



Petition to Attempt a Gateway Course

Per the [Undergraduate Catalog](#), many UTSA majors have designated certain courses as Gateway Courses. Gateway Courses are generally courses that are necessary for students to progress through their chosen major and are usually those courses which contain material in which a student needs a clear-cut comprehension in order to be successful in completing other course requirements for the major.

In order to promote student success and to help ensure that students are choosing majors that are appropriate for their aptitudes and skills, a UTSA student may attempt a Gateway Course for their major at most twice. If the student does not successfully complete a Gateway Course in two attempts, then the student is required to change his or her major to a different major. Successfully completing a Gateway Course means achieving a grade in the course required by the major.

A student may petition to attempt a gateway course a third time because of circumstances beyond the student's control that prevented the student from successfully completing the course on prior attempts. Please fill out the required information below and submit this completed petition form and a 1-page Word document, detailing the extenuating circumstances that have prevented successful completion of your Gateway Course, to your previous College for review. Please note, the approval of a submitted petition form is not guaranteed and petitions will be reviewed in the order they are received.

**Name**

**myUTSA ID**

**Phone Number**

**UTSA Email Address**

**Gateway Course: Subject**

**Number**

**Current Academic Advisor**

**Student Signature**

**Date**

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**Approve**

**Deny**

**Associate Dean Signature**

**Date**