



Double Deduction Project

Financial Area Representatives Meeting
March 27, 2019

Presenter
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Overview

Official Name:

Double Deduction Redistribution, Phase II

- aka **Double Deduction**

Project Purpose

- **Automatically (monthly)** redistribute the double deducted medical expense from the March, April and May paychecks of nine-month contracted faculty who then worked during June, July and August.



Double Deduction Phase I

Recap of Double Deduction Phase I (Implemented 2015)

- Faculty paid on a nine-month contract basis now have their summer premiums deducted from their March, April, and May paychecks to cover their June, July, and August medical premiums.
- This includes **employee's and department's** medical benefit portion.
 - In March → for March and June
 - In April → for April and July
 - In May → for May and August
- The Double Deduction process directs 50 percent of the medical deductions for nine-month faculty to a central university cost center during March, April and May.

Double Deduction Phase I

Recap of Double Deduction Phase I (continued)

- Current process requires manual reallocation of the “double deducted” medical fringe deduction through GL journals at fiscal year end.
- Items below are what we are solving.
 - Is a hindrance for closed projects in June and July.
 - Manual process is time consuming and only at fiscal year-end.
 - There are opportunities for errors that impact grants’ billings and research expenditure levels.
 - The retro funding changes for the month of June, July and August adds to the complexity of this process.



Double Deduction (Phase II)

Goal 1

Automatically redistribute and update financials on a monthly frequency for the double deducted medical expense from the months of March, April and May to where nine-month contracted faculty worked during June, July and August.

Goal 2

Redistribution process will follow retroactive funding changes for summer months and for the double deduction expense that was previously moved to summer funding to follow this correction.



Double Deduction (Phase II)

Goal 3

If a spring, or earlier effective date, funding correction is processed, and summer double deduction has previously moved, this process requires that we evaluate and, if necessary, reallocate double deduction expense to summer earnings.

Double Deduction

Dates	Task	Status
9/14 - 10/23/18	Planning Analysis	Completed
1/29 - 2/8	Planning Design	Completed
2/11 - 3/1	Development	Completed
2/16 -4/14	SIS Business Analyst: testing validation and payroll processing	In Process
4/15 - 6/7	Campus functional testing (includes finding errors, debugging, and retesting)	Pending
6/6 -6/7	Campus approval stage	Pending
19-Jun	Cutover to Campus Production	Pending

Questions?



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