

**Texas State Auditor's Office**  
**Online Quarterly Data Entry - FTE System**

743 - University of Texas at San Antonio

FTE Data Displayed Was Submitted On 6/18/2021 7:46:08 PM

**Fiscal Year:** 2021    **Quarter:** 3    **Hours Per FTE:** 528.0

**I. Additional Federally Funded FTEs**

1. During this quarter, did your agency or higher education institution have any FTES that were 100 percent federally funded and paid from appropriated funds?  
No
  2. Were those federally funded FTEs associated with existing projects and included in your agency's or higher education institution's bill pattern for fiscal years 2020- 2021?  
N/A
  3. Were those federally funded FTEs used for the implementation of a new, unanticipated project that was 100 percent federally funded?  
N/A
  4. Were those federally funded FTEs used for the unanticipated expansion of an existing project that was 100 percent federally funded?  
N/A
- Description of project(s) meeting the criteria in Questions 3 or 4 listed above.  
N/A

**II. FTE and Headcount Information:**

	<u>A. Paid from Appropriated Funds (Excluding Contract Workers reported in C)</u>	<u>B. Paid from Non- Appropriated Funds</u>	<u>C. Paid for Contract Workers</u>	<u>D. 100% Federal Funded FTEs (Not included in agency's or higher education institution's bill pattern)</u>
5. Total number of FTEs paid in this quarter.	2,230.1	1,969.5	0.0	0.0
6. Total number of full-time employees (headcount) on last working day of this quarter.	1,948	1,265	Not Applicable	Not Applicable
7. Total number of part-time employees (headcount) on last working day of this quarter.	723	1,576	Not Applicable	Not Applicable
8. Total number of contract workers (headcount) performing services on last working day of this quarter.	2	58	Not Applicable	Not Applicable

**III. Comments:**

9. Comments regarding significant changes from previous year's corresponding quarter.

Due to the Covid-19 Pandemic, we have reduced our workforce in areas that can only provide noninstructional services to students in a face to face mode. Examples of these areas are transportation, parking, meals, etc. In addition, UTSA initiated an reduction in force across the institution effective 9/1/2020 in order to to align with reduced operating budget due to enrollment and state appropriation reductions.

**FTE limitation: 2,552.8**

10. Explanation of Exceeding the Limitation on State Employment Levels.

**IV. Management-to-staff Ratio:**

	<b>11. Headcount</b>	<b>12. Total FTEs Paid</b>
a. Executive Director or Agency Head	1	1.0
b. Managers	79	77.8
c. Supervisors	583	580.0
d. Non-supervisory Staff	4,849	3,540.8

**V. Detailed Higher Education Insitution's FTE and Headcount Information:**

	<b>13. Headcount 2021 Quarter 3</b>	<b>14. Total FTEs Paid 2021 Quarter 3</b>
a. Administrators	80	78.8
b. Faculty	1,258	1,086.3
c. Other Staff	4,174	3,034.5

15. Comments regarding significant changes to the data reported above from previous year's corresponding quarter.

Due to the Covid-19 Pandemic, we have reduced our workforce in areas that can only provide noninstructional services to students in a face to face mode. Examples of these areas are transportation, parking, meals, etc. In addition, UTSA initiated an reduction in force across the institution effective 9/1/2020 in order to to align with reduced operating budget due to enrollment and state appropriation reductions.

16. Explanation regarding the variance of FTE's in question #5 and question #14.