



east asia institute
THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Japanese Language and Culture Summer Camp at UTSA

UTSA's East Asia Institute will offer two weeks of **Japanese Language and Culture Camp** this summer.

In the mornings, students will learn to read, write, and speak the language and the afternoons will be packed with culture, cooking, art, and craft activities. The camp is intended for children ages 6-12.

Dates:

Camp A: June 12-16, 2017

Camp B: July 17-21, 2017

Note: Camp B has different activities from those of Camp A's; however, they are subject to change and some activities may be repeated ones from Camp A.

Camp hours: 8:30 a.m. to 4:00 p.m.

Tentative Daily Schedule

8:30-9:00 a.m.	Arrival: Supervised free activities
9:00-11:30 a.m.	Language Instruction & Cultural Activities (three 50-minute lessons with 10-minute breaks in between)
11:30 a.m.-1:30 p.m.	Lunch and movies + discussions
1:30-3:30 p.m.	Cultural Activities & games
3:30-4:00 p.m.	Clean up and get ready to be picked up

Cost: \$250.00 for either Camp A **OR** Camp B
\$475.00 for both camps.

Discount is available for UTSA employees and students. Must show UTSA ID.

Class size: 20 students. Space is limited, so please register early. You will not be guaranteed a spot until the full payment and all registration forms are received.

Location: UTSA Main Campus Main Building 1.126

For more information, please contact Erina Romanowich at eai@utsa.edu.



**East Asian Language and Culture
Summer Camps
Registration Form p1
Personal Information**

Check one or both schedule(s):

Camp A (June 12-16, 2017) Camp B (July 17-21, 2017)

Camper Name to be used on the name tag: _____
First Last

Mailing address: _____
Number Street

City State Zip

Guardian 1: Relationship to the camper _____

Name: _____
First Last

Mailing address: _____
Number Street

City State Zip

Cell phone: _____ **Home phone:** _____

Work phone: _____ **Company name:** _____

Email address: _____

Guardian 2: Relationship to the camper _____

Name: _____
First Last

Mailing address: _____
Number Street

City State Zip

Cell phone: _____ **Home phone:** _____

Work phone: _____ **Company name:** _____

Email address: _____



East Asian Language and Culture
Summer Camps
Registration Form p2
Personal Information

Camper age: _____ Birthday: _____ Gender: _____

The following individuals are authorized to pick up the camper at the end of the day:

Name	Phone #	Name	Phone #
_____	_____	_____	_____
_____	_____	_____	_____

Emergency contact and phone number

Name	Phone #	Relation to the camper
_____	_____	_____

I am enclosing a check/money order in the amount of _____. Check #: _____

**** Before writing a check, please make sure you have sufficient funds in your bank account. Writing a check without sufficient funds is a crime and will result in fines.**

Please make your check payable to **UTSA East Asia Institute** and mail your check to:

Attn: Erina Romanowich
One UTSA Circle, East Asia Institute
MB 1.209, UTSA
San Antonio, TX 78249

2 postage stamps for 6 pages of documents in a 4"x9.5" envelopment as of 3/1/2017.

CANCELLATION/REFUND POLICY: Cancellation request must be made in writing.

- A full refund will be given on cancellation received 30 days prior to the start date of the camp session.
- An 80% refund will be given up to 3 weeks prior to the starting date, and 50% will be refunded up to 2 weeks prior.
- No refunds will be given within 2 weeks' start of the program.

Agreement of Parent of Guardian: I have read and agree with the cancellation and refund policy and am enclosing a check/money order in the exact amount for the camp(s).

Print Parent/Guardian print name Signature Date



**East Asian Language and Culture
Summer Camps
Registration Form p3**

UTSA Photo, Video, Voice, Comment Consent Form

Camper name: _____

I am the Parent/Guardian of the above named student, who is under 18 years of age, and I am fully competent to sign this release. I hereby grant UTSA and the East Asia Institute the absolute and irrevocable right and permission, with respect to photographs and videos, voice recordings taken and/or comments made by the above named student or in which student may be included with others, to copyright for same; to use, reuse and publish the same in whole or in part in any and all media including use on the world wide web, now or hereafter, and for any purpose whatever for illustration, promotion, art, advertising and trade, and if appropriate, to use student's name and pertinent education and/or biographical facts as UTSA and the East Asia Institute choose.

