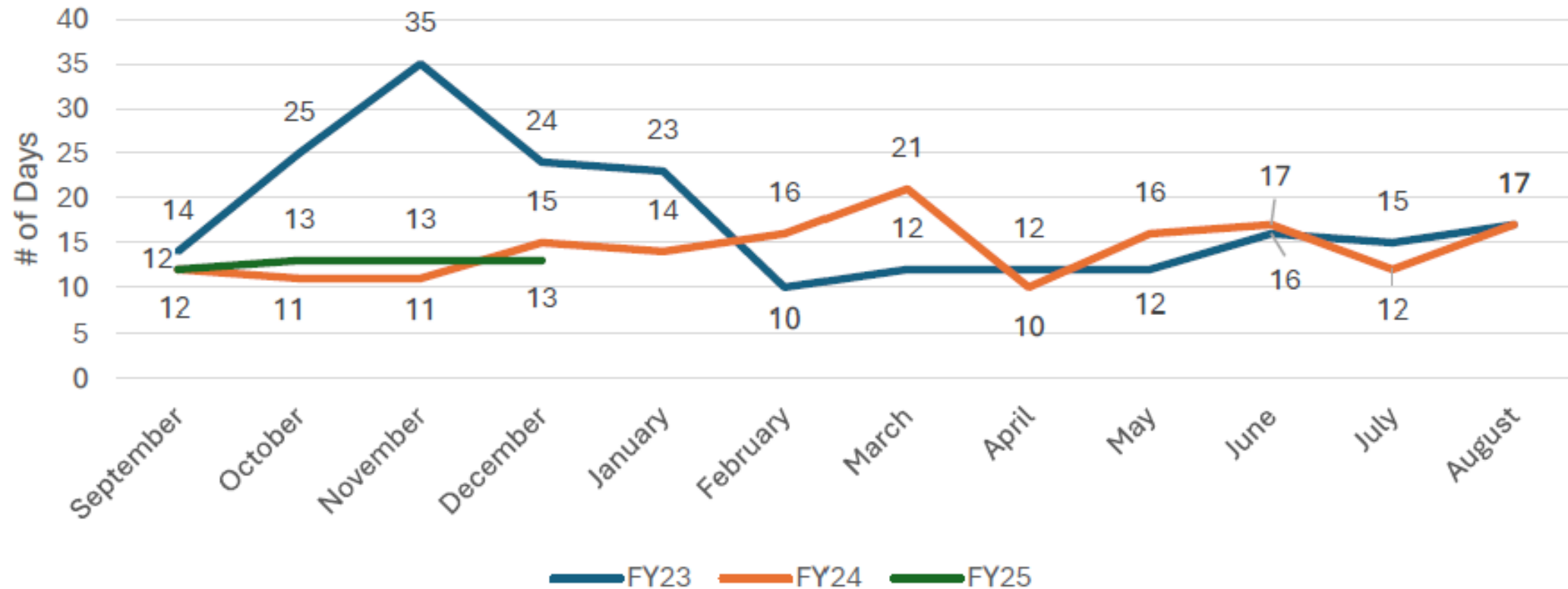
Graph 3: This graph shows the number of proposal reviews completed by OSP in FY25. (Source: FY25 OSP Tracking Log)

