

# The University of Texas at San Antonio

## *Job Description*

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Job Title: Research Scientist Associate V

Code: 14207

Salary Grade: 59

FLSA Status: Exempt

Department/Division: Job Available in different departments/divisions

Reports To: In accordance with specific departmental policies

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## *Summary*

- Function: To plan, direct and supervise a major unit engaged in research, investigation or other technical operation.
- Scope: Responsible for the direction of a research program.

## *Duties*

- Typical:
  1. Develop and design plans for research experiments.
  2. Writes investigation reports; coordinates lab and report preparation; and directs research.
  3. Supervise the preparation of project proposals and field work.
  4. Consults with and assists key members of research staff in solving specific problems encountered in the project.
  5. Review progress and reports final results to the director or principal investigator of the unit or project.
  6. Perform public outreach.
  7. Perform additional duties as assigned.
- Periodic:
  1. Attend meetings, seminars and symposia in related fields of research.
  2. Presents papers and publishes results of research projects.
  3. Assist in preparation of grant and budget proposals.

## *Education*

Required	Preferred
Ph.D. from an accredited institution with major	N/A

coursework in the field of assignment.	
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***Other Requirements***

<b>Required</b>	<b>Preferred</b>
Criminal Background Check	N/A

***Experience***

<b>Required</b>	<b>Preferred</b>
Four years of related research experience.	Five or more years of related research experience.

***Equipment***

<b>Required</b>	<b>Preferred</b>
Knowledge of use and design of specialized research equipment as required by the project.	Knowledge of scientific equipment used in related fields of research.

***Working Conditions***

<b>Usual</b>	<b>Special</b>
Usual laboratory or office conditions.	Requires work with hazardous equipment or materials. May require travel off-campus and extended overnight stays.

***Supervision***

<b>Received</b>	<b>Given</b>
Receives limited instruction on procedures for coordinating project duties of work of entire research organization.	General instructions to members of research staff with specific directions to key members of various component projects.

***Accuracy***

Proficiency in all phases of assigned duties.
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***Security Sensitive***

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.
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***Internal Control***

Within the scope of position duties, responsible for seeing that operations are effective and
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efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.