

**The University of Texas at San Antonio  
Parking and Traffic Committee  
Annual Report – FY2019**

**Committee Charge:**

The charge of this committee is to review the Parking and Traffic Regulations for the University of Texas at San Antonio, UTSA Downtown, and the Institute of Texan Cultures. A major responsibility of this committee is to develop recommendations for revisions in the parking regulation as are necessary to ensure an efficient and safe parking and traffic system. Considerations may include permit and enforcement fees, parking zones, bicycles and motorcycle traffic, and pedestrian paths. A separate committee, the Parking Appeals Panel meets monthly, or more often as needed, to hear appeals for parking and traffic violations. The Committee shall also meet prior to early registration and regular registration for each semester. The Committee will be appointed by the President or Provost and be responsible to the Vice President for Business Affairs with recommendations from the Committee on Committees.

**Roster:**

Daniel David	Faculty Representative
Richard LeBaron	Faculty Representative
Humberto Saenz	Faculty Representative
Melissa Murata-Gomez	Faculty Representative
Laura Giacconi	Staff Representative
Genevieve Tobias	Staff Representative
Jason Vasquez	Staff Representative
Vincent Genco	Staff Council Representative
Jose Longoria	Student Representative
Brittany Garcia	Student Representative
Mariah Crippen	Student Representative
Carlo Garcia	Student Representative
Joseph Stilwill	Facilities Representative
Doug Sonogo	University Police Representative
Kathleen Carter-Stiggers	Human Resources Representatives
Craig Saucier	Alumni Programs Representatives
Clay Haverland	Campus Services

**Meetings:**

September 12, 2018  
November 13, 2018  
March 20, 2019

**Summary:**

During each meeting, the Committee engaged in discussions relating to its charge and discussed items brought forward by constituents and members. Discussions and recommendations of the Committee included:

- Expressions of concern by committee members regarding the rapid growth of campus given the already taxed parking infrastructure.
- Creating a policy to provide guidance on safe operation of electric, dockless Scooters and bicycles (recommended policy submitted for approval).
- Updating the weekend/evening parking allowance to create consistency within the policies.
- Creating a tiered citation issuance policy for the citations listed below, whereby the first instance of violation results in a warning and then subsequent instances result in a monetary fine.
  - Displaying a previously issued citation
  - Parking along a curb not designated for parking