FY25 At-Risk Proposals

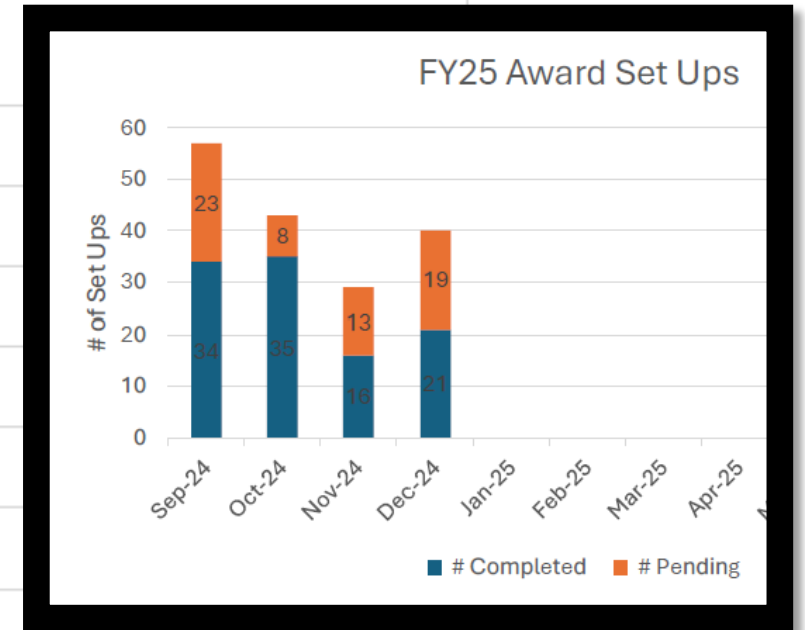
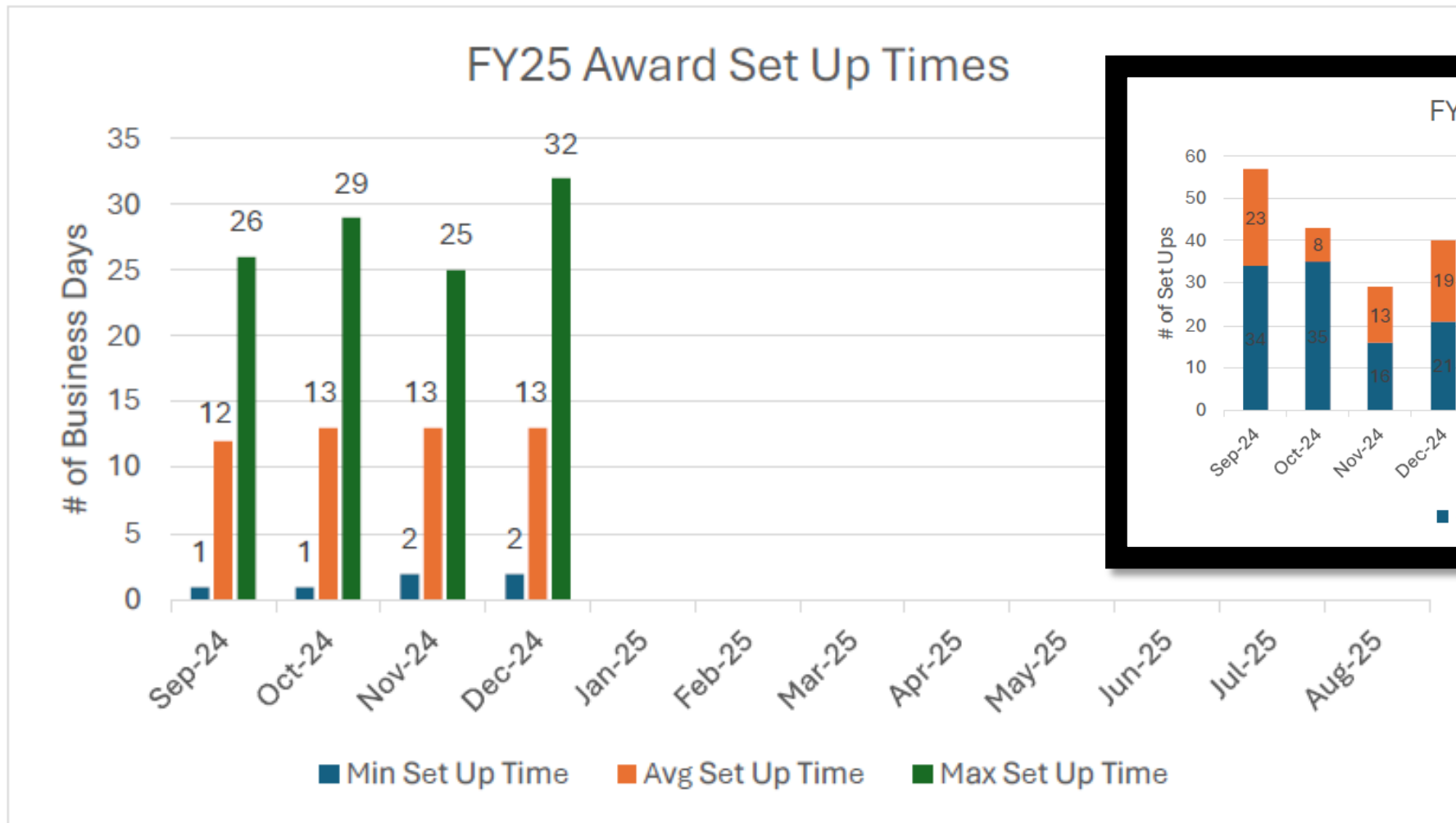


