Instructions for Telecommuters Using EC500

EC500 feature button on your desk phone will light up when enabled. When it is enabled, it will allow you to answer a call from your desk phone or your cell phone.

EC500 feature button light will not be on if it is disabled. You will only receive calls at your desk phone extension, if someone calls that extension number. (Your cell phone will not receive the call)

From your desk phone you can enable or disable this EC500 feature if you press the EC500 button.

The EC500 can be enabled or disabled from your cell phone by dialing the FNE (feature name extension)

- 210-458-5090 – To enable your EC500 button feature
- 210-458-5091 – To disable your EC500 button feature

Other FNE (Feature Name Extensions)
From your cell phone, dial
- 210-458-5094 – to activate your “Send All Calls” button
- 210-458-5095 – to deactivate your “Send All Calls” button

Idle Appearance Select
To make a call from cell phone and have your desk phone display on the receiver’s caller ID:

From your cell phone, dial 210-458-5091 to appear to be dialing from your desk phone.
Be sure to dial 9+ the phone number you are calling.
Your desk phone number will appear in the caller ID at the other end.

NOTE: all phones on campus will see your desk phone in their display because it is on the same switch. Any calls made to an off-campus line will display your cell phone number on their caller ID if your EC500 is disabled.