

The University of Texas at San Antonio

Job Description

Job Title: Plumber, Housing and Residence Life
Code: 15217
Salary Grade: 59
FLSA Status: Non-Exempt
Department/Division: Housing and Residence Life/VP Student Affairs
Reports To: Housing, Maintenance Supervisor

Summary

- Function: To perform Master Plumber level skills in the installation, maintenance, preventive maintenance, remodeling, repair, and servicing of the Housing and Residence Life plumbing systems. Assembles, installs and repairs pipes, fittings and fixtures of heating, water and drainage systems.
- Scope: Responsible for the prompt skilled and performance or assessment of plumbing duties and responsibilities. Work directly in and with other trades in a team environment and perform other duties as required and assigned.

Duties

- Typical:
 1. Installs, repairs, replaces and maintains water lines, gas lines, sewer lines, piping, traps, valves, vents, washbowls, sinks, toilet fixtures, fittings, faucets, drains, condensate drains, roof drains, water filters, drinking fountains, expansion tanks and associated underground utilities.
 2. Cuts and threads pipe, brazes and soft solders copper pipe.
 3. Works off of ladders, as needed.
 4. Assembles and installs valves and pipe-fittings. Repairs and maintains valves, faucets, traps, sinks and vents.
 5. Joins pipes by use of screws, bolts, fittings, solder, plastic solvent, fusion weld, caulks joints and pro press.
 6. Repairs and maintains plumbing by replacing washers, seats in leaky faucets, repairs burst pipes and opens clogged drains.
 7. Provides or oversees preventive maintenance to water and plumbing systems of all Housing Facilities properties.
 8. Inspects building plumbing and repairs, replaces and installs as required.
 9. Repairs sewer pipes and unstops clogged lines.
 10. Maintains a clean and safe work environment.

11. Ensures that water softener maintenance and PMs are performed, if softeners are installed.
12. Surveys buildings and performs maintenance on equipment in a multi-trade team working environment, assisting as needed.
13. Ensures plumbing PMs are completed on the scheduled frequency.
14. Flushes the fire hydrant system on the scheduled frequency.
15. Must be available for on-call rotation and required to respond to call-backs with-in 1 hour of initial call, which complies with the Housing Facilities On-Call policy.
16. Additional non-plumbing duties will include: miscellaneous work tasks at Fall move-in; set up and take down of the Water Monsters; furniture movement as needed; make ready inspections; make ready job tasks; emergency and exit light testing; escorting contractors; and working jointly with UTSA Facilities personnel on projects.
17. Perform other duties as assigned.
 - Periodic:
 1. Installs, tests and repairs backflow preventers.
 2. Attends safety trainings, staff meetings and maintenance training courses.
 3. Uses Jet-Sweat method for water line repair.
 4. Connects hot water heaters, gas heaters and furnaces and tests for safety.

Education

Required	Preferred
High School Diploma or GED.	Associate’s Degree or equivalent from two-year college or technical school within area of assigned responsibility.

Other Requirements

Required	Preferred
Must be licensed by the Texas State Board of Plumbing Examiners as a Master Plumber for at least two years. This license must be current at the time of hire and maintained throughout the period of employment.	N/A
State of Texas Backflow Prevention Assembly Tester License must be maintained throughout the period of employment.	
Criminal Background Check (CBC).	
Valid driver’s license. Motor Vehicle Record Check (MVR). Driving of a state vehicle is required.	

Experience

Required	Preferred
Ten years of commercial/industrial plumbing experience including at least two years of skilled Master-level since becoming a licensed Master Plumber.	N/A

Equipment

Required	Preferred
Skilled in the use of wrenches, pipe-cutting and threading tools, acetylene torches, metal saws and other similar tools of the plumbing trade, including the Rigid Pro-Press system.	N/A

Working Conditions

Usual	Special
Exposure to various Texas weather conditions and /or physical hazards, common to Housing maintenance and construction environment. Works in crawl spaces, above ceiling, machine rooms and other occupational areas. Employee must wear and properly maintain uniforms, protective gear, and identification, which will be provided. After adequate training, will be part of the On-Call rotation.	Work schedule is currently Monday – Friday, 8:00 AM – 5:00 PM; however, flexible hours may be required to satisfy Housing Facilities needs and may include overtime, evenings, odd hours, shift work, weekends and/or holidays.

Supervision

Received	Given
General supervision from the Maintenance Supervisor or the Associate Director of Housing Facilities.	Detailed instructions to other plumber levels or workers assisting in job duties.

Accuracy

Proficiency in all duties performed.

Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.