

UTSA Payroll Services

2024-2025 Overtime Comp Payout Entry Deadlines

Month & Year	Deadline Date	Pay Date
August 2024	August 19	*9/3/2024
September 2024	September 18	10/2/2024
October 2024	October 21	11/1/2024
November 2024	November 19	*12/2/2024
December 2024	December 10	*1/2/2025
January 2025	January 21	*2/3/2025
February 2025	February 18	*3/3/2025
March 2025	March 19	4/1/2025
April 2025	April 18	5/1/2025
May 2025	May 20	*6/2/2025
June 2025	June 18	7/1/2025
July 2025	July 21	8/1/2025
August 2025	August 20	*9/2/2025
<p>Overtime Comp Payout entries must be entered by the deadline date to process for the respective pay date.</p> <p>Asterisk (*) designates a payday that does not occur on the 1st of the month</p>		