Graph 4: This graph shows the number of at-risk proposals by RA Team in FY25 (Source: FY25 OSP Tracking Log)

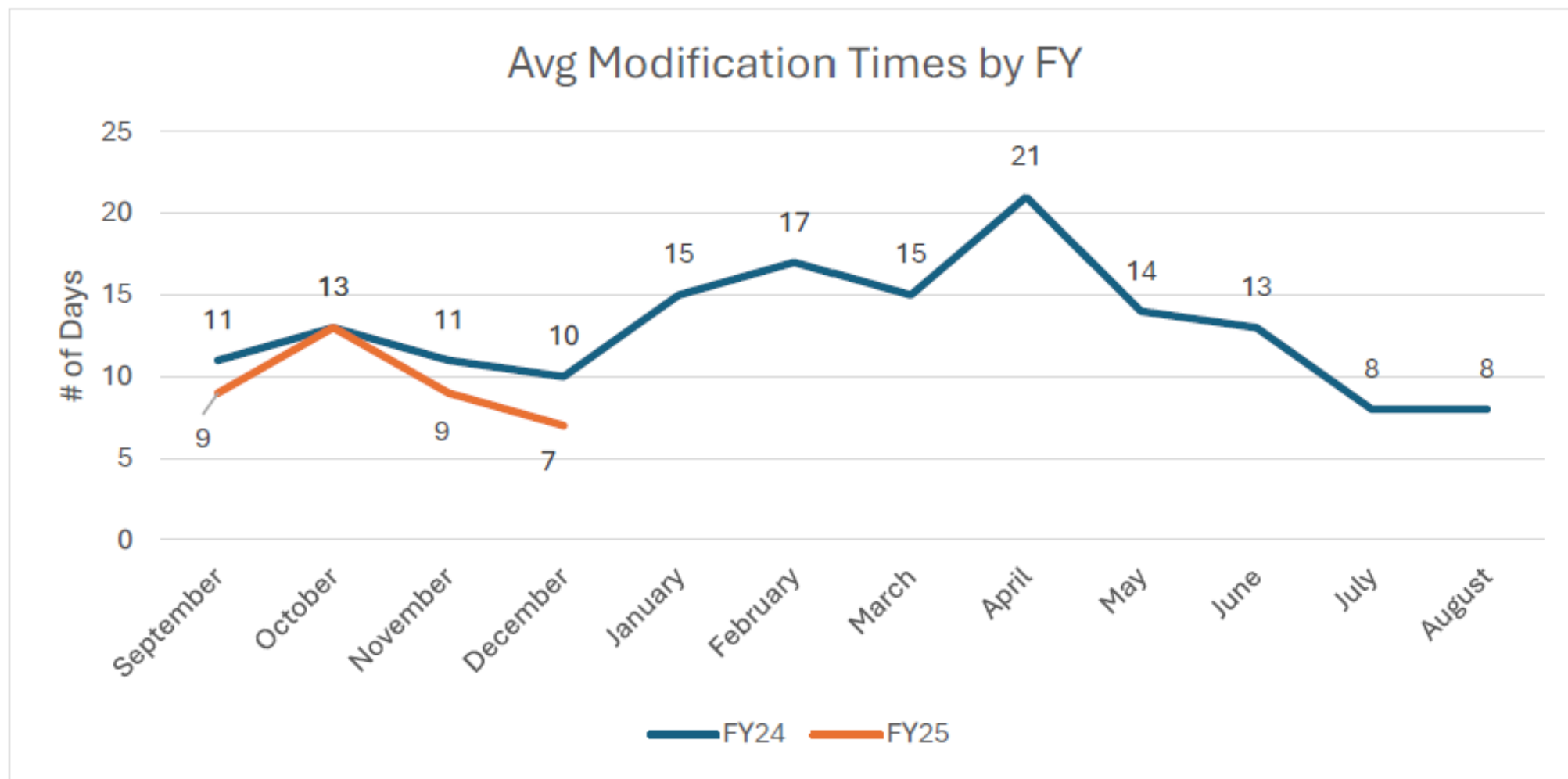
Avg Set Up Times by FY



Graph 7: This graph shows the average # of days for award set ups per month between FY23, FY24, and FY25. (Source: FY25 OSP Tracking Log)

