Job Description

Job Title: Refrigeration Mechanic
Job Family: Facilities/Construction
Type: Classified - Non-Exempt
Department: Facilities Operations & Maintenance
Reports to: Preventative Maintenance Supervisor
Job Code: 15310
Salary Grade: 60
Created/Revised: 08/2022
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This position is part of a market adjustment implemented in Spring 2022. New hires salary offers should at least be
at the minimum salary established for this position based on the market adjustment. Please contact Compensation at compensation@utsa.edu with any questions.

Job Summary

Responsible for installation, repair, maintenance and service of refrigerators and refrigerating equipment and their
cOMPONENT PARTS IN ENVIRONMENTAL ROOMS, FOOD REFRIGERATION, AIR CONDITIONING AND WATER-COOLING SYSTEMS. PROVIDE
Journeyman Level Skills in the Repair and Maintenance of Refrigeration Equipment

Core Responsibilities

1. Overhaul and services refrigeration units by repairing, replacing or adjusting worn or broken parts on
   condensers, compressors, and water and vacuum pumps; adds gas to refrigeration units; repairs or adjust valves,
   piping connections, fittings, and couplings; adjusts expansion valves; removes/installs motors, thermostats, and
   humidistats; and tests for refrigerant leaks.
2. Check gauges and makes inspection for preventive maintenance; assists in evaluating equipment for deferred
   maintenance and new project installation of refrigeration equipment.
3. Maintain records and prepares reports on repairs and services.
4. Assist in training staff in the maintenance of refrigeration and related equipment.
6. Performs other duties as assigned.

Minimum Requirements

Education/Certifications

Required

• High school graduate or equivalent.
• Universal refrigeration certification license.
• Criminal Background Check (CBC).

Preferred
• Current Journeyman Technician license.

**Experience Required**
• Three years of skilled/journeyman-level experience as a Refrigeration Mechanic.

**Preferred**
• Five or more years of skilled/journeyman-level experience as a Refrigeration Mechanic.

**Knowledge Skills & Abilities**
• Demonstrated ability to use tools and equipment common to refrigeration mechanics.

**Core Competencies**
*Instructions: Select the appropriate Competency section below based on position. Options: Individual Contributor (IC), People Leader (PL), or Executive (Exec). Delete this instructions paragraph, Competency header (IC, PL, or Exec), and other Competency sections not applicable to position.*

Individual Contributor:
Customer Focus, Dealing with Ambiguity, Functional and Technical Skills, Action Oriented, Self-Development

**Working Conditions**

**Working Environment:**
• Works in attics, machine rooms or other operational locations.

**Physical Demands:**
• Exposure to equipment, tools and chemicals used in refrigeration equipment.