

Parking & Traffic Committee Minutes
Campus Services, Crespa Service Center 1.01.52
Wednesday, September 14, 2016
10:03AM-10:53AM

In Attendance:

Voting Members:

John Shaffer	Chair/Staff
Norma Guerra	Faculty
Richard LeBaron	Faculty
Gail Pizzola	Faculty
William Land	Faculty
Lisa Johns	Staff
Jennifer Latta	Staff
Brian Jantz	Staff
Kate Falconer	Student

Ex-Officio Members and Staff Support (non-voting):

Joseph Stilwill	Physical Plant
Douglas Sonego	University Police
Kathleen Carter-Stiggers	Human Resources
Clay Haverland	Campus Services
Burt Reynolds	Campus Services

Absent:

Voting Members:

Alifya Musa	Student
Kelly Zoch	Student
Aaron Pulido	Student

Ex-Officio Members and Staff Support:

Kathryn Funk-Baxter	VP Business Affairs
Craig Saucier	Alumni Programs

- I. Call Meeting to Order – John Shaffer
- II. Committee Mission – Read by Lisa Johns
- III. Introductions – Committee Members Individual Introductions
- IV. Overview of Committee structure and purpose

The charge of this committee is to review the Parking and Traffic Regulations for the University of Texas at San Antonio, UTSA Downtown, and the Institute of Texan Cultures. A major responsibility of this committee is to develop recommendations for revisions in the parking regulation as are necessary to ensure

an efficient and safe parking and traffic system. Considerations may include permit and enforcement fees, parking zones, bicycles and motorcycle traffic, and pedestrian paths. A separate committee, the Parking Appeals Panel meets monthly, or more often as needed, to hear appeals for parking and traffic violations. The Committee shall also meet prior to early registration and regular registration for each semester. The Committee will be appointed by the President or Provost and be responsible to the Vice President for Business Affairs with recommendations from the Committee on Committees.

- Discussion:
 - Attendance Policy
 - Expectations
 - Responsibilities/Roles
 - Committee Org/Structure
 - SharePoint Communication

V. Election of Chair and Vice-Chair

- Chair – Lisa Johns
 - Vote: Ballot (Approved)
- Vice Chair – Brian Jantz
 - Vote: Unanimous (Approved)

VI. Discussion

- Name Change / Responsibilities / Organizational Structure
 - New name is Campus Services, no longer Business Auxiliary Services
 - Dining, Parking, Transportation, Bookstore, UTSA Card, Zip Car, Vending, and Catering
 - New Roles:
 - Clay Haverland – AVP Campus Services
 - Burt Reynolds – Director of Services
 - Hillary Klingman – Director of Operations
- Updates
 - Master Plan is under review
 - No permit pricing increases
 - Additional lot construction
 - Additional financial obligation

- Construction SEB – Design Stage
- Last Year Policy Changes
 - Change enforcement policy for visitors
 - First Citation - Warning
 - Second citation - \$25 or reduce parking ticket if a permit is purchased
 - Weekend Parking - May park in staff A/B/Student parking spaces for free

VII. Adjournment

- **Motion to adjourn:** John Shaffer

Next Planned Meetings: Wednesdays, 10/19, 11/9, 2/8, 3/8, 4/22 @10:00am