



2019-2021 GRADUATE CATALOG REVISION SCHEDULE

| 2017 | |
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| Week of November 13, 2017 | <ul style="list-style-type: none"> Notification email sent to Graduate Associate Deans/Department Chairs to begin catalog revision and course inventory update process. |
| November 2017- April 2018 | <ul style="list-style-type: none"> Departments/Colleges begin revision of the 2019-2021 Graduate Catalog. Internal College Curriculum Committees review and finalize revisions. Departments/College begin entering internally approved catalog revisions into CourseLeaf. Colleges/Departments review and approve final catalog files in CourseLeaf (last chance to review and approve the catalog content). |
| 2018 | |
| March 2 | <ul style="list-style-type: none"> Course Inventory Updates due. |
| April 27 DEADLINE DAY | <ul style="list-style-type: none"> Final day for College/Departments to enter catalog revisions in CourseLeaf. No further updates/changes will be allowed after this date. |
| September 10-21 | <ul style="list-style-type: none"> Final College Departmental review (galley review). Review for errors; no major revisions. |
| Late September | <ul style="list-style-type: none"> Proposed catalog submitted to Graduate Council's Committee on Program and Course Review. |
| November | <ul style="list-style-type: none"> Graduate Council reviews the 2019-21 Graduate Catalog. |
| December 2018/February 2019 | <ul style="list-style-type: none"> Faculty Senate approves the 2019-21 Graduate Catalog |
| 2019 | |
| January 4 | <ul style="list-style-type: none"> Catalog is sent to UTSA Office of Legal Affairs System for final approval. |
| February 1 | <ul style="list-style-type: none"> Colleges/Departments submit faculty listing updates to the Graduate School. |
| February 15 | <ul style="list-style-type: none"> Corrections/revisions from Legal Affairs due. |
| March 15 | <ul style="list-style-type: none"> 2019-21 Graduate Catalog goes live on CourseLeaf website. |