I hereby release and discharge UTSA and the East Asia Institute from any and all claims and demands arising out of or in connection with the use of photographs, videos and/or comments, including without limitation any and all claims for libel and invasion of privacy.

I have read the foregoing and fully understand its contents. This release shall be binding on me any heirs, legal representatives and assigns.

_____ Has my permission

_____ Does not have my permission

(Please check one.)

Print Parent/Guardian name

Signature

Date



**East Asian Language and Culture
Summer Camps
Registration Form p5**

Permission/Medical Release

NOTE: Please complete a separate Medical Release Form for each child even if they are in the same family.

The named person below has my permission to participate in the camp held at UTSA's East Asia Institute. I hereby authorize the employees of EAI to act for me according to their best judgment in any emergency requiring medical attention, including calling 911 for emergency care if deemed necessary. I will be solely responsible for all medical treatment bills and will promptly reimburse the Institute for those costs if medical treatment is necessary.

Camper's name: _____

Camper's Social Security Number: _____

NOTE: this is not required, however, if your camper has to go to the hospital they will need it at the time of check-in.

Parent/Guardian Signature: _____

Parent/Guardian Printed Name: _____

Relationship to camper: _____

Date: _____

CAMPER'S INSURANCE INFORMATION

Insurance Provider (Company): _____

Policy Holder: _____

Policy Number: _____

Please indicate if your child has any allergies or special needs. UTSA's East Asia Institute does NOT administer any medication.



East Asian Language and Culture
Summer Camps
Registration Form p6

Camp Behavior Policies and Rules

- Campers must wear appropriate attire and shoes (sneakers preferred).
- Good conduct is expected from all campers. Campers must remain polite and civil towards the other campers and to the instructors/counselors.
- Cell phone usage is not allowed during camp hours, including making phone calls and sending text messages unless approved by the instructors/counselors.
- Electronic gadgets are not allowed during camp hours. Please leave your iPods and electronic games/devices at home.
- Campers may be dropped off as early as 8:30 am. There will not be supervision available prior to that time at the camp.
- Campers must be picked up promptly at 4:00 pm. A late fee of \$1.00 per minute will be imposed if a camper is not pick up by 4:00 pm.
- Campers who fail to comply with the camp policies and rules will be dismissed and will not receive a refund. Furthermore, they will be barred from participating in any future camps held by the East Asia Institute.
- Campers are responsible for bringing his/her own morning/afternoon snacks, a sack lunch, and water every day to the camp.
- **Please bring a light weight jacket to the camp as the classroom tends to be on the cooler side indoor.**

I have read the above policies and will comply with the rules during camp hours.

Camper name

Signature

Date

Print Parent/Guardian name

Signature

Date



**East Asian Language and Culture
Summer Camps
Food Allergy Form p7**

Food Allergy Form

On the last day of each camp the campers will learn how to make Japanese or Chinese food. All ingredients will be supplied by the East Asia Institute. There is no need to pack your camper a sack lunch that day. However, please do prepare morning and afternoon snacks for the day.

Please list all food allergies that your camper has and we will remind him/her not to consume these food items if they are provided as part of the cooking lesson.

_____	_____
_____	_____
_____	_____
_____	_____

Camper's name: _____

Print Parent/Guardian print name Signature Date



East Asian Language and Culture Summer Camps Registration Check list

Please make sure you have included the following documents to complete the registration:

_____ **1. Sign and date all six (6) pages of the registration forms/documents**

Page 1-2: Personal information

Page 3: UTSA Photo, Video, Voice, Comment Consent Form

Page 5: Permission/Medical Release

Page 6: Camp Behavior Policies and Rules

Page 7: Food allergies form

_____ **2. Check payable to UTSA East Asia Institute**

Page 4: UTSA Release and Indemnification Agreement for Participant has to be signed by a parent or legal guardian in front of the camp instructor and turned in on the first day of the camp.

Please note that registering your child without the full payment or not returning all six pages of registration forms does not guarantee the camper a spot in the camp.

PLEASE MAIL YOUR CHECK TO:

Attn: Erina Romanowich

One UTSA Circle, East Asia Institute

MB 1.209, UTSA

San Antonio, TX 78249

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- No refunds will be given for less than 2 weeks' of notice.

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