

Parking & Traffic Committee Minutes

Campus Services, Crespa Service Center 1.01.52

Wednesday, April 11, 2018

10:05AM-11:50AM

**Present:**

Norma Guerra	Faculty
Richard LeBaron	Faculty
Melissa Murata	Faculty
Gail Pizzola	Faculty
Laura Giacomoni	Staff
Jeffrey Ragsdale	Staff
John Shaffer	Staff Representative/Staff Council
Jason Vasquez	Staff
Kate Falconer	Student Representative
Rachel Jendrzey	Student Representative
Michael Barbosa	Student Representative
Burt Reynolds	Campus Services
Clay Haverland	Campus Services
Kathleen Carter-Stiggers	Human Resources
Maynard Galloway	Student – Non-Committee Member
Ben Perry	Invited Guest Speaker

**Absent:**

Ricardo Beltran	Staff
Michael Murphy	Student
Justin Guerra	Student
Joseph Stilwill	Facilities
Douglas Sonogo	University Police
Craig Saucier	Alumni Programs

- 1) Call Meeting to Order – 10:05
- 2) Master Plan – Benjamin Perry - Assistant VP for Facilities Planning and Development/University Architect
  - An overview of the existing master plan was given. In addition, information was provided on the pending update to the master plan and the ongoing process.
- 3) Previous Meeting Minutes – disseminated for review or suggested edits, none received.
- 4) Updates
  - a) Campus Services moves to Student Affairs
    - Advised committee that effective April 1, 2018, Campus Services moved from Business Affairs to Student Affairs, reporting to Kevin Price, Sr. Associate Vice President and Dean of Students

b) Approved Permit Pricing

- Updated committee that rates recommended by the Committee for academic year 2018-2019 in previous meeting were adjusted by executive leadership to coincide with the Consumer Price Index (CPI). This resulted in lower rates of increase than recommended. Approved rates are posted on Campus Services web site and available for purchase at this time.

c) East Campus Parking Lot – Schedule

- East Campus Lot begins construction this week and should be completed prior to the fall semester beginning. The transit yard and building will be completed mid-fall semester.

d) Summer Parking Lot Maintenance Schedule

- Many lots will be repainted and several will receive a new sealcoat and painting. Work will be staggered to minimize disruption. Appropriate notifications, both physical and electronic will be used to alert users to the pending changes in each area.

e) Parking Lot Consultant – Lot re-orientation

- Campus Services engaged a consultant to review certain larger lots and determine if space arrangement could be more efficient, resulting in more spaces. Many lots had no increases available. Two lots offered the ability to add approximately 150 spaces. This is only achieved by relocating lighting and island spaces which are costly. Campus Services will engage UTSA Facilities to determine probable cost and timelines to determine feasibility.

5) Discussion

a) Executive Permit Pricing

- Committee member suggested Executive permit pricing should be more than the normal garage permit price. Premium reserved parking inside the structure, ability to park in any garage, down park privileges to nearly any parking space on campus, and employee morale were cited as the rationale for the price premium. After discussion, the committee recommended a \$100 price increase for the Executive permit. Campus Services will submit this recommendation for review and approval.

b) Indigent Student Assistance – The question was asked as to how Campus Services can accommodate students who are unable to purchase a permit due to financial hardship. Students are referred to Student Financial Aid for additional assistance.

6) Adjournment – 11:50