

# The University of Texas at San Antonio

## Job Description

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Job Title: Board Certified Behavioral Analyst Supervisor

Code: 11011

Salary Grade: 61

FLSA Status: Exempt

Department/Division: COEHD Interdisciplinary Learning

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## Summary

- **Function:** To provide observation, oversight, and feedback to the behavioral technicians relating to direct care activities with the TEAM Center's clientele.
- **Scope:** Responsible for the daily operations of the TEAM Center's clinic while improving and maintaining the behavior analysis, professional, and ethical repertoires of center and staff.

## Duties

- **Typical:**
  1. Conduct and supervise implementation of descriptive, structural, and functional assessments.
  2. Develop, oversee and deliver performance expectations.
  3. Review submitted written materials (behavior programs, data sheets, reports).
  4. Provide oversight and evaluation of the effects of supervision.
  5. Model technical, professional, and ethical behavior.
  6. Performs other duties as assigned.
- **Periodic:**
  1. Attends professional conferences and professional development trainings and in-services.

## Education

Required	Preferred
Master's Degree in experimental psychology, applied behavior analysis, or a closely related field.	N/A

## Other Requirements

Required	Preferred
Board Certified Behavior Analyst	N/A

BACB Supervisor certification	
Certification in Basic Life Support	
Criminal Background Check (CBC)	

***Experience***

<b>Required</b>	<b>Preferred</b>
Five years of clinical or classroom experience to include three years of supervisory or management experience.	N/A

***Equipment***

<b>Required</b>	<b>Possible</b>
Personal computer and standard office equipment.	N/A

***Working Conditions***

<b>Usual</b>	<b>Special</b>
Usual office and clinical patient care facility conditions.	Possible exposure to bloodborne pathogens

***Supervision***

<b>Received</b>	<b>Given</b>
Minimal supervision while work is in process.	Supervision of assigned staff and student employees.

***Accuracy***

Proficiency in all phases of the duties performed.
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***Security Sensitive***

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.
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***Internal Control***

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.
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