

UTSA Payroll Services

2025-2026 Overtime Comp Payout Entry Deadlines

Month & Year	Deadline Date	Pay Date
August 2025	August 20	*9/2/2025
September 2025	September 19	10/1/2025
October 2025	October 21	*11/3/2025
November 2025	November 14	12/1/2025
December 2025	December 9	*1/2/2026
January 2026	January 22	*2/2/2026
February 2026	February 18	*3/2/2026
March 2026	March 19	4/1/2026
April 2026	April 21	5/1/2026
May 2026	May 19	6/1/2026
June 2026	June 18	7/1/2026
July 2026	July 21	*8/3/2026
August 2026	August 20	*9/2/2026
<p>Overtime Comp Payout entries must be entered by the deadline date to process for the respective pay date.</p> <p>Asterisk (*) designates a payday that does not occur on the 1st of the month</p>		