



The University of Texas at San Antonio™

Job Description

Job Title:	Information Security Analyst	Job Family:	Info Tech
Type:	Exempt	Job Code:	19317
Department:	Office of Information Technology	Salary Grade:	64
Reports to:	Information Security Officer	Created/Revised:	7/14/2022
Work Modality:	On-Campus		

This position is part of a market adjustment implemented in Spring 2022. New hire salary offers should at least be at the minimum salary established for this position based on the market adjustment. Please contact Compensation at compensation@utsa.edu with any questions.

Job Summary

To assist in the design, deployment, and monitoring of the UTSA system/application security infrastructure and to. Responsible for providing application and data security support in order to implement and maintain UTSA's information security program.

Core Responsibilities

Typical:

1. Investigates security incidents, determines causes and makes recommendations to enhance system security.
2. Provides technical assistance in the selection, configuration, deployment and maintenance of security products, policies and procedures.
3. Performs operating systems and application security risk assessments and audits, and executes tests to ensure functioning of security measures.
4. Identifies network/system vulnerabilities and conducts vulnerability studies for information systems.
5. Develops plans to safeguard computer files against accidental or unauthorized modification, destruction, or disclosure.
6. Maintains security lab networks.
7. Performs other duties as assigned.

Periodic:

1. Develops and maintains user security for applications.

Minimum Requirements

Education/Certifications

- Bachelor's degree from an accredited institution.

Preferred Education/Certifications

- Bachelor's degree in Computer Science, Information Systems or a related field from an accredited institution.

Experience

- Two years of information security experience.

Knowledge Skills & Abilities

- Personal computer and standard office equipment.

Core Competencies

Individual Contributor:

Customer Focus, Dealing with Ambiguity, Functional and Technical Skills, Action Oriented, Self-Development

Working Conditions**Working Environment:**

- Normal office and computer lab conditions.
- Occasional evening and weekend hours.

Physical Demands:

- Sedentary work; sitting most of the time. Jobs are sedentary, if walking and standing are required, only occasionally.
- Exerts up to 10 lbs. of force occasional