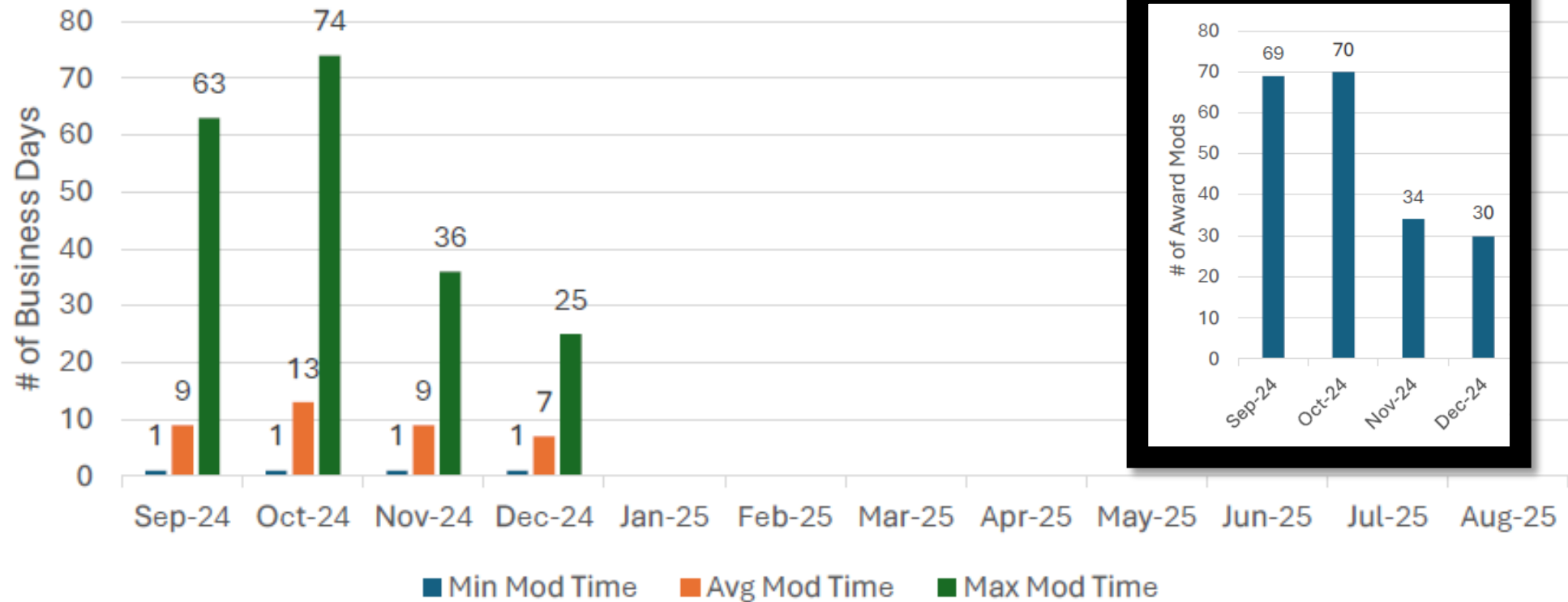


Graph 6: This graph shows the minimum, average, and maximum number of days for award set ups each month of FY25. (Source: FY25 OSP Tracking Log). The maximum number of days can be attributed due to delays in receiving award materials.

