



2027-2029 GRADUATE CATALOG REVISION SCHEDULE

2025	
Week of November 10, 2025	- Notification email sent to Graduate Associate Deans/Department Chairs that CourseLeaf is open to begin entering catalog revisions and course inventory updates. - Training on CourseLeaf software will be available.
November 2025 – April 2026	- Departments/Colleges should be entering revisions for the 2027-2029 Graduate Catalog. - Departments/Colleges are encouraged to enter new concentrations (options/tracks/focuses), program name changes, CIP code changes, modality changes, or SCH changes into CourseLeaf as early as possible, to allow for the required additional approvals. - Internal College Curriculum Committees review, finalize, and approve revisions in CourseLeaf. - New certificates and master's degrees for Fall 2026 forward, and doctoral degrees for Spring 2028 forward, should be entered into the workflow as soon as possible.
2026	
February	No new certificates and master's degrees for Fall 2026 or doctoral degrees for Fall 2028 may enter the workflow.
April 1 DEADLINE DAY	- All Course Inventory and Program updates must be entered into the CourseLeaf CIM approval workflow. All changes to program names, credit hours, new concentrations, and general catalog updates must be entered into CourseLeaf CIM and workflow initiated by this date.
May 4	- Course Inventory and Program updates entered into CourseLeaf CIM <i>must have progressed through all college-level approvals in workflow.</i> - All other catalog revisions (in CAT) must also be complete and approved through workflow.
May – September	Registrar's office reviews catalog changes over the summer.



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June	No new certificates and master's degrees for Spring 2027 or doctoral degrees for Spring 2029 may enter the workflow.
September 7–18	Final College Departmental review (galley review). Review for errors; no major revisions.
Late September	Proposed catalog submitted to Graduate Faculty Committee.
October	Graduate Faculty Committee reviews the 2027-29 Graduate Catalog.
October 2026 – February 2027	- All program and course inventory revisions are made in DegreeWorks. - All programs are reviewed for CPOS compliance. No changes to program curriculum allowed after October.
December 2026 – February 2027	Faculty Advisory Council approves the 2027-29 Graduate Catalog.
2027	
January 8	Catalog is sent to UT San Antonio Office of Legal Affairs for review.
February 1	- Colleges/Departments submit faculty listing updates to the Graduate School. No new certificates or master's degrees for Fall 2027 or doctoral degrees for Fall 2029 may enter the workflow.
February 8	Corrections/revisions from Legal Affairs due.
Week of March 8	2027-29 Graduate Catalog goes live.