14% Strategic Investment Fund

Use this form to request funding from the Strategic Investment Fund (SIF). SIF provides temporary, one-year funding for projects that advance the university's strategic plan. All requests will be reviewed by the Strategic Investment Fund Committee, with recommendations going to the University Leadership Council and Cabinet, who will make the final decision. Deans and Vice Presidents can determine the priority of projects submitted from their area and may determine alternate funding for projects if necessary. There is a maximum of two funding submissions per College, Vice President, or Vice Provost area.

Tracking:					
Only to be completed by IRM T	eam				
Short Title:					
Submitting Unit Point of Contact					
Name:				Title:	
Department/Division/College:				Email:	
	Collaborating	Unit Point o	of Contac	ct (if appli	icable)
Name:				Title:	
Department/Division/College:				Email:	
	Proposed	Timeframe f	or Utiliz	ing Fundi	ng
Start Date:			te fill in Annually		
	Info	rmation Tecl	hnology	Needs	
Does this initiative require procurement or implementation of software and / or hardware? [] Yes [] No					
Does this initiative involve construction that would require IT engagement (WiFi, Cables, etc.)? [] Yes [] No					
Description of request, including objectives and purpose					

List any collaborating units/Provide explanatory details of the collaboration
How does this project advance UTSA's strategic priorities or destinations? How does this project advance
the college or division strategic plan?
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Is this request related to a critical compliance for the department at UTSA? Have requirements changed? If so, explain.

V							
			Funding				
Funding Requested		Matching-Complete this section if college/department fund will be used to match request			Total Program Cost	% of Total Funded Through Matching	
Туре	Amount	FTE	Туре	Amount	FTE	Amount	
Personnel			Personnel		•		
Faculty			Faculty				
Staff			Staff				
Students			Student				
Benefits			Benefits				
M&O	l		M&O				
Fellowship/Scholarship			Fellowship/Scholarship				
Equipment			Equipment				
Renovations			Renovations		=		
Software			Software				
Supplies			Supplies				
Travel			Travel				
Other			Other				
Total			Total				%
	Expla	in the r	⊔ nethodology for arriving	at these o	osts		

Explain how funding would impact service levels and operation
Explain any revenue increase or cost savings that might occur due to this project. Include a description of
any intangible benefit. How will the results be measured in terms of KPIs, service levels, etc.?
The SIF fund only has available funding to provide temporary, one-time funding for approved programs or
initiatives. The funds must be utilized by the end date listed above in the "Proposed Timeframe for
Utilizing Funding" section. Please describe how the department will be absorbing these costs going forward.
Tormura.

Approvals for Funding Review				
Requestor (Dept Manager/Unit	Name:	Title:		
Lead)	Signature:	Date:		
College/VP Financial Lead	Name:	Title:		
	Signature:	Date:		
Authorized Signer (Dean, Vice Provost,	Name:	Title:		
Asst/Assc Vice President)	Signature:	Date:		
Vice President (Except Academic Affairs)	Name:	Title:		
	Signature:	Date:		
Funding Type (to be completed by Dean/VP) A maximum of two submissions per College, Vice President or Vice Provost area will be reviewed for SIF Funding. If the Dean of VP decides to utilize reserves, they may select the appropriate box and attach this completed form to the budget transfer request in				
[] College/VP Reserve Funding [] University Strategic Investment Fund(SIF)				
Г	For Internal Office Use Only			
UTS Review	Name:	Title:		
	Signature:	Date:		
UTS Contact	Name:	Title:		
	Signature:	Date:		
UTS Feedback				

Brief Outline of Level of Effort
Cost Additions (if applicable)

Once approvals and signatures are obtained, forward the original to: **Budget and Planning Office IRM@utsa.edu**