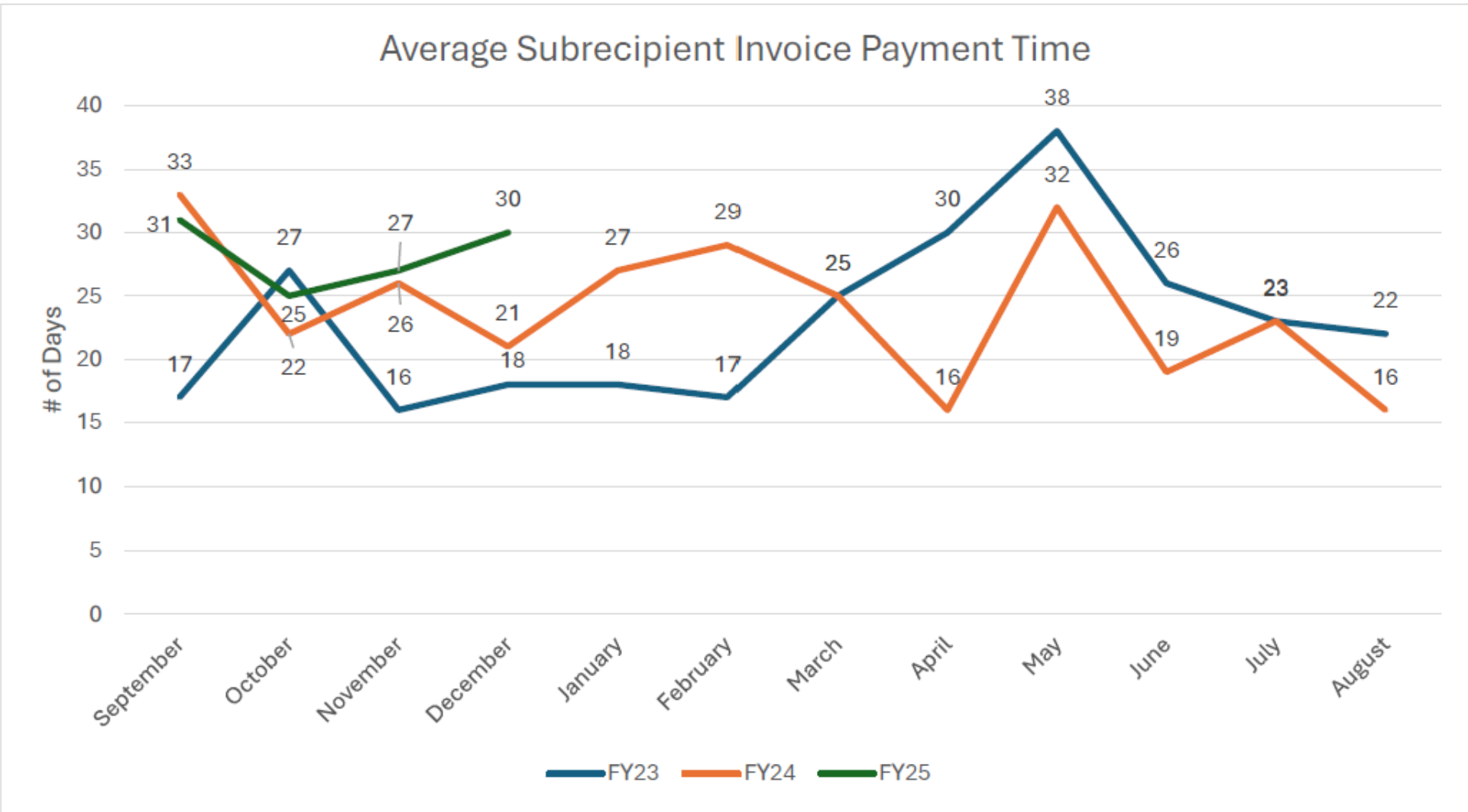


Graph 10: This graph shows the average # of days for award modifications per month between FY24 and FY25. (Source: FY25 OSP Tracking Log)

FY25 Modification Processing Times



Graph 9: This graph shows the minimum, average, and maximum number of business days for award modification processing times each month of FY25. (Source: FY25 OSP Tracking Log) Award modifications are processed in line with business priorities of the unit and processing times are dependent on both internal and external response times.



