



# The University of Texas at San Antonio™

## Job Description

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<b>Job Title:</b>	Assistant Debate Coach	<b>Job Family:</b>	Athletics
<b>Type:</b>	Exempt	<b>Job Code:</b>	11001
<b>Department:</b>	Communication	<b>Salary Grade:</b>	56
<b>Reports to:</b>	Director of Debate	<b>Created/Revised:</b>	7/15/2022
<b>Work Modality:</b>	On-Campus		

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### Job Summary

Provides assistance and support to Debate Team. Responsible for assisting the Director of Debate in coaching, judging, researching, and conducting practices with debate team members.

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### Core Responsibilities

Typical:

1. Hosts regular debate team meetings.
2. Schedules and supervises practice debates and speeches.
3. Coordinates research assignments
4. Assists debaters with skills development.
5. Regulates evidence distribution and access.
6. Holds consistent office hours.
7. Maintains and encourages high academic standards.
8. Promotes transparency in decision making.
9. Plans and conducts the summer workshop.
10. Develops team competition strategies.
11. Handles judging responsibilities for the debate team.
12. Assists in balancing national and regional travel schedules.
13. Enforces all travel regulations.
14. Drives vehicles during debate trips.
15. Performs other duties as assigned.

Periodic:

1. Assists with the organization and delivery of the debate summer workshop.
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### Minimum Requirements

#### Education/Certifications

- Bachelor's degree from an accredited institution.

#### Experience

- One year of competitive policy debate experience and/or coaching experience with a policy debate program.

- Demonstrated experience and success with Novice and JV debaters.
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## **Knowledge Skills & Abilities**

- Personal computer.
  - Ability to operate electronic data and in-round debate templates.
  - Must be at least 21 years old with a valid driver's license and a good record.
  - Criminal Background Check (CBC).
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## **Core Competencies**

People Leader:

Decision Quality, Managerial Courage, Developing Direct Reports, Dealing with Ambiguity, Business Acumen, Strategic Agility

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## **Working Conditions**

### **Working Environment:**

- Normal office conditions.
- Frequent evening and weekend hours required.
- Position travels with the debate team.

### **Physical Demands:**

- Sedentary work; sitting most of the time. Jobs are sedentary, if walking and standing are required, only occasionally.
- Exerts up to 10 lbs. of force occasional