

The University of Texas at San Antonio

Job Description

Job Title: Information Security Analyst, CIAS
Code: 19278
Salary Grade: 63
FLSA Status: Exempt
Department/Division: Center for Infrastructure Assurance and Security (CIAS)
Reports To: Senior Information Security Analyst, CIAS

Summary

- Function: To provide technical expertise in the development, coordination and analysis of assigned plans and programs related to infrastructure assurance and security.
- Scope: Responsible for using discretion and independent judgment in the identification and definition of client needs.

Duties

- Typical:
 1. Provide technical assistance in the selection, configuration, deployment and maintenance of security products, policies and procedures.
 2. Perform operating system and application security assessments and audits for CIAS and assigned clients.
 3. Provide technical expertise in confidential research projects.
 4. Perform sector and community based security exercises. Develop technical content, documentation of methodologies used and overall management of exercises.
 5. Develop security services for non-commercial entities.
 6. Participate in community group activities with groups such as Infragard and South Texas Emergency Response Network.
 7. Perform additional duties as assigned.
- Periodic:
 1. Assist in Cyber Defense competitions.

Education

Required	Preferred
Bachelor's Degree from an accredited institution. Experience can substitute for education.	Bachelor's Degree from an accredited institution in computer science, information technology, or information systems.

Other Requirements

Required	Preferred
Criminal Background Check.	N/A

Experience

Required	Preferred
Two years of network, system administration, or security experience.	Certification in network technology or information security (CCISP, CISM, CISSP, CSP, etc.)

Equipment

Required	Preferred
Knowledge of personal computers, servers, Microsoft Office software suite, various security hardware and software and standard office equipment.	N/A

Working Conditions

Usual	Special
Standard office and computer lab environment. Work performed on multiple projects concurrently.	N/A

Supervision

Received	Given
Exercises independent judgment based on extensive technical or specialized knowledge and experience.	May delegate assignments and provide on the job supervision to assigned personnel.

Accuracy

Proficiency in all assigned duties.

Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.