

Parking & Traffic Committee Minutes

Campus Services, Crespa Service Center 1.01.52

Wednesday, November 13, 2018

10:00AM-11:30PM

Present:

Daniel Davied	Faculty
Humberto Saenz	Faculty
Michael Gomez	Staff
Vincent Genco	Staff Representative/Staff Council
Jose Longoria	Student Representative
Burt Reynolds	Campus Services
Clay Haverland	Campus Services

Absent:

Richard LeBaron	Faculty
Melissa Murata	Faculty
Laura Giacomoni	Staff
Jason Vasquez	Staff
Brittany Garcia	Student Representative
Mariah Crippen	Student Representative
Carlo Garcia	Student Representative
Joseph Stilwill	Facilities
Douglas Sonogo	University Police
Kathleen Carter-Stiggers	Human Resources
Craig Saucier	Alumni Programs

1. Call Meeting to Order – 10:05am
2. Introductions – Committee members present introduced themselves to the committee.
3. Overview of Committee Structure and Purpose

The charge of this committee is to review the Parking and Traffic Regulations for the University of Texas at San Antonio, UTSA Downtown, and the Institute of Texan Cultures. A major responsibility of this committee is to develop recommendations for revisions in the parking regulation as are necessary to ensure an efficient and safe parking and traffic system. Considerations may include permit and enforcement fees, parking zones, bicycles and motorcycle traffic, and pedestrian paths. A separate committee, the Parking Appeals Panel meets monthly, or more often as needed, to hear appeals for parking and traffic violations. The Committee shall also meet prior to early registration and regular registration for each semester. The Committee will be appointed by the President or Provost and be responsible to the Vice President for Student Affairs with recommendations from the Committee on Committees. Members shall serve two-year terms except for the student members who shall serve a one-year term. No member shall be eligible to serve more than two consecutive terms.

4. Scooter Policy Summary – the information provided to the committee was to inform, discuss, and receive feedback regarding the proposed scooter policy on campus.
 - Electric scooters, docked or dockless, personal or commercially owned, will be authorized on campus under certain conditions.
 - Scooter companies will be required to purchase a UTSA permit for each scooter to operate on campus. (proposed permit price \$30)
 - Operators will be encouraged but not required to wear a helmet.
 - Scooters should operate on campus roads when possible or sidewalks when a road is not available.
 - Operators should be considerate of pedestrians.
 - The core area of campus will be off-limits for scooter operation (Plaza Level).
 - Scooters must be parked at bike racks and not impede pedestrian traffic to and from buildings leaving at least a 3’ path at all times.
 - Scooters found in violation of the rules may be impounded. Proposed Impound fee of \$50 and \$25 storage fee for each 24-hour period after impound.
 - Scooter charging will not be allowed on university property.
 - Scooters are not allowed inside of buildings.
 - This same policy applies to commercial bicycle companies; docked or dockless.
 - Discussion
 - Overview of the current regulations and proposal for scooters on campus.
 - Informed members that UTSA will be modeling the management strategy from UT Austin and the City of Austin.
 - A land survey will be conducted and geo fence will be implemented to restrict scooters in certain areas of the university.
 - Once the policy is finalized and approved, Campus Services will be meeting with the scooter companies to discuss the policy and regulations.
 - Campus Services will perform parking enforcement once the policy has been implemented and any moving violations will be handled by the Police Department.
5. Parking Planning – a brief presentation and overview of parking projects at the main and downtown campus was provided to inform committee members on future initiatives and how the parking function is operated at UTSA.
 - Discussion
 - DT Cattleman’s Square Project – Residential Building
 - DT Parking Lots – Inventory, Parking Avoidance Strategies, and ASU Parking Strategies
 - Main Campus – A transit depot will be completed, a few buildings (freshman hall, athletics center for excellence, and roadrunner village) we will be built, and approximately 800 parking space will be lost.
6. Discussion
 - The committee agrees and supports the management strategy/policy for scooters on campus.
7. Adjournment – 11:15am