



The University of Texas at San Antonio™

**PRINTABLE GIFT FORM**

**MY INFO:**

Name: \_\_\_\_\_ Spouse: \_\_\_\_\_  
 Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ UTEID: \_\_\_\_\_

**GIFT INFO:**

Designation: UTSA Fund  
 supports the areas of greatest need  
 Scholarships  
 The College of: \_\_\_\_\_  
 Other: \_\_\_\_\_

My (or my spouse's) employer will match this gift!      Matching gift form enclosed

This gift is in honor of: \_\_\_\_\_

This gift is in memory of: \_\_\_\_\_

I'd like to learn more about:    President's Associates    Planned Giving

**PAYMENT INFO:**

Gift Amount: \_\_\_\_\_

**Cash or Check Enclosed**

*please make checks payable to "The University of Texas at San Antonio"*

**Visa    Mastercard    Discover    American Express**

Card Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Please bill my credit card in \_\_\_\_\_ installments

**Payroll Deduction: Amount of gift each paycheck \$ \_\_\_\_\_**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN TO:**

Gift Services  
External Relations  
One UTSA Circle, San Antonio, TX 78249

**QUESTIONS?**

giving@utsa.edu or 210-458-4130

**Note:**

*Payroll deduction will remain in effect until revoked in writing by the employee to the Gift Services office.*

*An annual statement of your gifts will be automatically provided to you for tax purposes in January.*

*Your contribution is tax deductible to the extent allowed by law. Please consult with your tax advisor for further information.*

**For Gift Services Office Use Only**

*Original must be forwarded to Payroll Office with a copy for processing purposes.*

Date received: \_\_\_\_\_ End Date: \_\_\_\_\_

Date forwarded to UTSA: \_\_\_\_\_