Graph 12: This graph shows the average number of processing days for subrecipient invoice payments each month during FY23, FY24, and FY25. Please note that this process includes processing times outside of OSP (e.g., subrecipient updates to vendor profile in PaymentWorks, PI invoice approval, and workflow approval to include PI, OSP, and DTS). (Source: FY25 OSP Tracking Log)



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Publications

- How can we help faculty with the rising costs of publications?

F&A

- What is the current F&A distribution and plans for the future?

Service

- How can we be better informed about where our requests lie in the service domain?

International
Travel

- General questions about new policies and outlook.

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Publications

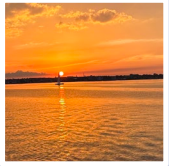
- **How can we help faculty with the rising costs of publications?**
 - Lobby to reduce costs through UT System (Chris Packham)
 - Work with libraries to assist faculty with choices in publications
 - Provide limited funding for those without grants to apply (similar to travel grant system in Research)



F&A

- **What is the current F&A distribution and plans for the future?**
 - Simplified and Consistent Distribution – follows researcher appointment
 - Verified & distributed before Holiday Break
 - New F&A agreement

NEW UTSA F&A Rate Agreement – Effective 09/01/24



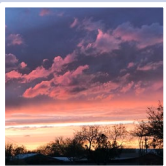
F&A Rate Changes

52% On Campus Research through 08/31/26
52.5% On Campus Research 09/01/26 forward
51% On Campus Instruction 09/01/24 forward
37% On Campus Other Sponsored Activity 09/01/24 forward



Proposals

Rates will be honored for proposals submitted before 12/09/24
Effective 12/09/24 new rates are required for proposal budgets. Budget template is updated.



Awards

Rates on existing awards will be honored (no increase)
Proposals for new funding on existing awards will be at the new, increased rates
New awards will be set up with the rate used in the proposal



Service

- **How can we be better informed about where our requests lie in the service domain?**
 - **ServiceNow** – better tracking, reports, knowledge of process
 - Implement this semester



International Travel

- **General questions about new policies and outlook.**



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Response
Delays

- late submission of proposal reports, late submissions of sub-contracts, late approvals of purchases

15/5

- While we conform to the 15/5 rule, the research team at the college/university levels do not conform to that. There has been situations in which we had to submit a memo for extension because they did not assign someone for us within the 5 days limit. The research team should to be held accountable to the timeline as faculty do.

Communication

- The university and college teams are not communicating well. They are operating as separate entities. For example, the college will submit a form (NOI) to university and we will not hear from them back for a month, and when we approach them again, we learn that something is missing or lacking in the form. Forms could be sitting with the office with no feedback provided to college on what is missing.

Mistakes

- checking proposals to meet agencies format.

Research teams

- The research team is over-worked and under-paid. A lot of turnover is taking place. We need personnel.

Training

- Research team training needs improvement

New project
requests

- Does the VPR office have a plan to better approach (or streamline) new project requests, particularly for contracts that are nearly identical to previous ones the researcher has submitted.

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Response Delays

- late submission of proposal reports, late submissions of sub-contracts, late approvals of purchases

Will better define roles/ and responsibilities, including BSCs, GCFS, PI, etc.

Communication

- The university and college teams are not communicating well. They are operating as separate entities. For example, the college will submit a form (NOI) to university and we will not hear from them back for a month, and when we approach them again, we learn that something is missing or lacking in the form. Forms could be sitting with the office with no feedback provided to college on what is missing.

Probably need to talk to individuals about their examples. This could be related to roles/responsibilities. ServiceNow will also help define status.

New project requests

- Does the VPR office have a plan to better approach (or streamline) new project requests, particularly for contracts that are nearly identical to previous ones the researcher has submitted.

15/5

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Intention is to submit every proposal. We have only had a few exception requests in last 3 months, perhaps need to address directly with the user.

Mistakes

- checking proposals to meet agencies format.

Training

- Research team training needs improvement

Will evaluate budget for training options.

Research teams

- The research team is over-worked and under-paid. A lot of turnover is taking place. We need personnel.

THANK YOU for advocating!
Have had only once person
since last May in OSP/RA.
OCIA now fully staffed.



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